

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

A G E N D A

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD AT BOOTH MEETING ROOM
AND ON ZOOM**

Tuesday, December 17, 2024- 7:00 P.M.

1. **Adoption of Agenda**
2. **Presentation(s):**
 - 2.1 None
3. **Approval of the Minutes of the**
 - 3.1 Open Board Meeting Held on November 19, 2024 (p. 3)
4. **Necessity of Closed Meeting and Agenda**
 - 4.1 Approval of Agenda
 - 4.2 Approval of Minutes of the In-Camera Meeting held November 19, 2024
 - 4.3 Human Resources Report
 - 4.4 Secretary-Treasurer's Report
 - 4.5 Other
 - 4.6 Legal Items
 - 4.7 Information Items
 - 4.8 Old Business
 - 4.9 Items for Release
5. **Correspondence**
 - 5.1 Addressed to the Board
None
 - 5.2 Copied to the Board
 - 5.2.1 November 13, 2024 letter from BCSTA to Rachna Singh (p. 9)
 - 5.2.2 November 13, 2024 letter from BCPSEA to BCSTA (p. 10)
6. **Superintendent of Schools' Report**
 - 6.1 For Board Information:
 - 6.1.1 Field Trips (p. 11)
 - 6.1.2 Enrolment
 - 6.1.2.1 Enrolment graph (p. 12)
 - 6.1.3 Upcoming Projects/Learning/Other
7. **Secretary-Treasurer's Report**
 - 7.1 November Statement of Operations Report (p. 13)
 - 7.2 November 2024 Operations Department Report (p. 15)
 - 7.3 November 2024 Information Technology Department Report (p. 16)

8. **Committee Reports**
 - 8.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**
 - 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Toye)**
 - 8.2.1 Literacy Data – S. Pond (p. 17)
 - 8.3 Provincial Council **(Trustees Horne, Sanchez)**
 - 8.4 Policy Committee **(Trustees Horne, Toye)**
 - 8.4.1 December 5, 2024 Meeting minutes (p. 22)
 - 8.4.2 Policies for Approval
 - 8.4.2.1 7220– Purchasing and Tendering Policy (p. 23)
 - 8.4.2.2 7410 – Audit Services Policy (p. 24)
 - 8.4.3 Policies for Review
 - None
 - 8.5 District Technology Steering Committee **(Trustee Horne)**
9. **Old Business**
10. **New Business**
 - 10.1 Proposed ABC Meeting Dates (p. 25)
11. **Information Items**
 - 11.1 Christmas Break, December 23, 2024 – January 3, 2025
 - 11.2 Board of Education meeting, January 21, 2025
 - 11.3 Non-Instructional Day Elementary & Middle Schools, January 24, 2025
12. **10 Minute Question and Answer Period**
13. **Adjournment**

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM
Tuesday, November 19, 2024 – 7:00 P.M.**

Trustees Present: K. Toye, J. Beil, K. Maier, L. Sanchez, M. Pucci, D. Dalton

Staff Present: S. Pond, A. Samoil, E. Vazquez, T. Dickens, B. Verissimo, D. Gautam, A. Lihou, R. Edzerza

Regrets: J. Horne

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory. The meeting was called to order at 7:02 p.m.

Chair Toye Introduced Enrique Vazquez as the new Secretary-Treasurer.

Chair Toye noted that both Jr and Sr Girls Volleyball teams have both won zones and are on their way to Provincial Championships.

Chair Toye noted that Lisa Beare is the new Minister of Education and Child Care in BC.

1. Adoption of Agenda

Motion 20241119-1.0a

Dalton "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the Agenda is approved as presented"

Carried

2. Presentation(s):

Vice-Principal Christine Danroth presented along with students Sydnee Weick and Jessica Pollack.

Ms. Danroth presented on the highlights of what has been going on at Pacific Coast School. Students have been working on a quilt with Ms. Rice. Ms. Rice has also been making arm bands for students which has their crest on them.

Working on skill building, 10-week terms, attending, self-advocating, resilience, kindness, finding strengths.

Some Stretches students face– food and housing insecurities, addictions, trauma and crisis
Every day students work on being kind, fresh starts, support, food, clothing, consistency and fun.

PCS hosted a harvest lunch for family and friends. Ms. Rice and students cooked everything for this meal. They Had lots of Halloween fun. Learn about Indigenous culture every day. Went on an oolichan run with Indigenous Ed staff and students still talk about how much they enjoyed this.

Students are creating a lifeline project and have received a \$30,000 grant from the Kaien Aboriginal Community Society. They will use this for technology and will order 20 laptops, food and emergency clothing.

Outdoor learning includes the fish hatchery and students made inclinometers to figure out the height of the highliner using a straw, penny and a string. They learned the Highliner is 144 feet. There is an Indigenous youth group at PCS and they have a survey out right now for the

students around mental health support and addiction supports.

Trustees thanked Ms. Danroth for her presentation and stated they can see the value of all of her hard work and how it's making a positive impact on our students. The students were very engaged and it is evident they are enjoying this program. Thank you for sharing the new format and how it seems to be leading to success.

3. **Approval of the Minutes of the**

3.1 Open Board Meeting held October 15, 2024

Motion 20241119-3.1

Beil "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the minutes of the open Board meeting held
October 15, 2024 be approved as presented",

Carried

3.2 Open Board Meeting held November 5, 2024

Motion 20241119-3.2

Maier "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the minutes of the open Board meeting held
November 5, 2024 be approved as presented",

Carried

Nov 5 minutes – Maier, Pucci carried

4. **Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held October 15, 2024.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20241119-4.0a

Beil "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the closed meeting be held and that agenda
items 1 through 9 be approved."

Carried

5. **Correspondence**

5.1 Addressed to the Board
None

5.2 Copied to the Board
None

6. **Superintendent of Schools Report**

6.1 For Board Information:

6.1.1 Field Trips

The Superintendent presented the list of approved field trips and answered questions from Trustees.

6.1.1.1 Field Trip to Ireland, Scotland, England

Motion 20241119-4.0a

Beil "Be it resolved by the Board of Education of School District No. 52
Pucci (Prince Rupert) that the field trip to Ireland, Scotland, England be
approved as presented."

Carried

Grade 11 age group. Trustees questioned about insurance, liability. It's covered because it happens before school ends and it includes school staff. There are no concerns from staff as there are no known travel advisories.

6.1.1.2 Field Trip to Saint Raymond, Quebec

Motion 20241119-4.0b

Dalton "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the field trip to Quebec be approved as
presented."

Carried

6.1.2 Enrolment

The Acting Superintendent reported that enrolment is at 1818 at October 31, 2024 and 1,120 of those students are Indigenous.

6.1.2.1 Enrolment graph

6.1.3 Upcoming Projects/Learning/Other

The Superintendent Andrew Samoil, provided a summary of recent school activities and upcoming events in the school district.

The Cross-Country, soccer and volleyball teams have all be very successful in winning zone championships and either competed in Provincial Championships already, or are headed that way.

DFO and Aero Trading came to help Ms. Leighton and Ms. Cooper's foods classes bake a salmon lunch for the school. DFO continually donates fish to the Food Sovereignty program.

Artists Willy White, Donna Cranmer, and Anthony Hunt presented on local Chilkat weaving in Ms. Clifton's First Nations Art Class.

The Breakfast club of Canada school wide breakfast are happening within the next month.

Drumming with Marlene will occur at all Elementary schools.

School field trips have included the museum and skating rink.

Badminton tournament will be at the civic center on November 30.

Halloween activities occurred at all schools and each school held assemblies to honor National Indigenous Veterans Day and Remembrance Day.

UNBC is offering a teacher training program with a cohort here in Prince Rupert starting in September.

Early Learning update – Currently in the process of licensing another Before and After School Care program at Roosevelt to begin September 2025. Conrad Elementary "Strengthening Early Years to Kindergarten Transitions" are planning a "Play in the K" and "Family Craft night". Five classes will participate in the Roots of Empathy program (three at Conrad and two at Roosevelt)

6.1.3.1 Indigenous Ed Report

Language behind the scenes has been doing ongoing work with archiving, digitizing and editing. Indigenous Ed has had a lot of translations requests. Our District has 12 years of binder curriculum which the Indigenous Ed department has now finished reviewing all of those binders. Ms. Edzerza and Ms. Leighton-Stephens were Invited to the Office of the Commissioner of Indigenous Languages in Richmond on Oct 15 & 16. This was to advocate for Indigenous Languages across Canada where they participated in meaningful dialogue. Indigenous Education Council meeting was on Oct 9 with local rights holders as per Bill 40. Next meeting will be in January or February to continue work of new terms of reference. They have been doing collaborative work with Kim Spencer. Lori Burger is working on decolonizing school libraries and to bring authentic Indigenous resources. Student leadership group is led by Lori Burger and Lucy Trimble at PCS and CHSS and PRMS. Ind. Ed. has been supporting inquires at school connected to literacy and numeracy. Drumming with Marlene next week.

7. **Acting Secretary Treasurer's Report**

7.1 October Expenditures Report

The Secretary-Treasurer presented the October expenditures report and answered questions from Trustees. New format of financial statements to clearly show the revenues.

7.2 October 2024 Operations Department Report

The Director of Operations presented the Operations Report for October 2024 and answered questions from Trustees.

7.3 October 2024 Information Technology Department Report

The Manager of IT presented the Information Technology Department Report for October 2024 and answered questions from Trustees.

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Beil, Maier, Pucci)

8.2 Framework for Enhancing Student Learning

(Trustees Horne, Toye)

8.2.1 Literacy Data

Data included is all about literacy and connects to strategic plan around equity. Our participation rate decreased. Grade 7 and 10 literacy assessments are starting to trend up but still are far below the provincial rates. Grade 4s were not doing as well as the grade 7s as they were affected by the effects of covid. We will be getting collated data in spring 2025. The District is working on K-3 literacy strategies so we are comparing apples to apples. Used the core phonics data to assess where our kindergarten students are doing.

Trustees appreciated the data and how this really paints a very clear picture of where we are going. Trustees asked about the huge spectrum for emerging and extending and how we can support all students. The data is collected at the beginning, middle

and end and this is the end data of the last 2 years of Kindergarten.

8.3 Provincial Council (Trustees Horne, Sanchez)

8.4 Policy Committee (Trustees Horne, Toye)

8.4.1 November 12, 2024 meeting
Chair Toye presented the minutes of the November 12, 2024 meeting of the Policy Committee and answered questions from Trustees.

8.4.2 Policies for Approval
8.4.2.1 5310 – Volunteer Policy
8.4.2.2 6110 – Vision, Mission and Foundational Principles Policy
8.4.2.3 6130 – Role of the Board Policy

Motion 20241119-8.5.2

Beil "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that 1410 – District Code of Conduct and Anti-Racism Policy, 6110 – Vision, Mission and Foundational Principles Policy and 6130 – Role of the Board Policy be approved as presented." **Carried**

8.4.3 Policies for Review
8.4.3.1 7220 – Purchasing Policy
8.4.3.2 7410 – Audit Services Policy

Motion 20241119-8.5.3.1

Beil "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that 7220 – Purchasing Policy and 7410 – Audit Services Principles Policy be sent to stakeholders for review as presented." **Carried**

Trustees Horne and Kate are creating a new policy committee format to include a new schedule for this. They will be meeting during the day to look closely at the policy and then cross reference the regulations. We will include a date reviewed line on each policy. The goal is to put more work on the board not the staff.

8.5 District Technology Steering Committee
Have not met

9. **Old Business**
None

10. **New Business**
None

11. **Information Items:**

11.1 Professional Development Day, November 22, 2024
Chair Toye noted that the Professional Development Day is on November 22, 2024.

11.2 BCSTA Trustee Academy, Nov 21-23, 2024
Chair Toye noted that Provincial Council is on October 25 & 26, 2024.

11.3 Board of Education meeting, December 17, 2024
Chair Toye noted that the Board of Education Meeting for Elections is on December 17, 2024.

11.4 Christmas Break, December 23, 2024 – January 3, 2025
Chair Toye noted that Christmas Break is December 23, 2024 -January 3, 2025.

Chair Toye noted that Winterfest is on December 7 & 8

12. **10 Minute Question and Answer Period**
None

13. **Adjournment**
Chair Toye adjourned the meeting at 8:03 p.m.



British Columbia
School Trustees
Association

November 13, 2024

Rachna Singh

Minister of Education and Child Care
Ministry of Education, BC
PO Box 9045, Stn Prov Gov
Victoria, BC V8W 9E2

ecc.minister@gov.bc.ca

RE: Thank You For Your Service

To the Honourable Rachna Singh,

On behalf of the British Columbia School Trustees Association (BCSTA), I extend our gratitude to you for your service and dedication over the past two years as Minister of Education and Child Care for the provincial government of British Columbia.

Throughout your time in government, you have been an advocate and ally of the BCSTA and the K-12 public education system. Your involvement and enthusiasm have contributed to ongoing conversations about the needs of students, educators, and communities. I would like to recognize your efforts in K-12 curriculum reform, which aimed to make the education system more inclusive and better reflect the diversity of British Columbia's communities, including the integration of Indigenous perspectives in alignment with the Truth and Reconciliation Commission's Calls to Action. Your focus on equity and inclusion has helped highlight the need for resources and support to address the varied needs of students across the province.

Your warm approach, genuine kindness, and dedication to supporting students have made a lasting impression on all of us at the BCSTA. It has been a privilege to work alongside you in advocating for the well-being and success of students throughout British Columbia.

On behalf of the BCSTA, I want to sincerely thank you for your contributions, support and leadership. I wish you the very best in all your future endeavors.

With deepest respect and appreciation,

A handwritten signature in black ink that reads "Carolyn Broady". The signature is written in a cursive, flowing style.

Carolyn Broady

President

British Columbia School Trustees Association

CC: BCSTA Board of Directors
Suzanne Hoffman, CEO, BCSTA
Trevor Davies, Incoming CEO, BCSTA

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November 13, 2024

Carolyn Broady

President

British Columbia School Trustees Association

Sent via email to: cbroady@bcsta.org

Greetings Carolyn,

Thank you so much for your warm welcome and thoughtful message. I am truly excited to have joined the British Columbia Public School Employers' Association (BCPSEA) as the new Executive Director of Labour Relations (Collective Bargaining) and to begin this next chapter in my career in British Columbia.

As I settle into my new role, I am eager to bring my experience and expertise to the table and work alongside you and your team to build on the strong foundation of relationships that have been established. I believe there is great potential for us to continue strengthening our collaboration, and I look forward to the opportunity to contribute to our shared goals.

It was nice to meet you in person at the BCPSEA Symposium and I am looking forward to the BCSTA Academy later this month. I am also looking forward to attending the regular check-in meetings between our organizations and to establishing scheduled meetings related specifically to bargaining.

Once again, thank you for your kind welcome. I am excited to be here and look forward to what we will accomplish together.

Warm regards,



Justin Rempel

Executive Director, Labour Relations (Collective Bargaining)

c: Bruce Anderson, CEO, BCPSEA
Suzanne Hoffman, CEO, BCSTA
Trevor Davies, Incoming CEO, BCSTA

**SUPERINTENDENT OF SCHOOLS REPORT
TO BOARD OF SCHOOL TRUSTEES**

December 17, 2024

6.1 For Board Information:

6.1.1 Field Trips Approved

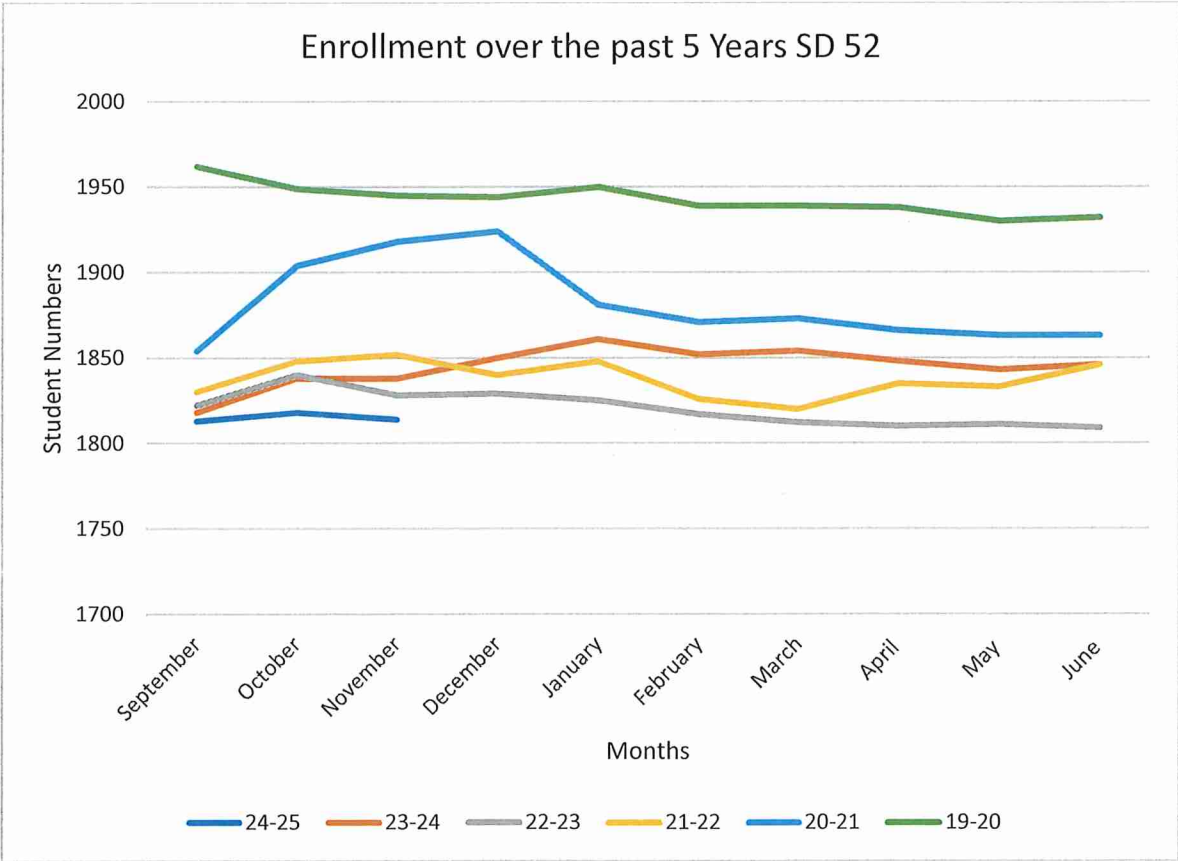
	School	Dates	# School Days	Grade	Purpose
1.	CHSS	Dec 14 & Jan 18	0	11/12	Basketball in Smithers/Terrace
2.	CHSS	Dec 5-8, 14, Jan 3, 4, 9-12, Feb 1, 7, 8, 21-26	8.5	9/10	Jr Boys Basketball in Prince George, Smithers, Kitimat, Zones and Provincials
3.	CHSS	Dec 5/24	.5	10	Diana Lake Picnic Area
4.	CHSS	Nov 27-Dec 1	2.5	11/12	Mill Bay, BC Volleyball Provincial Championships
5.	CHSS	Nov 21-25	3	9-10	Jr. Girls Volleyball
6.	Lax Kxeen	Nov 14	1	1	Seal Cove Seaplane Base
7.	PRMS	April 4, 2025	1	6/7/8	Pacific Northwest Musical Festival in Terrace

6.1.2 Enrolment

6.1.2.1 Enrolment Graph (p. 12)

6.1.3 Upcoming Projects/Learning/Other

Enrollment Trends for SD 52



Fund : 0 Operating

PR	TITLE	NOV	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
02	Regular Instruction	1,204,777.49	3,754,557.84	12,891.83	12,998,480	9,231,030	71
03	Career Preparation	18.26	1,810.23		78,970	77,160	98
07	Library Services	70,022.45	181,912.08		435,060	253,148	58
08	Counselling	26,632.82	114,950.68		292,891	177,940	61
10	Special Education	631,814.10	1,658,261.28		5,121,634	3,463,373	68
30	English Language Development		32.67		2,373	2,340	99
31	Aboriginal Education	221,087.59	677,234.64		2,079,970	1,402,735	67
41	Business Admin	209,657.09	894,292.51		2,139,032	1,244,739	58
TOTAL FOR Function - 1		2,363,973.28	7,283,051.93	12,891.83	23,148,410	15,852,466	68
Function : 4 District Administration							
11	Education Admin	38,709.09	197,374.51		469,856	272,481	58
40	Governance	24,702.28	102,657.83		190,959	88,301	46
41	Business Admin	115,025.86	522,116.66	4,987.50	1,137,722	610,618	54
TOTAL FOR Function - 4		178,437.23	822,149.00	4,987.50	1,798,537	971,401	54
Function : 5 Maintenance & Operations							
41	Business Admin	21,283.16	199,896.17		262,391	62,495	24
50	Plant Maintenance	226,118.48	1,145,622.88	4,496.89	3,171,873	2,021,753	64
52	Maintenance Of Grounds	9,177.52	35,586.54		171,090	135,503	79
56	Utilities	64,268.87	128,058.81		623,399	495,340	79
TOTAL FOR Function - 5		320,848.03	1,509,164.40	4,496.89	4,228,753	2,715,092	64
Function : 7 Transportation							
41	Business Admin	598.84	937.17		958	21	2
70	Student Transportation	34,759.93	89,673.85		363,798	274,124	75
TOTAL FOR Function - 7		35,358.77	90,611.02	0.00	364,756	274,145	75
TOTAL FOR Fund - 0		2,898,617.31	9,704,976.35	22,376.22	29,540,456	19,813,103	67
GRAND TOTAL		2,898,617.31	9,704,976.35	22,376.22	29,540,456	19,813,103	67

School District #52 (Prince Rupert)

UNAUDITED STATEMENT OF OPERATIONS/OPERATING FUND

November 30, 2024

OPERATING FUND	YTD Budget 2024/25	Jul - Nov ACTUALS	Variance Favourable (Unfavour- able)		PRELIM ANNUAL BUDGET 2024/25
				%	
	\$	\$	\$		\$
REVENUE					
Provincial Grants, MECC	8,358,663	8,358,663	-	0.0%	26,735,581
LEA Funding From First Nations	385,695	385,695	-	0.0%	1,285,650
Provincial Grants, Other	9,745	9,745	-	0.0%	32,483
International Student Tuition	68,000	68,000	-	0.0%	136,000
Other Revenue	329,938	282,583	(47,355)	-14.4%	951,851
Rentals & Leases	12,500	47,923	35,423	283.4%	30,000
Investment Income	41,667	110,166	68,499	164.4%	100,000
Total Revenue	9,206,208	9,262,775	56,567	0.6%	29,271,565
EXPENSE					
Salaries					
Teachers	3,325,584	3,241,915	83,669	2.5%	11,085,279
Principals & Vice-Principals	1,012,624	980,507	32,117	3.2%	2,430,298
Education Assistants	851,459	705,408	146,051	17.2%	2,503,544
Support Staff	950,979	882,944	68,035	7.2%	2,446,344
Other Professionals	548,160	679,916	(131,756)	-24.0%	1,315,585
Substitutes	385,191	418,629	(33,438)	-8.7%	1,185,553
Total Salaries	7,073,997	6,909,319	164,678	2.3%	20,966,603
Employee Benefits	1,618,915	1,565,783	53,132	3.3%	4,816,428
Total Salary & Benefits	8,692,912	8,475,102	217,810	2.5%	25,783,031
Services & Supplies	1,317,725	1,229,874	87,851	6.7%	3,757,425
Total Expense	10,010,637	9,704,976	305,661	3.1%	29,540,456
Net Revenue (Expense)	(804,429)	(442,201)	362,228	45.0%	(268,891)
Indigenous Ed Surplus Included	-	-	-	0.0%	12,991
Drawn from Reserves	-	-	-	0.0%	315,900
Capital Asset Purchases	-	-	-	0.0%	(60,000)
Surplus (Deficit) for Year	(804,429)	(442,201)	362,228	45.0%	-



Monthly Report to the Board

NOVEMBER 2024

<u>Facilities:</u>	<p>Roosevelt HVAC is still on going. Hallway rads are hooked up to the boiler water ,electrical is on going. The main recirculating pump is now hooked up to the VFD. All roof relief air ducts have been installed.</p> <p>Lax Kxeen school has a programing issue with the two systems that control the heating. We have managed to gain manual control with the assistance of our IT department.</p> <p>Booth kitchen has ongoing electrical installations. The Trusscore wall panel and flooring has been ordered.</p>
<u>Custodial</u>	<p>All filters for the air handlers and unit ventilators have been ordered.</p>
<u>Energy & Conservation</u>	<p>Over the past 3 years, Roosevelt has undergone a large project to install new unit ventilators and pipes connecting them throughout the school. Once the new boilers are installed, this will improve our gas consumption and ghg emissions. This will project will reduce the uneven heating issues and improve student and staff comfort by allowing each classroom to control their temperature individually.</p>
<u>Transportation</u>	<p>November- In town trips. Field trips (no cost) CHSS 3/PRMS 5/Conrad 4/Lax Kxeen 1/Roosevelt 4 Total 17 Out of town (cost recovery) CHSS 2/PRMS 2 Total 4</p>
<u>Health &Safety</u>	<p>We have good stock hand sanitizer and sprays available for use in the classroom, which can be ordered through our work request system.</p>



INFORMATION TECHNOLOGY
DEPARTMENT
DINESH GAUTAM, MANAGER,
INFORMATION TECHNOLOGY

Monthly Report to the Board

November 2024

Network: No updates were reported.

Security: The department head and principal have been informed about recent security events in other school districts. They are advised to be vigilant about unauthorized emails, to monitor the situation closely and inform IT department for anything suspicious.

Firewall: The firewall has been updated to the latest version as recommended by the Ministry and the Palo Alto team.

Multi-Factor Authentication (MFA): For all VPN users on macOS, authentication to Office 365 will now require Multi-Factor Authentication and soon it will be mandatory for all the VPN user to have MFA.

Smartboard: Many of our schools are equipped with outdated and end-of-life projectors and smartboards. Over the years, we have observed a significant increase in unit failures. This issue requires immediate attention and budget allocation to prevent further disruptions in our educational environment.

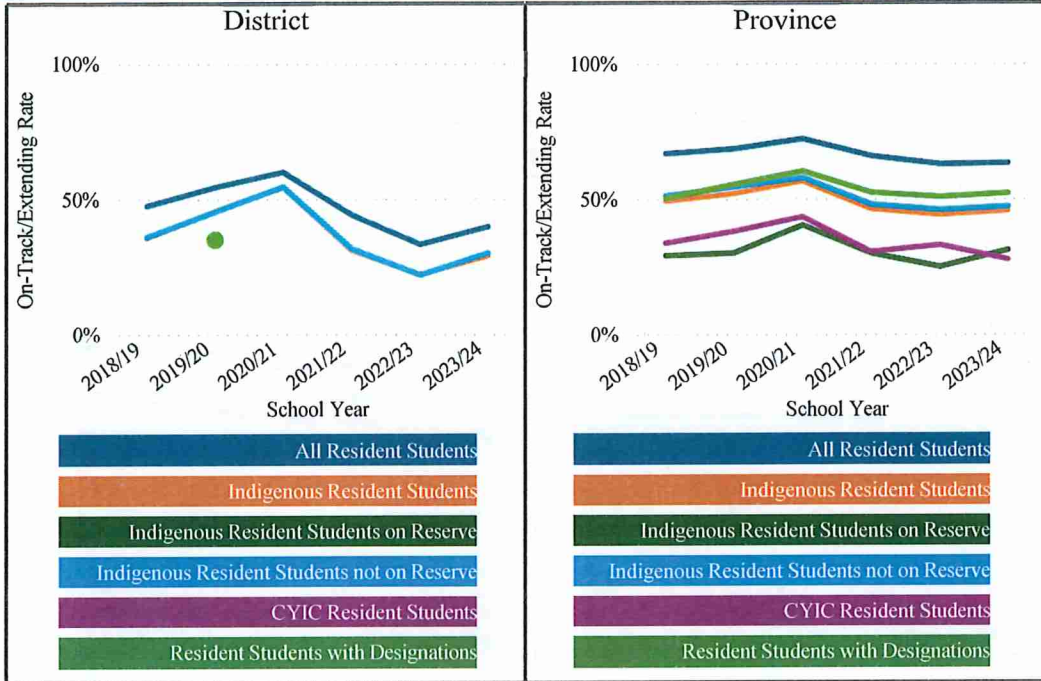
IT4K12 Conference: Participated in the IT4K12 conference organized by Focus Ed and the Ministry of Education as part of professional development. Common recommendations from BC school districts include:

- Implementing Multi-Factor Authentication for all employees to secure Office 365.
- Understanding the role and benefits of AI for students and staff, along with the challenges faced in integrating AI into schools and creating a framework.
- Automating staff and student account creation, onboarding and offboarding.
- Implementation of Intune to manage Windows devices and updates.
- Developing a security baseline for the organization.

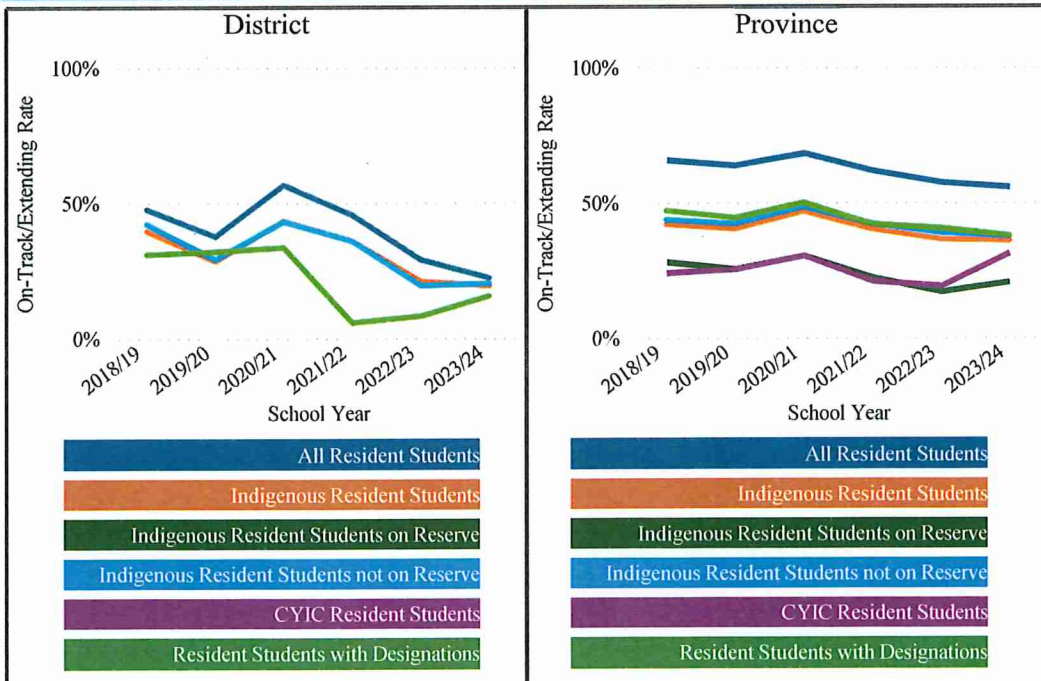
Educational Outcome 2: Numeracy

Measure 2.1: Grade 4 & Grade 7 Numeracy Expectations

Grade 4 FSA Numeracy (On-Track / Extending Rate)

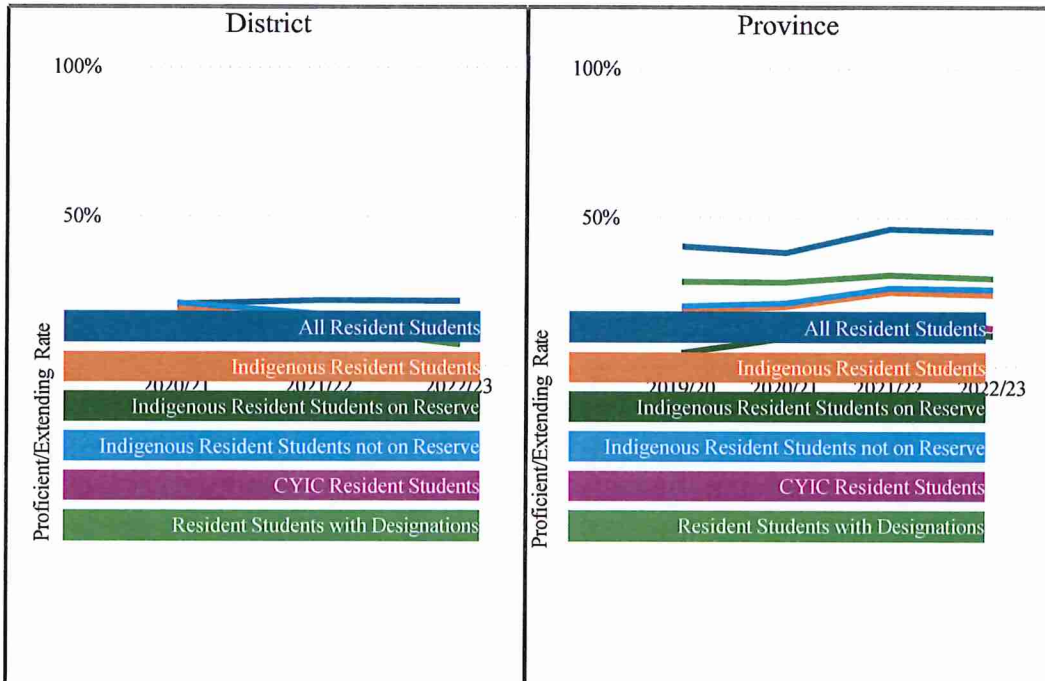


Grade 7 FSA Numeracy (On-Track / Extending Rate)



Measure 2.2: Grade 10 Numeracy Expectations

Grade 10 Grad Assessment Numeracy (Proficient / Extending Rate)



Analysis and Interpretation

Outcome 2: Numeracy

Measure 2.1: Grade 4 & 7 Numeracy Expectations **Grade 4 FSA Numeracy (On-Track/Extending)**

- **What data points are missing or masked, and how has this been considered?**

Outcomes for Indigenous Students on Reserve, CYIC Resident Students and Students with Disabilities have all been masked because of small numbers. The team will be looking into that data to see how students are doing. Also, school teams work with the Metlakatla Education Coordinator to track the progress and attendance of students living on reserve. Schools have a team of educators comprised of Principal, Vice Principal, LSTs and Counsellors who track priority students and those teachers have raised concerns about mental health, attendance or academic progress.

- **What trends emerged from the analysis? What do these trends highlight for the district?**

We notice that the trend for outcomes is moving in a positive direction for all students and Indigenous students. There is still a gap between Indigenous and Non-Indigenous students and our outcomes are still much lower than the Provincial average.

- **What stories do the Numeracy data and evidence reveal about the district's approach to supporting teaching and learning?**

Numeracy is an area we will be paying attention to this year to support improvement in outcomes for students K through 12. Due to budgetary constraints, we are not funding a District Numeracy Helping Teacher. We are looking at innovative ways we can support teachers with Numeracy pedagogy.

- **What stories do the Numeracy data and evidence reveal about the district's current approaches to equity of learning for Indigenous students, children and youth in care and students with disabilities or diverse abilities in the district?**

This is an area for reflection and growth. We worked with Carol Fullerton to help teachers with some whole class assessment to determine where support was needed in numeracy for the class. We hope to revisit this as we have so many new teachers.

Grade 7 FSA Numeracy (On-Track/Extending)

- **What data points are missing or masked, and how has this been considered?**

Outcomes for Indigenous Students on Reserve and Children and Youth In Care Resident Students outcomes have all been masked because of small numbers. The team will be looking into that data to see how students are doing. Also, school teams work with the Metlakatla Education Coordinator to track the progress and attendance of the students living on reserve. The middle school has a team of educators comprised of Principal, Vice Principal, LSTs and Counsellors who track priority students and those teachers have raised concerns about regarding mental health, attendance or academic progress.

- **What trends emerged from the analysis? What do these trends highlight for the district?**

We know that the number of Grade 7 students who wrote the assessment was much lower this year and this may explain the current trends.

All students are still trending down and have reached the lowest point yet in 6 years. Indigenous students and students not on reserve are almost at parity with All Students and has remained static this year. Students with Disabilities data is trending up and those on track are closer to All Students than they have been in 6 years. Much work needs to be done in Numeracy and in order to truly compare the data. Increased participation by all students can help better reflect progress.

- **What stories do the Numeracy data and evidence reveal about the district’s approach to supporting teaching and learning?**

We know that COVID has played a role in the downward trend for our District and for the world with Numeracy achievement. We have been without the District Numeracy Helping Teacher position for a number of years due to budgetary constraints which has meant teachers are not getting extra support for Numeracy. We are working on a plan to have teachers who are passionate about Math in each school take on a leadership role to support Numeracy in the school.

- **What stories do the Numeracy data and evidence reveal about the district’s current approaches to equity of learning for Indigenous students, children and youth in care and students with disabilities or diverse abilities in the district?**

We know that our current approach is not supporting Numeracy in general. This is not an equitable situation especially for students where there is an achievement gap.

Measure 2.2: Grade 10 Grad Assessment Numeracy Expectations **Grade 10 Grad Assessment Numeracy (Proficient/Extending)**

- **What data points are missing or masked, and how has this been considered?**

Data for Children and Youth in Care and Indigenous Students on Reserve is masked due to small numbers.

Students are monitored by the school team and the Metlakatla Education Coordinator on a regular basis to track attendance, mental health and academic progress.

- **What trends emerged from the analysis? What do these trends highlight for the district?**

Students have not been doing well on the Grade 10 Numeracy Graduation Assessment right from the beginning. All Student data is trending flat but our students are achieving at a much lower level than the Provincial average. Priority student data is trending down which is a concern.

- **What stories do the Numeracy data and evidence reveal about the district’s approach to supporting teaching and learning?**

The Grade 10 Numeracy assessment does not align with how math classes at the secondary level are being taught. The assessment addresses all that students have learned in their numeracy journey and measures how well they are able to apply what they know to solve problems. Some students require explicit instruction to help them with this type of assessment. It is good that students are able to write this assessment up to 3 times to improve their achievement.

- **What stories do the Numeracy data and evidence reveal about the district's current approaches to equity of learning for Indigenous students, children and youth in care and students with disabilities or diverse abilities in the district?**

The data show that priority students are struggling more with this type of assessment and require more support to be successful. Teaching and learning should include problem solving strategies for the real world.

School District No. 52 (Prince Rupert)
Policy Committee
Thursday, November 5, 2024
3:00 pm

MINUTES

In Attendance: James Horne
Kate Toye
Andrew Samoil
Sandy Pond
Enrique Vazquez

The meeting was called to order at 3:10 p.m.

1. Policies for Approval
 - a. 7220– Purchasing and Tendering Policy
 - b. 7410 – Audit Services Policy

The Committee agreed to present these policies at the Board meeting for approval.

2. Policies for Review
 - a. 1410 – District Code of Conduct and Anti-Racism Policy
 - b. 6110 – Vision, Mission and Foundational Principles Policy
 - c. 6260 – Conflict of Interest Policy

The committee agreed to table Policies 1410, 6110 and 6260 until the January 2025 Policy Committee Meeting.

Meeting Adjourned at 5:05 p.m.

Next Meeting: Monday, January 6, 2025

Policy No. **7220**

Date Approved:

Date Amended: **February 9, 2021**

Position Responsible for updates:

7220 Purchasing and Tendering Policy

The Board aims to be ethical and transparent when purchasing goods and services for the district. When required by regulation, tenders are used to obtain more than one bid. The goal of this policy is to ensure that the district receives the best value for its purchases.

Local vendors are able to bid on and supply goods and services to the school district at competitive pricing and terms. The selection of the successful bid is subject to the Board's obligations under domestic and international trade agreements.

All purchases of \$250,000.00 or greater will come to the Board for approval.

REFERENCES

6310 – Delegation to the Superintendent Policy

7220-10 – Purchasing of Supplies and Equipment Regulation

3210-10 – Tendering for Maintenance and Renovation Projects Regulation

Policy No. 7410

Date Approved: September 9, 2014

Date Amended: December 12, 2017, February 9, 2021

Position Responsible for updates: Secretary-Treasurer

7410 Audit Services Policy

POLICY

The Board will authorize independent auditing services for the school district. The annual renewable term will be for a maximum of five (5) years.

The Board will consider the annual renewal of the audit firm after an evaluation of the auditor's services. For clarity, the annual renewal is not dependent on the issuing of an unqualified audit opinion by the auditor.

A tender bid process will be used to select an independent audit firm. The award of the tender to the existing auditors will take into account the need to ensure the independence of the auditor.

School District No. 52 (Prince Rupert)
PROPOSED Dates for 2025/26 Annual Budget Consultation (ABC)

<p>Tuesday, January 28, 2025 7pm in public and zoom</p>	<p>Information and discussion of resource pressures and budget priorities.</p>
<p>Thursday, February 20, 2025 7pm in public</p>	<p>Consultation with stakeholders, partner groups and rights holders.</p>
<p>Tuesday, March 4, 2025 7pm (partners only)</p>	<p>Working session with board, senior staff, and P/VPs to discuss potential budget changes.</p>
<p>Monday, April 7, 2025 7pm in public</p>	<p>Report back to public on input received and Ministry Funding and proposed budget changes.</p>
<p>April 15, 2025 Open board meeting 7pm in public</p>	<p>Board meeting to do first budget by-law reading.</p>
<p>Tuesday, May 6, 2025 7pm in public</p>	<p>Board meeting to do second and third budget by-law reading.</p>
<p>Monday, June 30, 2025</p>	<p>Deadline for submission to Ministry.</p>