SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM
Tuesday, September 29, 2026 – 7:00 P.M.

Trustees Present: J. Beil, K. Toye, D. Dalton, L. Sanchez, K. Maier, J. Horne

Staff Present: A. Samoil, B, Verissimo, T. Dickens, K. MacIlroy, J. Marogna, A. Lihou, P. Khaira

Regrets: L. Sanchez

Trustee Maier acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:02 p.m.

1. **Adoption of Agenda**

Motion 20260929-1.0
Horne / Maier: "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Agenda is approved as presented."
Carried

2. **Presentation**

The Superintendent, Andrew Samoil introduced Kristy Tillman, Daniel Sims and students to present on PRMS and CHSS band trip.

Kristy Tillman shared that last year PRMS and CHSS planned a combined trip to Calgary in May. The group attended the studio bell music museum, a dinner theatre (Golden Girls Vegas Vacation), Royal Tyrell Museum of Palaeontology, a bowling and pizza party, and a performance at Devonian gardens. This group attended workshops at the University of Calgary and Calgary Philharmonic Orchestra where they enjoyed the Star Wars symphony. Students provided testimonials of highlights of this trip and shared that this was a memorable experience for them all. The Middle school students enjoyed connecting with the CHSS students on this trip.

Trustees thanked them for their presentation and are happy to see them enjoy this valuable experience.

3. **Approval of the Minutes of the**

3.1 Open Board Meeting held June 16, 2026

Motion 20260929-3.1
Beil / Maier: "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the minutes of the open Board meeting held June 16, 2026 be approved as presented".
Carried

3.2 Special Open Board Meeting held on July 23, 2026

Motion 20260929-3.2
Maier / Dalton: "Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the minutes of the open Board meeting held July 23, 2026 be approved as presented".
Carried

3.3 Special Open Board Meeting held on September 3, 2027

Motion 20260929-3.3		
Beil Maier	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the minutes of the open Board meeting held September 3, 2026 be approved as presented".	**Carried**

4. **Necessity of Closed Meetings and Agenda**

4.1 Approval of Agenda
4.2 Approval of Minutes of the In-Camera Meeting held June 16, 2026.
4.3 Human Resources Report
4.4 Secretary-Treasurer's Report
4.5 Other
4.6 Legal Items
4.7 Information Items
4.8 Old Business
4.9 Items for Release

Motion 20260929-4.0		
Horne Maier	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."	**Carried**

5. **Correspondence**

5.1 Addressed to the Board

5.1.1 Letter from Prince Rupert Library

Motion 20260929-5.1.1		
Maier Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letter from Prince Rupert Library be received and filed".	**Carried**

The Chair has responded and the wish was for this letter to come to the Open meeting for clarity.

5.2 Copied to the Board
None

6. **Superintendent of Schools Report**

6.1 For Board Information:

6.1.1 Enrolment
The Director of Instruction, Jean Marogna reported enrolment is 1732 on September 29, 2026.

6.1.1.1 Enrolment graph
Review of graph and trends.

6.1.2 Upcoming Projects/Learning/Other
Superintendent Andrew Samoil reported on the work maintenance staff

did over the summer to get our schools ready.
Meet the staff nights have gone on around the elementary schools.
How are we meeting the literacy and numeracy objectives? :
Enhancing student learning report circulated to trustees for review.
District Speech Pathologist and District Literacy Educational Assistant will be working with individuals and small groups.
The District is strengthening numeracy supports. Lead teachers will be provided with increased release time to get together and discuss strategies.
Mental Health wellness is an ongoing concern. Safer schools presented last week and approximately 30 people attended this.
Preventure is aimed at improving mental health, reducing substance abuse and is highly rated for students. It is used in about 35% of all the school districts in BC.
Truth and Reconciliation is ongoing in our schools. It is important for families to feel welcome in our schools.

Early Learning & Child Care:
Summer program at Conrad had 31 students. Interest continues to grow.
Welcome to Kindergarten had a 95-100 percent attendance rate at all of our schools. Roots of Empathy is expanding to 6 classrooms this year and will be offered at all elementary schools and middle school.

International student program: 5 students – 4 from Brazil and 1 from Germany.

Trustees are encouraged with the growth in the FESL report and all the hard work by staff is evident in this report.

Motion 20260929-6.1.2		
Beil Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Framework for Enhancing Student Learning Report be approved and submitted to the Ministry of Education."	**Carried**

7. Secretary Treasurer's Report

7.1 Audited Financial Statements 2025-26

Micaela from KPMG presented the Audited Financial statements and answered questions from Trustees.

Motion 20260929-7.1		
Maier Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the Audited Financial Statements be accepted as presented."	**Carried**

7.2 Audit Findings Report

Micaela from KPMG presented the Audit Findings Report and answered questions from Trustees.

7.3 Minor Capital Plan 2027-28

Motion 20260929-7.3		
Beil Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the 2027-28 Minor Capital Plan be approved as presented."	**Carried**

7.4 Major Capital Plan 2027-28

Motion 20260929-7.4		
Maier Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the 2027-28 Major Capital Plan be approved as presented."	**Carried**

7.5 June/July/August 2026 Operations Department Report

The Director of Finance/ Operations presented the Operations report and answered questions from Trustees.

7.6 June/July/August 2026 Information Technology Department Report

The Director of Finance/ Information Technology presented the Information Technology report and answered questions from Trustees.

8. **Committee Reports**

8.1 Finance & Building Committee **(Trustees Beil, Maier, Horne)**

8.2 Framework for Enhancing Student Learning **(Trustees Horne, Toye)**

8.3 Provincial Council **(Trustees Horne, Sanchez)**

8.4 Policy Committee **(Trustees Toye, Maier)**

8.4.1 September 21, 2026, meeting

Trustee Maier presented the minutes of the September 21, 2026, meeting of the Policy Committee and answered questions from Trustees.

8.4.2 Policies for Approval

8.4.2.1 5240 – Child Care Policy

Motion 20260929-8.4.2		
Maier Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the 5240 – Child Care Policy be approved as presented."	**Carried**

8.4.3 Policies for Review

8.4.3.1 4110 – Emergency Preparedness Policy

Motion 20260929-8.4.3		
Maier Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the 4110 – Emergency Preparedness Policy be deleted as policy."	**Carried**

8.4.3.2 4210 – Pandemic Response Policy

Motion 20260929-8.4.3.2		
Maier Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that policy 4210 – Pandemic Response Policy be deleted as policy."	**Carried**

8.5 District Technology Steering Committee

9 Old Business

10 Information Items:

10.1

National Day for Truth and Reconciliation, September 30, 2026
Chair Toye noted that the National Day for Truth and Reconciliation is on September 30, 2026.

10.2

Early Election Voting, October 7 & 14, 2026
Chair Toye noted that the Early Election Voting is on October 7 & 14, 2026.

10.3

Thanksgiving Day, October 12, 2026
Chair Toye noted that the Thanksgiving Day is on October 12, 2026.

10.4

Election Day, October 17, 2026
Chair Toye noted that the Election Day is on October 17, 2026.

10.5

Board of Education Meeting, October 20, 2026.
Chair Toye noted that the Board of Education meeting is on October 20, 2026.

11 10 Minute Question and Answer Period

Q: Regarding the letter from the Prince Rupert Public Library: Can the response letter be made public? She has concerns about the statements made and she wonders do the trustees have confidence in the Superintendent when he made those statements?
A: The Board Chair responded to the Prince Rupert Public Library and Ms. Schwartz is welcome to reply to her by email.

12 Adjournment

Chair Toye adjourned the meeting at 8:10 p.m.

Board Chair, Kate Toye

Superintendent, Andrew Samoil