

SUPPORT STAFF JOB POSTING

To: All IUOE Employees

Date: February 27, 2026

SUBJECT: JOB POSTING #2025-92

The Human Resources Office will accept applications up to **Friday, March 6, 2026 - Noon** - for the following position:

EDUCATION ASSISTANT (Speech-Language Assistant) - District Position

Part-time, temporary position, 5.5 hours per day, effective immediately until June 25, 2026. Your duties and hours of work will be assigned by the District Principal of Learning Services. The terms and conditions of the IUOE Collective Agreement shall apply. Rate of pay is according to schedule. The successful candidate will report for work on in-session school days only.

Job Summary:

An employee who assists the Speech Language Pathologist with students who have speech language delays/disorders.

Brief Job Description:

- a) Works collaboratively with the Speech Language Pathologist, classroom teachers and other members of the school-based team to help school-aged children who have communication delays/disorders.
- b) Implements speech and language programs under the direction of the speech language pathologist.
- c) Provides direct instructional services under the supervision of speech language pathologist to an individual student or a small group of students.
- d) Works with the student(s) to help resolve communication needs as they relate to school and home.
- e) Maintains accurate student records in a manner outlined by the speech language pathologist.
- f) Performs other related duties as assigned or required.

Job Requirements

- a) Grade 12 or equivalent.
- b) Minimum 3 years' of experience working with children.
- c) A diploma as a Speech Language Pathologist Assistant or related education is required.
- d) Exercises discretion and confidentiality in dealing with all matters pertaining to students and staff.
- e) Demonstrated successful experience working with students who have speech language communication delays/disorders.
- f) Current training in Basic First Aid/CPR or willingness to obtain same.
- g) Computer literacy and basic word processing skills (30 wpm) required.

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- h) Possession of an appropriate B.C. drivers license and consistent access to a vehicle suitably equipped with seat belts.
- i) Good organizational and inter-personal skills.
- j) Must have excellent verbal and written English language skills to provide assistance in speech/language development.
- k) Must be able to communicate clearly, to understand and follow directions and to prioritize tasks.
- l) Familiarity with augmentative communications programs and devices an asset.

PLEASE POST

**** THE INTERNAL IUOE JOB APPLICATION MUST BE COMPLETED ****