

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM
Tuesday, May 19, 2026 – 7:00 P.M.**

Trustees Present: J. Beil, J. Horne, K. Toye, D. Dalton, L. Sanchez, K. Maier

Staff Present: A. Samoil, B. Verissimo, T. Dickens, K. MacIlroy, L. Burger, C. Rourke, A. Lihou, R. Edzerza

Regrets:

Trustee Beil acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:04 p.m.

1. Adoption of Agenda

Motion 20260519-1.0

Dalton "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the Agenda is approved as presented."

Carried

2. Presentation

The Superintendent, Andrew Samoil introduced Nadia Halward to present on School Meals. Nadia shared the lunch program growth since 2023. When she started tracking numbers it was at 330 lunches per day but now it has increased to 515. With the rising costs of living there is an increased need for the lunch program. They are serving more diverse and nutritious lunches appealing to more students and parents and this has helped reduce the stigma around the lunch program. Local Procurement Initiatives: As part of Feeding Futures funding, one of the guiding principles is a target of 30% of food expenditures to be on food that is produced or processed in BC. In our district, Nadia sources many supplies locally such as salmon, bread, greens and berries. Nadia shared a video made by FeedBC that highlights our food programs and community partnerships with local producers. The new commercial kitchen will be able to change and enhance the school meals program and is very close to completion. Trustees expressed appreciation for all of the work that Nadia has been doing for the District.

3. Approval of the Minutes of the

3.1 Open Board Meeting held April 21, 2026

Motion 20260519-3.1

Beil "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the minutes of the open Board meeting held
April 19, 2026 be approved as presented".

Carried

4. Necessity of Closed Meetings and Agenda

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held April 21, 2026.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report

- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20260519-4.0

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the closed meeting be held and that agenda items 1 through 9 be approved."	<u>Carried</u>
Horne		

5. Correspondence

- 5.1 Addressed to the Board
 - 5.1.1 April 17, 2026 letter from MOE re: Youth Vaping
 - 5.1.2 April 24, 2026 letter from MOE re: Comprehensive review of the funding model
 - 5.1.3 May 6, 2026 letter from Ts'msyen Sm'algyax Language Authority re: naming of middle school

Motion 20260519-5.1.1

Maier	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letters 5.1.1 be received and filed."	<u>Carried</u>
Horne		

Motion 20260519-5.1.2

Horne	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letters 5.1.2 be received and filed."	<u>Carried</u>
Maier		

Motion 20260519-5.1.3

Maier	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that the letters 5.1.3 be received and filed."	<u>Carried</u>
Beil		

- 5.2 Copied to the Board
 - None

6. Superintendent of Schools Report

- 6.1 For Board Information:
 - 6.1.1 Enrolment
 - The Director of Instruction, Carla Rourke reported enrolment is 1777 on April 30, 2026.
 - 6.1.1.1 Enrolment graph
 - Review of graph and trends.
 - 6.1.2 Upcoming Projects/Learning/Other
 - Superintendent Samoil shared that:
 - French Immersion and Core French Students around the District enjoyed the Eloiz Concert at the Lester Centre.
 - Entrepreneurship 12 students visited businesses in Cow Bay and the container market to learn about the vendors.
 - Drama and Directing students participated in a swordplay workshop to

prepare for the upcoming Fine Arts Revue.

CHSS Girls Soccer and CHSS Golf hosted recently with Girls Soccer losing one game and tying another. In golf, the team came first, with Jared McMillan receiving 1st, Braiden Browne, 2nd and Parker Danroth 3rd.

Seal Cove Earth Day unveiled the beautiful gazebos that CHSS Interact fundraised for and CHSS Woodshop students prepared the beams for. Way to go CHSS Students for this long-lasting contribution to our community.

CHSS students are weaving headbands for the June Welcoming Feast.

May 5th was Red Dress Day. Pre-learning was on display in the MPR.

Students and staff shared in a moment of silence and the Gitwaas Drum Group led students outside to the CHSS track. Classes participated in a walk in memory of the Missing and Murdered Indigenous Women, Girls, and Two-Spirited people.

Earlier this month, Conrad hosted a Lunch & Learn in the Conrad Library. Mona Wall, physiotherapist & inclusive learning specialist presented on supporting students with developmental coordination disorder.

Track & Field practices are well underway at all schools.

UBC-O Science presentations at PRMS this month. Let's Talk Science connects the world of science, technology and innovation with education, bringing STEM to life in meaningful ways that build diversity and inclusion, and awareness of future opportunities.

Grade 5 students have begun visits to PRMS to prepare for the transition to Middle School.

Ready, Set, Connect sessions for young learners and their families have been happening and are hugely successful.

Early Learning & Child Care:

Elementary Schools are participating "Play in The Kindergarten" sessions for the months of May and June to welcome in new students before they start school in September. Welcome To Kindergarten at elementary schools will take place during the first week of September. Registration is open for the district summer childcare program for school aged students at Conrad Street Elementary School. The district has hired staff, and enrollment is currently at 17 students. The program will operate from June 29th to August 14th.

7. Secretary Treasurer's Report

7.1 Statement of Operations April 2026

The Acting Secretary-Treasurer presented the Statement of Operations April 2026 report and answered questions from Trustees. Review of variances. They are consistent with what we have been seeing over the last couple of months. A question arose as to counselling and how that will look by the end of the year. Counselling is a small percentage of our budget. Our Operating budget as a whole is sitting in a good position for this point in the year.

7.2 2026-27 Annual Budget and Bylaw

The Acting Secretary-Treasurer presented the 2026-27 Annual Budget and answered questions from Trustees. There is a projection of a 44 student decrease in enrolment

for next year. The dollar impact is \$481,785. Draft ending balance leaves a surplus of \$359,730 which is only 1.22%. The surplus policy states a minimum of 1.5%. If we had 1/5% this would equate \$442,404 leaving a variance of (\$82,673).

Motion 20260519-7.2a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the first reading of the Annual Budget Bylaw for the 2026-27 fiscal year be read a first time the 19th day of May 2026."

Carried

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2026/2027 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2026/2027.
3. The attached Statement 2 showing the estimated revenue and expense for the 2026/2027 fiscal year and the total budget bylaw amount of \$39,096,337 for the 2026/2027 fiscal year was prepared in accordance with the Act.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2026/2027.

READ A FIRST TIME THE 19th DAY OF MAY, 2026;
READ A SECOND TIME THE 16th DAY OF JUNE, 2026;
READ A THIRD TIME, PASSED AND ADOPTED THE 16th DAY OF JUNE, 2026;

7.3 Elections Bylaw

Motion 20260519-7.3a

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that all three readings of Elections Bylaw #2025-26 01 be read the 19th of May, 2026"

Carried

Motion 20260519-7.3b

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the Elections Bylaw #2025-26 01 be read a first time the 19th of May, 2026"

Carried

Motion 20260519-7.3c

Maier "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the Elections Bylaw #2025-26 01 be read a second time the 19th of May, 2026"

Carried

Motion 20260519-7.3d

Maier "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the Elections Bylaw #2025-26 01 be read a third
time, passed and adopted the 19th of May, 2026"

Carried

Motion 20260519-7.3e

Beil "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) to appoint the Acting ST be appointed as the Chief
Election Returning Officer"

Carried

Motion 20260519-7.3f

Beil "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) to appoint the Executive Assistant to the
Superintendent and Board of Trustees be appointed as the Deputy
Chief Election Officer"

Carried

Amendment to the bylaw from Skeena Queen Charlotte Regional District to North Coast Regional District.

7.4 April 2026 Operations Department Report
The Acting Secretary-Treasurer presented the report and answered questions from the Trustees. Questions around the Commercial Kitchen and when it will be open. The Director of Operations shared that the plan is for the third week of June.

7.5 April 2026 Information Technology Department Report
The Acting Secretary-Treasurer presented the report and answered questions from the Trustees.

8. Committee Reports

8.1 Finance & Building Committee **(Trustees Beil, Maier, Horne)**

8.2 Framework for Enhancing Student Learning **(Trustees Horne, Toye)**
Coming up soon.

8.3 Provincial Council **(Trustees Horne, Sanchez)**
Nothing to report.

8.4 Policy Committee **(Trustees Toye, Maier)**

8.4.1 May 11, 2026, meeting
Trustee Maier presented the minutes of the May 11, 2026, meeting of the Policy Committee and answered questions from Trustees.

8.4.2 Policies for Approval
None

8.4.3 Policies for Review
8.4.3.1 1115– Board Authorized Courses Policy
8.4.3.2 2310 – Protection of Students and Maintenance of Order Policy
8.4.3.3 3410 – Security and Protection of Buildings Policy
8.4.3.4 3420 – Video Surveillance Policy

Motion 20260519-8.4.3.1

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that policy 1115 – Board Authorized Courses be
deleted."

Carried

Motion 20260421-8.4.3.2

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the policy 2310 – Protection of Students and
Maintenance of Order Policy be deleted."

Carried

Motion 20260421-8.4.3.3

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the policy 3410 – Security and Protection of
Buildings Policy be deleted."

Carried

Motion 20260421-8.4.3.4

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the policy 3420 – Video Surveillance Policy be
deleted."

Carried

8.5 District Technology Steering Committee
Have not met

9. **Old Business**
None

10. **Information Items:**

- 10.1 CHSS Commencement, June 12, 2026
Chair Toye noted that the CHSS Commencement is on June 12, 2026.
- 10.2 Board of Education Meeting, June 16, 2026
Chair Toye noted that the next Board of Education meeting is on June 16, 2026.
- 10.3 PCS Commencement, June 18, 2026
Chair Toye noted that PCS Commencement is on June 18, 2026.
- 10.4 National Indigenous Peoples Day, June 21, 2026
Chair Toye noted that National Indigenous Peoples Day is on June 21, 2026.
- 10.5 Last day of School, June 25, 2026
Chair Toye noted that the last day of school is on June 25, 2026.
- 10.6 Administrative Day, June 26, 2026
Chair Toye noted that Administrative Day is on June 26, 2026.
- 10.7 First Day of School, September 8, 2026
Chair Toye noted that the First Day of School is on September 8, 2026

11. **10 Minute Question and Answer Period**

Q; Thank you for providing the budget overview. Declining enrolment is a concerning trend. Have you met with City of PR to discuss economic opportunities that could attract more families to our community?

A; The Superintendent has met from time to time with Councillor Adey about future opportunities. The School Board offers information on the programs that we can offer to students. The Middle School will be a community school, and the Learning commons will be open to the public.

12. **Adjournment**

Chair Toye adjourned the meeting at 8:28 p.m.



Board Chair, Kate Toye



Superintendent, Andrew Samoil

