

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

A G E N D A

**REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD AT BOOTH MEETING ROOM
AND ON ZOOM**

Monday, June 17, 2024- 7:00 P.M.

1. **Adoption of Agenda**
2. **Presentation(s):**
 - 2.1 Kristy Tillman and students – Band Trip
3. **Approval of the Minutes of the**
 - 3.1 Open Board Meeting Held on May 21, 2024 (p. 3)
4. **Necessity of Closed Meeting and Agenda**
 - 4.1 Approval of Agenda
 - 4.2 Approval of Minutes of the In-Camera Meeting held May 21, 2024
 - 4.3 Human Resources Report
 - 4.4 Secretary-Treasurer's Report
 - 4.5 Other
 - 4.6 Legal Items
 - 4.7 Information Items
 - 4.8 Old Business
 - 4.9 Items for Release
5. **Correspondence**
 - 5.1 Addressed to the Board
None
 - 5.2 Copied to the Board
 - 5.2.1 May 3, 2024 letter from SD67 to Minister Singh re: Funding model (p. 12)
 - 5.2.2 May 10, 2024 letter from SD63 to Ministers Singh and Conroy re: Funding model (p. 14)
 - 5.2.3 May 16, 2024 letter from SD5 to BCIT re: Letter of Support (p. 16)
 - 5.2.4 May 21, 2024 letter from SD5 to Minister Singh re: Areas of Concern (p. 18)
6. **Superintendent of Schools' Report**
 - 6.1 For Board Information:
 - 6.1.1 Field Trips (p. 22)
 - 6.1.2 Enrolment
 - 6.1.2.1 Enrolment graph (p. 23)
 - 6.1.3 Upcoming Projects/Learning/Other
7. **Secretary-Treasurer's Report**
 - 7.1 May 2024 Expenditures Report (p. 24)
 - 7.2 2025-26 Minor Capital Programs/Resolution (p. 26)

- 7.3 May 2024 Operations Department Report (p. 28)
- 7.4 May 2024 Information Technology Department Report (p. 29)
- 7.5 September 2024 Open Meeting Change
- 7.6 2024-25 School fees/deposits (p. 31)
- 7.7 Board Meeting Dates (p. 33)
- 7.8 2024-25 Annual Budget (p. 34)

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Beil, Maier, Pucci)**
- 8.2 Framework for Enhancing Student Learning **(Trustees Horne, Toye)**
- 8.3 Provincial Council **(Trustees Horne, Sanchez)**
- 8.4 Indigenous Education Council **(Trustees Toye, Sanchez)**
- 8.5 Policy Committee **(Trustees Horne, Sanchez)**
 - 8.5.1 June 11, 2024 Meeting minutes (p. 52)
 - 8.5.2 Policies for Approval
 - 8.5.3 Policies for Review
 - 8.5.3.1 1390 – Restrictions on Student Use of Personal Digital Devices Policy (p. 53)
 - 8.5.3.2 3530 – Disposal of Vehicles, Furnishings and Equipment Policy (p. 54)
 - 8.5.3.3 3520 – Disposal of Land and Improvements Policy (p. 55)
- 8.6 District Technology Steering Committee **(Trustee Horne)**

9. **Old Business**

10. **New Business**

- 10.1 Whistle Blower report

11. **Information Items**

- 11.1 National Indigenous Peoples Day, June 21, 2024
- 11.2 Last Day of School, June 27, 2024
- 11.3 Administrative Day, June 28, 2024
- 11.4 School Reopening, September 3, 2024
- 11.5 Board of Education Meeting, September __, 2024
- 11.6 Curriculum Implementation Day, September 20, 2024

12. **10 Minute Question and Answer Period**

13. **Adjournment**

SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)

MINUTES

REGULAR OPEN SCHOOL BOARD MEETING
MEETING HELD IN THE BOOTH MEETING ROOM
Tuesday, May 21, 2024 – 7:00 P.M.

Trustees Present: D. Dalton, J. Horne, J. Beil, K. Maier, L. Sanchez, K. Toye

Staff Present: S. Pond, A. Samoil, T. Dickens, B. Verissimo, M. Cross, J. Warburton, D. Gautam, R. Edzerza, P. Khaira

Regrets: M. Pucci

Chair Toye acknowledged that the meeting is being held on traditional Ts'msyen territory. Chair Toye further acknowledged Alison O'toole for receiving the BC Community Achievement Award. The meeting was called to order at 7:01 p.m.

1. Adoption of Agenda

Motion 20240521-1.0a

Dalton "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that the Agenda is approved as presented"

Carried

2. Presentation(s):

The Superintendent introduced Lisa Scherr, Roberta Edzerza and Sarah Kavalec to present on Changing Results for Young Children. This is a provincial initiative in partnership with the Ministry of Education and the United Way. Lisa has been the provincial facilitator this year. This program looks at facets of social emotional learning and uses resources and activities that support a particular child, and the entire class. The Early Learning Framework, First Peoples Principles of Learning and the curriculum are brought together in this program. The group meets 6 times per year. Each session is often about professional development. This program is a success because it has given a platform to develop those social emotional skills in our students.

Trustees thanked them for this presentation and are happy that they have undertaken this project. They enjoyed the collaboration on this with the Indigenous Education department.

3. Approval of the Minutes of the

3.1 Open Board Meeting held April 15, 2024

Motion 20240521-3.1

Beil "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the minutes of the open Board meeting held
April 15, 2024 be approved as amended."

Carried

Change trustees on some committees

4. Necessity of Closed Meetings and Agenda

4.1 Approval of Agenda

- 4.2 Approval of Minutes of the In-Camera Meeting held April 15, 2024.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business
- 4.9 Items for Release

Motion 20240521-4.0a

Beil "Be it resolved by the Board of Education of School District No. 52
 Maier (Prince Rupert) that the closed meeting be held and that agenda
 items 1 through 9 be approved."

Carried

5. Correspondence

5.1 Addressed to the Board
 None

5.2 Copied to the Board

5.2.1 April 10, 2024 letter from SD 78 to Minister of Education & Child Care

Motion 20240521-5.2.1a

Maier "Be it resolved by the Board of Education of School District No. 52
 Beil (Prince Rupert) that we write a letter of support to SD 78."

Carried

Motion 20240521-5.2.1b

Horne "Be it resolved by the Board of Education of School District No. 52
 Beil (Prince Rupert) that we write a similar letter for our District funding."

Carried

5.2.2 April 15, 2024 letter from BC Confederation of Parent Advisory Councils
 to Premier Eby and Honourable Ministers

Motion 20240521-5.2.2

Beil "Be it resolved by the Board of Education of School District No. 52
 Maier (Prince Rupert) that letter 5.2.2 be received and filed."

Carried

5.2.3 April 17, 2024 letter from North Vancouver School District to Minister of
 Education & Child Care

Motion 20240521-5.2.3

Maier "Be it resolved by the Board of Education of School District No. 52
 Dalton (Prince Rupert) that letter 5.2.3 be received and filed."

Carried

5.2.4 April 17, 2024 letter to Carolyn Broady from Minister Singh

Motion 20240521-5.2.4

Maier "Be it resolved by the Board of Education of School District No. 52
 Sanchez (Prince Rupert) that letter 5.2.4 be received and filed."

Carried

5.2.5 April 23, 2024 letter from West Vancouver Schools to Ministers Singh and Conroy

Motion 20240521-5.2.5

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that letter 5.2.5 be received and filed."

Carried

5.2.6 April 24, 2024 letter from SD 83 to Minister of Education and Child Care

Motion 20240521-5.2.6

Maier "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that letter 5.2.6 be received and filed."

Carried

5.2.7 April 25, 2024 letter from BCSTA to Janice Caton

Motion 20240521-5.2.7

Maier "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that letter 5.2.7 be received and filed."

Carried

5.2.8 April 30, 2024 letter from Cowichan Valley School District to Ministers Singh and Conroy

Motion 20240521-5.2.8

Maier "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that letter 5.2.8 be received and filed."

Carried

6. Superintendent of Schools Report

6.1 For Board Information:

6.1.1 Field Trips

The Acting Superintendent presented the list of approved field trips and answered questions from Trustees.

6.1.2 Experiences Canada Exchange Field Trip

The Acting Superintendent presented the field trip request for next year

Motion 20240521-6.1.2

Maier "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the Experiences Canada Exchange field trip be approved for next year."

Carried

6.1.3 Enrolment

The Acting Superintendent reported that enrolment is at 1848 at April 30, 2024. Trustees appreciated the graph presented.

6.1.4 Upcoming Projects/Learning/Other

The Acting Superintendent, Sandra Pond, provided a summary of recent school activities and upcoming events in the school district. CHSS participated in the PISA assessments and students also wrote the Literacy

and Numeracy Grad Assessments in April

Students celebrated Earth Day in many different ways including wearing blue and green, planting seedlings, and getting outside.

Schools hosted events for families such as Family Nights, Scholastic Book Fairs and Soup and Sandwich lunches in their classroom.

School District 52 and Metlakatla First Nation signed a Local Education Agreement (LEA) as educational partners on April 8. This agreement outlines shared goals and priorities in education for Metlakatla students serviced by School District 52. School Board Trustees, Principals, and District staff were welcomed by Chief Robert Nelson, Metlakatla Council and community members were present to witness the event.

Seasonal rounds lessons continue with Curriculum Specialist teachers in various schools, with the help of classroom teachers. These teachings are an example of the use of Indigenous pedagogies in the classroom and enacting the curriculum in a Ts'msyen place based practice.

The Ts'msyen Sm'algyax Language Authority hosted a Sm'algyax Language Symposium this past weekend, in partnership with Wap Sigatgyet, for Sm'algyax language leaders in each community.

The ECE Dual Credit Program will continue next year at CHSS.

Parents have been notified that a child care pilot is happening this summer and we are checking for participation by families.

Ready Set Learn sessions for preschoolers 3 to 4 years continue during the month of May.

Our French Program has been working with AFFNO to organize an Ontario franco musical artist to come to Northwest BC for February 2025. "Le Flo Franco" is a hip-hop artist who combines high vibrational sounds with emotional lyrics.

7. **Acting Secretary Treasurer's Report**

7.1 April 2024 Expenditures Report

The Acting Secretary-Treasurer presented the April 2024 Expenditures Report and answered questions from Trustees. Noted that the variances look better on this month's report as opposed to prior months. Reallocation needed to be done to fix this for things like substitute salary and for Educational Assistants salaries associated with Jordan's Principle expenses. Percentages remaining expected in each category are more accurate now.

7.2 2024-25 Annual Facilities Grant Plan

The Acting Secretary-Treasurer provided a summary for consistency from prior years along with listing that was given last month. These special purpose grants are only for improving our capital assets.

Motion 20240521-7.3a

Beil "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that all three readings of the School District No. 52
(Prince Rupert) Capital Bylaw No. 2024/25-CPSD52-01 be read at the
same meeting."

Carried

**CAPITAL BYLAW NO. 2024/25-CPSD52-01
CAPITAL PLAN 2024/25**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 52 (Prince Rupert) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated May 21, 2024, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 52 (Prince Rupert) Capital Bylaw No. 2024/25-CPSD52-01.

Motion 20240521-7.3b

Beil "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital
Bylaw No. 2024/25-CPSD52-01 be read a first time the 21st day of
May, 2024."

Carried

Motion 20240521-7.3c

Beil "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital
Bylaw No. 2024/25-CPSD52-01 be read a second time the 21st day of
May, 2024."

Carried

Motion 20240521-7.3d

Beil "Be it resolved by the Board of Education of School District No. 52
Sanchez (Prince Rupert) that the School District No. 52 (Prince Rupert) Capital
Bylaw No. 2024/25-CPSD52-01 be read a third time, finally passed
and approved the 21st day of May, 2024."

Carried

7.4 2025-26 Major Capital Programs Resolution

Motion 20240521-7.4

Beil "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the 2025-26 Major Capital Programs be
approved as presented."

Carried

The Acting Secretary Treasurer presented the proposed capital plan and answered questions from Trustees.

7.5 April 2024 Operations Department Report

The Acting Secretary-Treasurer presented the Operations Department Report for April 2024 and answered questions from Trustees.

7.6 April 2024 Information Technology Department Report

The Acting Secretary-Treasurer presented the Information Technology Department Report for April 2024 and answered questions from Trustees.

7.7 2024-25 Annual Budget and Bylaw

The Acting Secretary-Treasurer presented the proposed budget and reviewed the budget changes summary.

Trustees wondered if there is any future PRMS funding to come out of our budget. Acting Secretary-Treasurer expressed that there would not be. It was explained that the expenses increase of \$1.2 million in operations is due to crediting back PRMS funds. Trustees questioned the difference of \$4.5 million compared to the year before of \$365,000 on the statement of changes for net financial assets. This is mainly due to deferred capital revenue coming in. The difference in supplies of \$1.2 million compared to \$23,000 is also due to reimbursement from PRMS.

Trustees questioned the Educational Assistant increase of \$200,000. The Amended Budget had included this in the revenue, but it was not included in offsetting expenses.

Motion 20240521-7.7a

Beil "Be it resolved by the Board of Education of School District No. 52
Maier (Prince Rupert) that the meeting being extended."

Carried

The Acting-Secretary Treasurer estimates that we will no longer owe for Funding protection for the 2024/25 year. The Trustees would like to see core-based funding and how many enrolling teachers, EAs, counsellors etc vs how much more money we put into staff members.

2024-2025 ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2024/2025 fiscal year and the total budget bylaw amount of \$37,404,788 for the 2024/2025 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2024/2025.

Motion 20240521-7.7b

Beil "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the Annual Budget Bylaw for fiscal year 2024/2025 be read a first time the 21st day of May, 2024."

Carried

8. **Committee Reports**

8.1 Finance & Building Committee

(Trustees Beil, Maier, Pucci)

8.1.1 Budget Survey Input

The Superintendent presented the comments received from the public on budget. No questions from Trustees.

8.1.2 Prince Rupert Aboriginal Community Services Society Grant (Equity Mentor CHSS)

The Acting Secretary-Treasurer reported that the total is \$74,500 – \$49,000 is for wages

8.1.3 Prince Rupert Aboriginal Community Services Society Grant (Food Sovereignty CHSS)

The Acting Secretary-Treasurer reported that the total is \$76,600 – \$49,000 for wages

8.1.4 Prince Rupert Port Authority Grant (Commercial Kitchen Build)

The Acting Secretary-Treasurer reported that the total is \$250,000 donated to the commercial kitchen.

Motion 20240521-8.1

Beil "Be it resolved by the Board of Education of School District No. 52
Horne (Prince Rupert) that the board send thank-you letters to each of these organizations."

Carried

Motion 20240521-8.1

Beil "Be it resolved by the Board of Education of School District No. 52
Dalton (Prince Rupert) that the board accept the 8.1.3 and 8.1.4 grant
donations."

Carried

8.2 Framework for Enhancing Student Learning (Trustees Horne, Toye)
Have not met.

8.3 Provincial Council (Trustees Horne, Sanchez)
Met at AGM. Nothing to report.

8.4 Indigenous Education Council (Trustees Toye, Sanchez)
Have not met

8.5 Policy Committee (Trustees Horne, Sanchez)

8.5.1 May 14, 2024 meeting
Trustee Horne presented the minutes of the May 14, 2024 meeting of
the Policy Committee and stated that there was no quorum for this
meeting.

8.5.2 Policies for Approval
8.5.2.1 4310 – Occupational Health and Safety Policy
8.5.2.2 5110 – Corporate Sponsorship and Access to Students Policy

Motion 20240415-8.5.2.1

Horne "Be it resolved by the Board of Education of School District No. 52
Beil (Prince Rupert) that 4310 – Occupational Health and Safety Policy,
and 5110 – Corporate Sponsorship and Access to Students Policy be
approved as presented."

Carried

8.5.3 Policies for Review
None

8.6 District Technology Steering Committee

9. Old Business

None

10. New Business

10.1 Board Working Session
Summer working session end of July or August would be good. It is preferable to
sit before the school year starts. Chair Toye will sort with Trustees when they can
meet.

11. Information Items:

11.1 CHSS Commencement, June 7, 2024
Chair Toye noted that CHSS Commencement is on June 7, 2024

11.2 PCS Commencement, June 20, 2024
Chair Toye noted that PCS Commencement is on June 20, 2024

- 11.3 Board of Education meeting, June 17, 2024
Chair Toye noted that the Board of Education meeting is on June 17, 2024
- 11.4 National Indigenous Peoples Day, June 21, 2024
Chair Toye noted that the National Indigenous Peoples Day is on June 21, 2024
- 11.5 Last Day of School, June 27, 2024
Chair Toye noted that the last day of school is on June 27, 2024
- 11.6 Administrative Day, June 28, 2024
Chair Toye noted that the Administrative Day is on June 28, 2024

12. **10 Minute Question and Answer Period**
None

13. **Adjournment**
Chair Toye adjourned the meeting at 9:02 p.m.

May 3, 2024

The Honourable Minister Rachna Singh
Minister of Education & Childcare
PO Box 9179
Stn Prov Gov't
Victoria, BC V8W 9H8

Dear Minister Singh,

We are writing to convey our concerns regarding the inequity and negative impacts of the current funding model for medium sized school districts with lower enrolment growth.

The funding formula in BC is disproportionately leveraged to enrolment change with the vast majority of funding being determined through per pupil funding allocations. Each year, funding rates are adjusted by an amount that does not fully reflect inflation, and historically has only reflected salary inflation. This means school districts are dependent on continual enrolment growth so that "net funding" from enrolment growth can be allocated to fund all other inflationary costs.

In a district where enrolment is stable or only growing slowly, program budgets cannot keep pace with inflation and a balanced budget can only be maintained longer term through continual reductions to programs. This is particularly challenging for medium sized school districts with stable enrolment or low enrolment growth, which do not benefit from either the scale of a larger district or the greater supplemental funding provided to smaller districts and districts with declining enrolment.

The Province's Independent Funding Model Review Panel acknowledged on page 53 of its 2018 report that *"the current model does not consider potential economies of scale in those districts where enrolment is increasing and larger numbers of students attract significant amounts of funding"*. The recommendations relating to this observation and other observations impacting funding equity have not yet been implemented. In addition to the specific concerns raised in this letter, we acknowledge that other school districts are also being impacted in other ways due to other inequities in the funding model. In recent years, these inequities in the funding model have been compounded by greater than historical inflationary cost pressure.

We urgently request that these issues with the funding model be addressed for the 2024-25 school year, so that all school districts are able to maintain existing programs and implement strategies necessary to support student achievement in their respective communities.

Sincerely,



Tim Dunford
Board Chair
SD63 Saanich



Helen Gilbert
Board Chair
SD60 Peace River North



Cathy Schmidt
Board Chair
SD79 Cowichan Valley



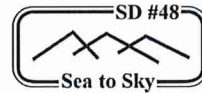
Mark Olsen
Board Chair
SD22 (Vernon)



Carolyn Broady
Board Chair
SD45 (West Vancouver)



Rebecca Barley
Board Chair
SD48 (Sea to Sky)



James Palanio
Board Chair
SD67 Okanagan Skaha



/klg

cc: The Honourable Katrine Conroy, Minister of Finance



SCHOOL DISTRICT 63 (SAANICH)
2125 Keating Cross Road, Saanichton, BC Canada V8M 2A5
Phone: (250) 652-7300 Fax: (250) 652-6421 saanichschools.ca

May 10, 2024

The Honourable Rachna Singh
Minister of Education & Child Care
PO Box 9045 Stn Prov Government
Victoria, BC V8W 9E2

The Honourable Katrine Conroy
Minister of Finance
Room 153 Parliament Buildings
Victoria, BC V8V 1X4

Dear Ministers Singh & Conroy,

I am writing to bring to your attention the pressing need for an adjustment in the education funding model to better support districts with static enrollment. The current funding formula in British Columbia heavily favours enrollment change, leaving districts with static enrollment at a significant disadvantage. These districts not only lack the increased funding support provided in the growth model but are also ineligible for the supplemental funding and funding protection provided in cases of declining enrollment.

Increased operating grants reflect annual bargained salary lifts, but they do not cover overall economic inflation, placing districts with static enrollment in a cycle of continual reductions in program supports and resources to balance their budgets. Without adjustments to the funding formula to address this inequity, such districts will be further strained by rising costs, affecting critical resources for student achievement including mental health support and services for diverse learning needs.

While the 2018 Funding Model Review Panel's report made recommendations to address this issue, key recommendations aimed at improving the funding model have not yet been implemented. It is crucial that action is taken to rectify the inequity inherent in the growth model of funding to ensure that all districts, regardless of enrollment changes, receive adequate support to maintain financial sustainability and to continue to provide world class education for their students.

I urge you to consider these challenges and work towards implementing necessary adjustments to the funding model to support static enrollment districts like Saanich.

The Saanich Board of Education would welcome the opportunity to meet with you to further discuss this issue and possible remedies to our concerns.

We thank you for your consideration.

Sincerely,



Tim Dunford
Board Chair, Saanich Schools

TD/klg

cc: Christina Zacharuk, Deputy Minister of Education & Child Care
Heather Wood, Deputy Minister of Finance
Lana Popham, MLA Saanich South
Adam Olsen, MLA Saanich North & the Islands
Elizabeth May, MP Saanich/Gulf Islands
BCSTA
Confederation of Parents' Advisory Councils of Saanich
Saanich Teachers' Association
Saanich Administrators' Association
Board of Education, School District 22 (Vernon)
Board of Education, School District 45 (West Vancouver)
Board of Education, School District 48 (Sea to Sky)
Board of Education, School District 60 (Peace River North)
Board of Education, School District 67 (Okanagan-Skaha)
Board of Education, School District 79 (Cowichan Valley)



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

May 16, 2024

Roger Bortignon – Program Head
Technology Teacher Education Program
British Columbia Institute of Technology
3700 Willingdon Ave., Building: SW9 Office: 201Q
Burnaby, BC V5G-3H2

Dear Mr. Bortignon,

RE: Letter of Support for British Columbia Institute of Technology request to Ministry of Advanced Education and Skills Training

Thank you for contacting Vivika Johnson, Superintendent for School District 5 (SD5), Southeast Kootenay, via email, on April 11, 2024, to outline your proposal to expand the training of Technology Education teachers in BC with an aim to increase the number of graduates and provide qualified educators to fill the many teacher vacancies in school districts across the province.

We are encouraged to hear that the British Columbia Institute of Technology (BCIT) now has the capacity to support a request to the Ministry of Advanced Education and Skills Training (MAEST) for funding to support additional students to your technology teacher training program and are happy to support this endeavour, and your request to the MAEST.

At the School District 5 (SD5), Southeast Kootenay public Board Meeting of May 14th, 2024, the Board carried the following motion:

THAT a letter of support be written by the Board of Education to BCIT in support of the expansion and improvement of the program to increase trades and technical teachers in British Columbia.

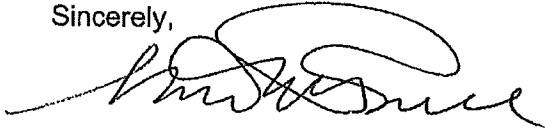
We are hopeful that your request will be thoughtfully considered, and approved by the MAEST, as our Board believes that any additional spaces you are able to offer will be quickly filled, and that these graduates will greatly help to alleviate the pressures felt by most –if not all—school districts across the province as they struggle to fill these teaching positions. Until these positions are filled by qualified professionals, our students

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

will continue to be disadvantaged in their K – 12 education and limited in their post-graduation opportunities.

Our Board wishes to thank you for your efforts, and wishes you every success in this endeavour.

Sincerely,



Doug McPhee, Board Chair

Cc*: Hon. David Eby, Premier, Province of BC
Hon. Melanie Mark, Minister, Advanced Education and Skills Training
Hon. Rachna Singh, Minister, Education and Child Care
Kevin Falcon, Leader, BC United Party
John Rustad, Leader, BC Conservative Party
Sonia Furstenuau, Leader, BC Green Party
Tom Shypitka, MLA Kootenay East
Carolyn Broady, President, BCSTA
BCSTA for distribution to member Boards of Education
Dawn Lang, President, Kootenay Boundary Branch (KBB), for distribution to KBB members
Clint Johnston, President BC Teachers' Federation
Laura Ward, President, BCCPAC
Shelley Balfour & Adrienne Demers, CFTA Co-Chairs, for distribution to staff representatives
Sarah Mooy, SD5 CUPE President
Lies Salvador, DPAC Chair
Aaron Thorn, President, SD5 Administrators' Association
Chris Walker/Corey Bullock, CBC Radio
Dennis Walker, 107.5 Today FM Radio
Wylie Henderson, Rewind Radio 102.9
Jeff Johnson, Wild B104 Radio
Josiah Spyker/Ryley McCormack, 107.5 Today FM
Barry Coulter/Trevor Crawley, Cranbrook Daily Townsman
Ian Cobb, e-know Online News
Joshua Fischlin, Fernie Free Press
SD5 Trustees and District Management

*This correspondence is public and transparent. Please feel free to share and/or respond with comment.

Doug McPhee (Chair) • Trina Ayling • Bev Bellina • Irene Bischler • Alysha Clarke
• Nicole Heckendorf • Chris Johns • Sarah Madsen • Wendy Turner

May 21, 2024

Parent Advisory Council - School District No. 5 (Southeast Kootenay)
Lies Salvador, Chairperson
Chris David, Treasurer
940 Industrial Road No. 1
Cranbrook, BC V1C 4C6

Hon. Rachna Singh MLA
Ministry of Education
Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister,

I am writing to you regarding the lack of resources made available to School District No. 5 (Southeast Kootenay).

Our main areas of concern are:

1. Mount Baker Secondary School in Cranbrook is a 73 year old building that is insufficient to meet today's modern education goals and has environmental issues due to its age
2. The lack of proper space in other schools in our district to conduct education of children
3. The shortage of teachers within our district

All of these issues affect the children and parents in our district on a daily basis.

1. Mount Baker Secondary School Replacement

We understand that school buildings across B.C. are in need of upgrades and the ministry has limited funding. But we feel our district has fallen severely behind over the last several decades and we are advocating for more resources here.

Mount Baker is 73 years old. Public school buildings are typically replaced at 50 to 60 years and for good reason. Mount Baker is so old that School District No. 5 (Southeast Kootenay) either struggles to or cannot accommodate requests made by the ministry. For example; gender neutral bathrooms. Mount Baker does have some gender neutral bathrooms but they were retrofitted into a building designed in the 1940s, repurposing bathrooms intended for staff in the original building design.

Another example is a request made by the ministry for schools to offer better food choices to students. A school like Mount Baker cannot even begin to accommodate such a request because there are no food facilities at all. There is not even a cafeteria for students to gather and eat in. The students sit on the floor in the hallways to eat their lunch. While we agree it's a good idea to offer better food choices to students, we also think making such a request to a district with schools without any food facilities is oblivious to the state of that

district, and to parents it's frustrating. Surely you can understand that every parent wants their children to experience some level of basic equality in terms of their public school educational experience, and this would include a facility ancillary to the goal of education itself, such as the presence of a cafeteria.

The bathroom situation and the absence of a cafeteria are mentioned first because they correlate directly to requests made by the ministry which cannot be accommodated in a sufficient manner. We have other concerns too. We have two kids in wheelchairs in a building that was not designed to have elevators. There is a Garaventa lift in place, but again it's a short term retrofit and therefore a stark reminder to students that in the past people with diverse needs were not included in the Canadian educational system.

But in a more sinister direction are the environmental concerns of an aging building, and the effects that it could have on students and, well, already have had on teachers. It's well known that a group of School District No. 5 (Southeast Kootenay) teachers who were employed at Mount Baker suffered from mercury poisoning and it took them the better part of a decade to seek accountability. What other potential toxins lie within the walls of Mount Baker? Asbestos? Lead? Urea formaldehyde insulation? This is all speculation, but these things are realistic possible risks given all these materials were regularly used in construction and repair since Mount Baker was built. All it would take is a miscalculation during a single maintenance task of which more and more are required to upkeep a building that is nearly 75 years old. If we are lucky, such a mishap would be discovered before health related symptoms begin to manifest in students or other teachers besides the ones poisoned by mercury.

We also know that School District No. 5 (Southeast Kootenay) is about to spend millions of dollars in repairs that are necessary in order to continue using Mount Baker. While we realize going that direction may make sense in a pure fiscal manner, it does not make sense in terms of placing modern day students in a school that is archaic in its design.

2. Lack of space in other School District No. 5 schools

In addition School District No. 5 (Southeast Kootenay) parents and students have concerns over the lack of other resources made available to our district. For example at École Isabella Dicken Elementary School in Fernie, roughly eight portables are in use, some have been there for seven years now. These portables are too small for a classroom size of 30. The portables are an obvious stop gap to work around the fact that our school district does not have enough space to conduct education. In addition, because the portables are undersized and built from cheaper materials that tend to reflect sound when the classroom gets loud the sound pressure level increases to the point of causing hearing damage. And this is happening to our children. A teacher in a portable last year showed the class the level on a sound pressure meter while the classroom was noisy and it was well into the hearing damage range. Incidentally one of those students believes his hearing loss during that year was great enough that he notices it. The portables also have just one bathroom for 30 kids. The portables disconnect the students from the main building, as evidence of this the students at EIDES have nicknamed the portables "The Forgotten Realms". Portables make sense to buy time to pursue another solution. But they are unacceptable as being the solution to the district's lack of space.

3. Inability to hire and retain staff due to high cost of living

Another issue is School District No. 5 (Southeast Kootenay)'s inability to hire and retain staff. Two out of the last three years there has been a situation at EIDES where a classroom does not have a teacher and continues to operate with a rotation of substitute teachers that changes multiple times a month. This is unacceptable. When this happens the students are no longer held accountable for their actions neither in an educational nor behavioral sense, they become unruly, are unkind to each other, and learn next to nothing. It's a complete waste of their time, and extremely unfortunate and unfair. Teachers need to be paid wages that allow them to live in the towns they teach in. Without that, the education system begins to stop functioning. Also the lack of being able to hire and retain teachers has caused at least one French Immersion class to be taught by a teacher who doesn't know French. This is also unfair because the young mind is so much better able to develop the ability to speak a second language. If the opportunity to teach a class of eager and young French learners escapes, it is gone forever and cannot be replaced.

All of the problems cited so far have one root cause, lack of resources allocated to our district. And what is frustrating about this is knowing that a) we live in one of the most highly taxed places in the world b) we see billions of dollars per year of coal extracted from our area. Yet there's not enough coming back through to sufficiently fund our schools in neither manpower nor infrastructure.

In summary, we understand that the ministry has many risks and priorities to weigh as it decides what is the overall best path for the province to take in terms of resource allocation. We feel here in School District No. 5 (Southeast Kootenay) that we have been receiving less than our share of these resources for decades, as evidenced by the lack of Mt. Baker replacement progress, and lack of teachers, and prolific use of portables in lieu of building new schools. We understand that many other districts in the interior and near the coast have the serious and real threat of earthquakes, and that mitigation or construction of replacement buildings is required to make such buildings as safe as possible. And we understand that many schools in British Columbia are receiving less resources than they would like as well. But in the East Kootenays we have serious risks too and we are struggling with using a very old building to meet the needs of today's students and struggling with staffing and space to conduct education.

The District Parent Advisory Council of School District No. 5 (Southeast Kootenay) makes several requests of the Ministry of Education:

1. To advocate with the government for a larger share of general funds to be allocated to education.
2. To prioritize the replacement of ageing schools in BC, and specifically Mount Baker in Cranbrook, BC.
3. To prioritize the decommissioning of portable classrooms by replacing them with proper infrastructure better suited towards the education of children.
4. To prioritize better compensation for teachers so that their income is a sufficient living wage in the regions they teach, with the goal that no classroom relies upon on-call or substitute teachers for an extended period of time.

If there is anything the constituency of School District No. 5 (Southeast Kootenay) can do to advocate for the above requests please advise us. We would love the opportunity to do this.

We hope this message will persuade decision makers to prioritize these things, and we hope that in the future the Ministry is to be able to sufficiently meet the needs of all students in the beautiful province of British Columbia.

Thank you in advance for your time and assistance with this matter.

Sincerely,

Lies Salvador & Chris David

Lies Salvador, DPAC Chair
Chris David, DPAC Treasurer

Cc*: Hon. David Eby, Premier, Province of BC
Kevin Falcon, Leader, BC United Party
John Rustad, Leader, BC Conservative Party
Sonia Furstenau, Leader, BC Green Party
Tom Shypitka, MLA Kootenay East
Carolyn Broady, President, BCSTA
BCSTA for distribution to member Boards of Education
Dawn Lang, President, Kootenay Boundary Branch (KBB), for distribution KBB members
Clint Johnston, President BC Teachers' Federation
Laura Ward, President, BCCPAC
Shelley Balfour & Adrienne Demers, CFTA Co-Chairs, for distribution to staff reps
Sarah Mooy, SD5 CUPE President
Aaron Thorn, President, SD5 Administrators' Association
Chris Walker/Corey Bullock, CBC Radio
Dennis Walker, 107.5 Today FM Radio
Wylie Henderson, Rewind Radio 102.9
Jeff Johnson, Wild B104 Radio
Josiah Spyker/Ryley McCormack, 107.5 Today FM
Barry Coulter/Trevor Crawley, Cranbrook Daily Townsman
Ian Cobb, e-know Online News
Joshua Fischlin, Fernie Free Press
SD5 Trustees and District Management

**SUPERINTENDENT OF SCHOOLS REPORT
TO BOARD OF SCHOOL TRUSTEES**

June 17, 2024

6.1 For Board Information:

6.1.1 Field Trips Approved

	School	Dates	# School Days	Grade	Purpose
1.	PRMS	May 10-11, 2024	0	8	Track competition in Smithers
2.	CHSS	June 7, 2024	1	9-12	Terrace – Debate team to go to Caledonia Senior Secondary School
3.	Pineridge	June 18, 2024	1	ALL	Diana Lake
4.	CHSS	Oct 24-27, 2024	1.5	9-12	Burnaby debate team tournament
5.	CHSS	Oct 4-6, 2024	1	9-12	Laxgalts'ap and Nass Valley Debate team and Outdoor Club
6.	CHSS/ PRMS	May 22 – 27, 2025	3.5	8-12	Daajing Giids trip for Debate Team And Outdoor Club

6.1.2 Enrolment graph (p.)

6.1.2.1 Enrolment Graph (p.)

6.1.4 Upcoming Projects/Learning/Other

Enrollment Trends for 6 years SD 52



School District No. 52 (Prince Rupert)
 Financial Report - Operating Fund
 May 31, 2024

Category	2023/24 Amended		Year-to-Date Actual	% Remaining For Year	% Remaining Expected	Year-to-Date Budget	Year-to-Date Variance
	Budget						
Teachers Salary	\$ 11,098,897	\$ 9,996,895	9.93%	10.00%	\$ 9,989,007	\$ (7,888)	
Principals and Vice Principals Salary	2,379,581	2,167,107	8.93%	8.33%	2,181,283	14,176	
Educational Assistants Salary	2,235,661	2,087,360	6.63%	9.37%	2,026,272	(61,088)	
Support Staff Salary	2,438,345	2,067,033	15.23%	10.66%	2,178,436	111,403	
Other Professionals Salary	1,482,517	1,339,203	9.67%	8.33%	1,358,974	19,771	
Substitutes Salary	1,185,553	1,104,278	6.86%	10.60%	1,059,909	(44,369)	
Benefits	4,735,242	4,410,517	6.86%	9.80%	4,271,242	(139,275)	
Services & Supplies	3,613,233	2,757,009	23.70%	11.40%	3,201,354	444,345	
One-Time Reimbursement New Middle School	(1,055,000)	(1,055,000)	0.00%	0.00%	(1,055,000)	-	
Total Operating Expenses	\$ 28,114,029	\$ 24,874,403	11.52%	10.32%	\$ 25,211,477	\$ 337,074	

School District No. 52
EXPENDITURES BY PROGRAM AT MAY 31, 2024
(Fund-Function-Program)

Fund : 0 Operating

PR	TITLE	MAY	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
2	Regular Instruction	1,283,025.48	11,563,692.01		12,773,533	1,209,841	9%
3	Career Preparation	7,145.94	62,563.41		77,398	14,835	19%
7	Library Services	53,290.65	436,649.86		468,424	31,774	7%
8	Counselling	33,619.92	306,202.47		343,805	37,603	11%
10	Special Education	525,094.39	4,722,409.40		5,191,213	468,804	9%
30	English Language Development		274.03		2,373	2,099	88%
31	Aboriginal Education	180,542.82	1,689,359.04		1,973,814	284,455	14%
41	Business Admin	173,893.64	1,922,956.08		2,102,531	179,575	9%
	TOTAL FOR Function - 1	2,256,612.84	20,704,106.30	-	22,933,091	2,228,985	10%
Function : 4 District Administration							
11	Education Admin	43,841.72	434,438.60		458,128	23,689	5%
40	Governance	19,483.33	181,739.42		187,616	5,877	3%
41	Business Admin	90,920.85	1,067,425.04		1,152,499	85,074	7%
	TOTAL FOR Function - 4	154,245.90	1,683,603.06	-	1,798,243	114,640	6%
Function : 5 Maintenance & Operations							
41	Business Admin	22,451.53	261,475.33		257,714	(3,761)	-1%
50	Plant Maintenance	191,440.19	1,398,297.73	208,142.36	1,978,889	580,591	29%
52	Maintenance Of Grounds	13,979.19	123,754.12		166,408	42,654	26%
56	Utilities	46,394.81	461,883.11		623,399	161,516	26%
	TOTAL FOR Function - 5	274,265.72	2,245,410.29	208,142.36	3,026,410.00	781,000	26%
Function : 7 Transportation							
41	Business Admin	94.15	928.58		932	3	0%
70	Student Transportation	-17,130.95	240,354.44		355,353	114,999	32%
	TOTAL FOR Function - 7	-17,036.80	241,283.02	-	356,285	115,002	32%
TOTAL FOR Fund - 0		2,668,087.66	24,874,402.67	208,142.36	28,114,029	3,239,626	12%
GRAND	TOTAL	2,668,087.66	24,874,402.67	208,142.36	28,114,029	3,239,626	12%

School District No. 52 (Prince Rupert) 2025-2026 Minor Capital Projects

Projects Requested:

School Enhancement Program (SEP):

- Electrical Upgrades - CHSS, Roosevelt
- Fire Protection - Conrad
- Fire Protection - Roosevelt
- HVAC Upgrades Phase 3 - CHSS
- HVAC Upgrades Phase 3 - Roosevelt
- Plumbing Upgrades - Roosevelt Bathrooms
- Sprinkler System Upgrades - CHSS

Carbon Neutral Capital Program (CNCP):

- HVAC Upgrades Phase 3 - Roosevelt

Bus Acquisition Program (BUS):

- New 71 Passenger Bus

Playground Enhancement Program (PEP):

- Replace Pea Gravel For Rubber Surfacing - Conrad



634 – 6th Avenue East
Prince Rupert, B.C.
V8J 1X1
Tel: (250) 624-6717
Fax: (250) 624-6517

In accordance with provisions under section 142 (4) of the *School Act*, the Board of Education of School District No. 52 (Prince Rupert) hereby approves the proposed Capital Plan (Minor Capital Programs) for 2025/26, as provided on the Capital Plan Summary for 2025/26 submitted to the Ministry of Education and Child Care.

I hereby certify this to be a true copy of the resolution for the approval of the proposed Capital Plan (Minor Capital Programs) for 2025/26 adopted by the Board of Education, on this the 17 day of June 2024.

Secretary-Treasurer Signature

Secretary-Treasurer Name

Monthly Report to the Board

May 2024

<u>Facilities:</u>	<p>Work request continue to be received, prioritized and completed.</p> <p>CHSS had the sidewalks approaching the front entrance repaired and resurfaced.</p> <p>New garbage cans were installed at CHSS field with bird proof lids which were jointly funded by Minor Soccer and SD52.</p>
<u>Custodial</u>	<p>Received supplies for summer custodial projects.</p>
<u>Energy & Conservation</u>	<p>Nothing to report.</p>
<u>Transportation</u>	<p>2017 Bus has recalls completed in Terrace.</p> <p>2019 Bus had exhaust gasket replaced.</p> <p>September to June 231 In Town Trips Field Trips in town (no cost to school) – CHSS 41, PRMS 31, Elementary Schools - 159</p> <p>September to June 51 Out of Town Trips Field Trips – out of town (cost recovery basis) CHSS -42, PRMS -6, PCS -3, Elementary Schools -2</p>
<u>Health & Safety</u>	<p>Nothing to report.</p>



INFORMATION TECHNOLOGY
DEPARTMENT
DINESH GAUTAM, MANAGER,
INFORMATION TECHNOLOGY

Monthly Report to the Board

May 2024

Network Status Update:

New Uninterrupted Power Supplies (UPS): New UPS units have been procured to replace aging ones across all server rooms in various schools. Over the summer, the UPS units will be replaced in all schools except Hartley Bay. Hartley Bay is scheduled for an inventory update in September.

Laptop Purchased:

Utilizing Microsoft grant funds, we have purchased new laptops for schools to enhance the student learning experience. These new devices will provide access to up-to-date educational resources, facilitate interactive and personalized learning, and improve digital literacy skills essential for the future.

- CHSS: 60 Laptops
- PRMS: 40 Laptops
- Roosevelt: 30 Laptops
- Pine: 15 Laptops
- Conrad: 15 Laptops
- Lax: 10 Laptops

Network Upgrade at Conrad School:

The network equipment at Conrad School has been upgraded from HP to Ubiquiti, replacing eight-year-old switches. The new Ubiquiti switches offer enhanced visibility throughout the school and integrate seamlessly with our wireless access points. We replaced six old HP switches with two 48-port switches, including a 10 GB backbone for increased switching capacity, and one 24-port switch. Ubiquiti's management software features a user-friendly interface, streamlining network administration tasks for more efficient troubleshooting and management. The decision to upgrade to Ubiquiti switches at Roosevelt School was driven by the need for improved network performance, management, scalability, integration with wireless access points, and cost-effectiveness.



INFORMATION TECHNOLOGY
DEPARTMENT
DINESH GAUTAM, MANAGER,
INFORMATION TECHNOLOGY

Firewall:

The core firewall has been updated to the latest version as recommended by the ministry. Over the summer, all site firewalls will also be updated. These updates provide enhanced stability and reliability.

Professional Development: Attended the BCASBO conference in Penticton. School districts across the province are working on creating a common strategy regarding artificial intelligence and its impact and benefits across all school districts. The ministry has tasked Focus Education to collaborate with all school districts to gather feedback and input on how AI is being used in school teaching.



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 www.rupertschools.ca

School Supplies/fees/deposits 2024-25

School	
Conrad Street Elementary School District 52 825 Conrad Street 250-624-4935	Bulk Purchase K-2 \$30.00 3-5 \$35.00
Lax Kxeen Elementary School District 52 601 William Booth Way 250-624-6218	Bulk Purchase K-2 \$30.00 3-5 \$35.00
Pineridge Elementary School District 52 1700 Sloan Avenue 250-627-7054	Bulk Purchase K-2 \$30.00 3-5 \$35.00
Port Edward Community School 633, Sunset Drive, Port Edward 250-629-3551	Bulk Purchase K-2 \$30.00 3-5 \$35.00
Ecole Roosevelt Park Community School 800 Summit Avenue 250-624-6126	Bulk Purchase K-2 \$30.00 3-5 \$35.00
Prince Rupert Middle School District 52 417 9 th Avenue West 250-624-6757	Hockey Academy \$750
Charles Hays Secondary School District 52 201 Prince Rupert Blvd 250-624-5031	See lists provided

2024-25 School Fees and Deposits CHSS

CHSS

Textbook Deposit	\$50.00	Special arrangements are made for those who are unable to pay this deposit. Refundable upon graduation providing textbooks are returned.	
Textiles	varies	School will supply basic project materials, however, Grade 9 – 12 students can purchase their own materials and supplies.	Student materially benefits – projects chosen and kept by the student.
Shop/Technology	varies	School will supply basic project materials, however, in grade 9 – 12 students can provide own materials and supplies or purchase from the school.	Student materially benefits – projects chosen and kept by the student.
Certification PE 11/12 and Girls PE 9/10	varies	Regular PE 9 to 12 course are offered with no fee attached – this is strictly optional and costs may occur for certification in First Aid and Sports Taping First Aid, etc. In Girls PE some activities have a minor cost such as fitness classes or kayaking.	
Art 9 – 12 Photography 10-12	Varies \$50 camera deposit Other costs vary	School will supply basic project materials. Students may choose to purchase additional project materials. Deposit refundable with return of an undamaged camera at the end of a course. School will supply basic project materials. Students may choose to purchase additional project materials.	Student materially benefits – projects chosen and kept by the student.
Workbooks for Accounting, Maths and Science	\$30	Students may wish to purchase their own workbooks rather than use the schools.	Student materially benefits.
Guitar 10-12 Deposit	\$50	Students may bring their own guitar to class. The deposit is refunded upon the return of an undamaged guitar.	
Youth Train in Trades – Deposit	\$850 Varies	This deposit is refunded upon the successful completion of the program with a mark of 70%. Students may be required to purchase textbooks, tools or work wear.	Student materially benefits.



BOARD MEETINGS

2024-25

<u><i>Date</i></u>	<u><i>Meeting</i></u>
September 17, 2024**	Regular Board Meeting
October 15, 2024	Regular Board Meeting
November 5, 2024***	Regular Board Meeting
November 19, 2024	Regular Board Meeting
December 17, 2024	Regular Board Meeting
January 21, 2025	Regular Board Meeting
February 18, 2025	Regular Board Meeting
March 11, 2025	Regular Board Meeting
April 15, 2025	Regular Board Meeting
May 20, 2025	Regular Board Meeting
June 17, 2025	Regular Board Meeting

**May be rescheduled to September 24, 2024

***Elections

Annual Budget

School District No. 52 (Prince Rupert)

June 30, 2025

School District No. 52 (Prince Rupert)

June 30, 2025

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2024/2025 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2024/2025.
3. The attached Statement 2 showing the estimated revenue and expense for the 2024/2025 fiscal year and the total budget bylaw amount of \$37,404,788 for the 2024/2025 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2024/2025.

READ A FIRST TIME THE 21st DAY OF MAY, 2024;

READ A SECOND TIME THE 18th DAY OF JUNE, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE 18th DAY OF JUNE, 2024;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 52 (Prince Rupert) Annual Budget Bylaw 2024/2025, adopted by the Board the 18th DAY OF JUNE, 2024.

Secretary Treasurer

School District No. 52 (Prince Rupert)

Statement 2

Annual Budget - Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	1,823,000	1,831,500
Total Ministry Operating Grant Funded FTE's	1,823,000	1,831,500
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	31,974,378	31,893,705
Other	97,358	98,592
Tuition	136,000	76,725
Other Revenue	3,151,533	2,787,611
Rentals and Leases	30,000	30,000
Investment Income	104,000	57,000
Amortization of Deferred Capital Revenue	1,365,802	1,241,500
Total Revenue	36,859,071	36,185,133
Expenses		
Instruction	28,826,360	28,521,005
District Administration	1,942,747	1,940,036
Operations and Maintenance	5,930,305	4,739,152
Transportation and Housing	645,376	665,477
Total Expense	37,344,788	35,865,670
Net Revenue (Expense)	(485,717)	319,463
Budgeted Allocation (Retirement) of Surplus (Deficit)	328,891	
Budgeted Surplus (Deficit), for the year	(156,826)	319,463
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		607,586
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(156,826)	(288,123)
Budgeted Surplus (Deficit), for the year	(156,826)	319,463

School District No. 52 (Prince Rupert)

Annual Budget - Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	29,540,456	28,114,029
Special Purpose Funds - Total Expense	6,221,704	6,162,018
Capital Fund - Total Expense	1,582,628	1,589,623
Capital Fund - Tangible Capital Assets Purchased from Local Capital	60,000	60,000
Total Budget Bylaw Amount	37,404,788	35,925,670

Approved by the Board

Signature of Chairperson of the Board	DRAFT	Date Signed
Signature of Superintendent		Date Signed
Signature of Secretary/Treasurer		Date Signed

School District No. 52 (Prince Rupert)

Statement 4

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(485,717)</u>	<u>319,463</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Local Capital	(60,000)	(60,000)
From Deferred Capital Revenue	(5,583,403)	(2,214,920)
Total Acquisition of Tangible Capital Assets	<u>(5,643,403)</u>	<u>(2,274,920)</u>
Amortization of Tangible Capital Assets	<u>1,582,628</u>	<u>1,589,623</u>
Total Effect of change in Tangible Capital Assets	<u>(4,060,775)</u>	<u>(685,297)</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>(4,546,492)</u></u>	<u><u>(365,834)</u></u>

School District No. 52 (Prince Rupert)

Schedule 2

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	26,735,581	26,442,318
Other	32,483	32,483
Tuition	136,000	76,725
Other Revenue	2,237,501	2,147,089
Rentals and Leases	30,000	30,000
Investment Income	100,000	53,000
Total Revenue	<u>29,271,565</u>	<u>28,781,615</u>
Expenses		
Instruction	23,148,410	22,933,091
District Administration	1,798,537	1,798,243
Operations and Maintenance	4,228,753	3,026,410
Transportation and Housing	364,756	356,285
Total Expense	<u>29,540,456</u>	<u>28,114,029</u>
Net Revenue (Expense)	<u>(268,891)</u>	<u>667,586</u>
Budgeted Prior Year Surplus Appropriation	<u>328,891</u>	
Net Transfers (to) from other funds		
Local Capital	(60,000)	(60,000)
Total Net Transfers	<u>(60,000)</u>	<u>(60,000)</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>607,586</u>

School District No. 52 (Prince Rupert)

Schedule 2A

Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	27,092,214	26,798,951
ISC/LEA Recovery	(1,211,600)	(1,211,600)
Other Ministry of Education and Child Care Grants		
Pay Equity	706,027	706,027
Student Transportation Fund	117,597	117,597
Support Staff Benefits Grant	14,451	14,451
FSA Scorer Grant	7,506	7,506
Teacher Benefits Funding	9,386	9,386
Total Provincial Grants - Ministry of Education and Child Care	<u>26,735,581</u>	<u>26,442,318</u>
Provincial Grants - Other	<u>32,483</u>	<u>32,483</u>
Tuition		
International and Out of Province Students	136,000	76,725
Total Tuition	<u>136,000</u>	<u>76,725</u>
Other Revenues		
Funding from First Nations	1,285,650	1,341,640
Miscellaneous		
Cultural	10,000	10,000
Jordan's Principle	370,000	370,000
Sundry Other Revenue	571,851	425,449
Total Other Revenue	<u>2,237,501</u>	<u>2,147,089</u>
Rentals and Leases	<u>30,000</u>	<u>30,000</u>
Investment Income	<u>100,000</u>	<u>53,000</u>
Total Operating Revenue	<u><u>29,271,565</u></u>	<u><u>28,781,615</u></u>

School District No. 52 (Prince Rupert)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Object

Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Salaries		
Teachers	11,085,279	11,098,897
Principals and Vice Principals	2,430,298	2,379,581
Educational Assistants	2,503,544	2,235,661
Support Staff	2,446,345	2,438,345
Other Professionals	1,315,585	1,482,517
Substitutes	1,185,553	1,185,553
Total Salaries	20,966,604	20,820,554
Employee Benefits	4,816,427	4,735,242
Total Salaries and Benefits	25,783,031	25,555,796
Services and Supplies		
Services	1,030,833	1,002,582
Student Transportation	88,376	88,376
Professional Development and Travel	484,495	484,495
Rentals and Leases	203,127	203,127
Dues and Fees	49,975	49,975
Insurance	72,280	72,280
Supplies	1,204,940	33,999
Utilities	623,399	623,399
Total Services and Supplies	3,757,425	2,558,233
Total Operating Expense	29,540,456	28,114,029

School District No. 52 (Prince Rupert)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2025

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	8,614,530	331,038	207,620	267,751	102,308	506,594	10,029,841
1.03 Career Programs	58,402						58,402
1.07 Library Services	178,966			156,241		8,488	343,695
1.08 Counselling	130,760	60,269		47,650			238,679
1.10 Inclusive Education	1,222,322	252,306	1,970,387	51,556	117,161	329,055	3,942,787
1.30 English Language Learning	880,299	216,236	325,537	41,825	40,678		1,544,630
1.31 Indigenous Education		1,404,055		231,791	18,264		1,654,110
1.41 School Administration		2,263,904	2,503,544	796,814	259,524	903,079	17,812,144
Total Function 1	11,085,279	2,263,904	2,503,544	796,814	259,524	903,079	17,812,144
4 District Administration							
4.11 Educational Administration				355,562			355,562
4.40 School District Governance				101,368			101,368
4.41 Business Administration		166,394		55,456	456,517		678,367
Total Function 4	-	166,394	-	55,456	913,447	-	1,135,297
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				1,377,508	141,808	239,893	1,617,401
5.50 Maintenance Operations				77,239			77,239
5.52 Maintenance of Grounds							-
5.56 Utilities							-
Total Function 5	-	-	-	1,454,747	141,808	239,893	1,836,448
7 Transportation and Housing							
7.41 Transportation and Housing Administration					806		806
7.70 Student Transportation				139,328		42,581	181,909
Total Function 7	-	-	-	139,328	806	42,581	182,715
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	11,085,279	2,430,298	2,503,544	2,446,345	1,315,585	1,185,553	20,966,604

School District No. 52 (Prince Rupert)

Annual Budget - Operating Expense by Function, Program and Object
 Year Ended June 30, 2025

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	10,029,841	2,241,691	12,271,532	726,948	12,998,480	12,773,533
1.03 Career Programs	58,402	11,816	70,218	8,752	78,970	77,398
1.07 Library Services	343,695	83,757	427,452	7,608	435,060	468,424
1.08 Counselling	238,679	52,264	290,943	1,948	292,891	343,805
1.10 Inclusive Education	3,942,787	1,073,714	5,016,501	105,133	5,121,634	5,191,213
1.30 English Language Learning	-	-	-	2,373	2,373	2,373
1.31 Indigenous Education	1,544,630	339,839	1,884,469	195,501	2,079,970	1,973,814
1.41 School Administration	1,654,110	362,036	2,016,146	122,886	2,139,032	2,102,531
Total Function 1	17,812,144	4,165,117	21,977,261	1,171,149	23,148,410	22,933,091
4 District Administration						
4.11 Educational Administration	355,562	67,077	422,639	47,217	469,856	458,128
4.40 School District Governance	101,368	8,240	109,608	81,351	190,959	187,616
4.41 Business Administration	678,367	127,681	806,048	331,674	1,137,722	1,152,499
Total Function 4	1,135,297	202,998	1,338,295	460,242	1,798,537	1,798,243
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	141,808	31,538	173,346	89,045	262,391	257,714
5.50 Maintenance Operations	1,617,401	356,008	1,973,409	1,198,464	3,171,873	1,978,889
5.52 Maintenance of Grounds	77,239	18,851	96,090	75,000	171,090	166,408
5.56 Utilities	-	-	-	623,399	623,399	623,399
Total Function 5	1,836,448	406,397	2,242,845	1,985,908	4,228,753	3,026,410
7 Transportation and Housing						
7.41 Transportation and Housing Administration	806	152	958	958	958	952
7.70 Student Transportation	181,909	41,763	223,672	140,126	363,798	355,353
Total Function 7	182,715	41,915	224,630	140,126	364,756	356,285
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	20,966,604	4,816,427	25,783,031	3,757,425	29,540,456	28,114,029

School District No. 52 (Prince Rupert)

Annual Budget - Special Purpose Revenue and Expense
 Year Ended June 30, 2025

	2025 Annual Budget	2024 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	5,238,797	5,451,387
Other	64,875	66,109
Other Revenue	914,032	640,522
Investment Income	4,000	4,000
Total Revenue	6,221,704	6,162,018
Expenses		
Instruction	5,677,950	5,587,914
District Administration	144,210	141,793
Operations and Maintenance	203,080	205,497
Transportation and Housing	196,464	226,814
Total Expense	6,221,704	6,162,018
Budgeted Surplus (Deficit), for the year	-	-

School District No. 52 (Prince Rupert)
 Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2025

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	Special Education Technology	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year									
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	135,659	95,854		5,845	552,303	128,000	12,250	74,269	578,582
Provincial Grants - Other			11,000		330,000				61,880
Other			5,550						
Investment Income			16,550		330,000	128,000	12,250	74,269	640,462
Less: Allocated to Revenue									
Deferred Revenue, end of year	135,659	95,854	15,000	5,845	336,700	128,000	12,250	74,269	640,462
	-	-	190,930	-	545,603	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	135,659	95,854		5,845		128,000	12,250	74,269	578,582
Provincial Grants - Other			11,000		336,700				61,880
Other Revenue			4,000						
Investment Income			15,000		336,700	128,000	12,250	74,269	640,462
Expenses									
Salaries									
Teachers									
Educational Assistants						96,000		29,708	282,146
Support Staff	102,127	76,683							
Other Professionals									
Substitutes									
Employee Benefits	102,127	76,683				96,000		29,708	343,291
Services and Supplies	21,987	19,171				23,040		7,115	85,796
Other	11,545		15,000	5,845	336,700	8,960	12,250	37,446	211,375
Investment Income	135,659	95,854	15,000	5,845	336,700	128,000	12,250	74,269	640,462
Net Revenue (Expense)									
	-	-	-	-	-	-	-	-	-

School District No. 52 (Prince Rupert)
 Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2025

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Seamless Day Kindergarten	Early Childhood Education Dual Credit Program	Student & Family Affordability
Deferred Revenue, beginning of year				\$ 78,867	\$ 92,559	\$ 24,982			\$ 100,000
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	215,864	2,567,556	346,353	117,597	57,000	6,750	55,400	70,000	
Provincial Grants - Other									
Other									
Investment Income									
	215,864	2,567,556	346,353	117,597	57,000	6,750	55,400	70,000	-
Less: Allocated to Revenue									
Deferred Revenue, end of year	215,864	2,567,556	346,353	196,464	110,644	20,000	55,400	70,000	100,000
	-	-	-	-	38,915	11,732	-	-	-
Revenues	215,864	2,567,556	346,353	117,597	110,644	20,000	55,400	70,000	100,000
Provincial Grants - Ministry of Education and Child Care									
Provincial Grants - Other									
Other Revenue				78,867					
Investment Income									
Expenses	215,864	2,567,556	346,353	196,464	110,644	20,000	55,400	70,000	100,000
Salaries									
Teachers									
Educational Assistants	116,345	2,071,445	279,430		48,925		42,642		
Support Staff	56,869			14,164					
Other Professionals									
Substitutes									
Employee Benefits	173,214	2,071,445	279,430	14,164	48,925	-	42,642	-	-
Services and Supplies	42,650	496,111	66,923	3,613	11,719	20,000	12,758	70,000	100,000
	215,864	2,567,556	346,353	196,464	110,644	20,000	55,400	70,000	100,000
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

Schedule 3A

School District No. 52 (Prince Rupert)
 Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2025

	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund	Health Career Dual Credit Expansion	Lillian Brown Trust	Network of Innovation and Inquiry	Anti-Racism Multicultural Grants	Coastal Pathways Partnership	Other Aboriginal Initiatives
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		35,924		25,000	50,579	6,162	14,949	86,579	16,983
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	19,000	175,000	350,000						
Provincial Grants - Other					1,050				
Other					1,050				
Investment Income									
Less: Allocated to Revenue									
Deferred Revenue, end of year	19,000	210,924	350,000	25,000	51,629	6,162	9,949	55,903	16,983
Revenues	19,000	210,924	350,000	25,000	51,629	6,162	9,949	55,903	16,983
Provincial Grants - Ministry of Education and Child Care									
Provincial Grants - Other									
Other Revenue									
Investment Income									
Expenses									
Salaries									
Teachers									
Educational Assistants	959		16,377					45,100	
Support Staff									
Other Professionals		147,803	55,363						
Substitutes									
Employee Benefits	959	147,803	71,740					45,100	
Services and Supplies	230	33,995	16,501					10,803	
	17,811	29,126	261,759	25,000		6,162	5,000		
	19,000	210,924	350,000	25,000		6,162	5,000	55,903	
Net Revenue (Expense)									

School District No. 52 (Prince Rupert)
 Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2025

	IPALS Decoda Literacy	After School Sport & Art	Computational Thinking	Indigenous Language Grant	Rural Skills Development	Before & After School Care	Reaching Home	Vancouver Sun Children's Fund Society	Other
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	7,577		21,136	10,464	12,000	32,282		99,000	15,000
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care		64,875							
Provincial Grants - Other						52,000	151,100		
Other									
Investment Income		64,875				52,000	151,100		
Less: Allocated to Revenue	7,577				12,000	73,843	151,100	99,000	15,000
Deferred Revenue, end of year	-		21,136	10,464	-	10,439			
Revenues									
Provincial Grants - Ministry of Education and Child Care		64,875			12,000	73,843	151,100	99,000	15,000
Provincial Grants - Other									
Other Revenue	7,577								
Investment Income	7,577	64,875			12,000	73,843	151,100	99,000	15,000
Expenses									
Salaries									
Teachers									
Educational Assistants		36,918				34,206	75,969		
Support Staff									
Other Professionals						5,877			
Substitutes		36,918				40,083	75,969		
Employee Benefits		9,230				8,760	22,031		
Services and Supplies	7,577	18,727			12,000	25,000	53,100	99,000	15,000
	7,577	64,875			12,000	73,843	151,100	99,000	15,000
Net Revenue (Expense)									

School District No. 52 (Prince Rupert)
 Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2025

	<u>TOTAL</u>
	\$
Deferred Revenue, beginning of year	1,477,571
Add:	
Restricted Grants	
Provincial Grants - Ministry of Education and Child Care	5,005,134
Provincial Grants - Other	64,875
Other	605,980
Investment Income	6,600
	<u>5,682,589</u>
Less: Allocated to Revenue	6,221,704
Deferred Revenue, end of year	<u><u>938,456</u></u>
Revenues	
Provincial Grants - Ministry of Education and Child Care	5,238,797
Provincial Grants - Other	64,875
Other Revenue	914,032
Investment Income	4,000
	<u>6,221,704</u>
Expenses	
Salaries	
Teachers	2,591,912
Educational Assistants	584,258
Support Staff	249,843
Other Professionals	254,868
Substitutes	15,320
	<u>3,696,201</u>
Employee Benefits	892,433
Services and Supplies	1,633,070
	<u>6,221,704</u>
Net Revenue (Expense)	<u><u>-</u></u>

School District No. 52 (Prince Rupert)

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2025

	2025 Annual Budget			2024 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Amortization of Deferred Capital Revenue	1,365,802		1,365,802	1,241,500
Total Revenue	<u>1,365,802</u>	<u>-</u>	<u>1,365,802</u>	<u>1,241,500</u>
Expenses				
Amortization of Tangible Capital Assets			1,498,472	1,507,245
Operations and Maintenance	1,498,472		84,156	82,378
Transportation and Housing	84,156			
Total Expense	<u>1,582,628</u>	<u>-</u>	<u>1,582,628</u>	<u>1,589,623</u>
Net Revenue (Expense)	<u>(216,826)</u>	<u>-</u>	<u>(216,826)</u>	<u>(348,123)</u>
Net Transfers (to) from other funds				
Local Capital		60,000	60,000	60,000
Total Net Transfers	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	60,000	(60,000)	-	
Total Other Adjustments to Fund Balances	<u>60,000</u>	<u>(60,000)</u>	<u>-</u>	
Budgeted Surplus (Deficit), for the year	<u>(156,826)</u>	<u>-</u>	<u>(156,826)</u>	<u>(288,123)</u>

School District No. 52 (Prince Rupert)
Policy Committee
Tuesday, June 11, 2024
4:30 pm

MINUTES

In Attendance: Danielle Dalton (Observer)
Kate Toye (Observer)
Louisa Sanchez
James Horne
Janet Beil
Andrew Samoil
Brittney Verissimo
Tammy Dickens

The meeting was called to order at 4:37 p.m.

1. Policies for Approval

None

2. Policies for Review

a. 1390 – Restrictions on Student Use of Personal Digital Devices Policy
Discussion of new policy. No changes

b. 3530 – Disposal of Vehicles, Furnishings and Equipment Policy
Discussion of current policy. No changes

c. 3520 – Disposal of Land and Improvements Policy
Discussion of current policy. No changes

The committee agreed to present Policies 1390, 3530, 3520 at the Board meeting to be sent for review.

3. Other Business

Meeting Adjourned at 4:56 p.m.

Next Meeting: Tuesday, September 10, 2024

1390 Restrictions on Student Use of Personal Digital Devices Policy

Policy

The SD52 Board of Trustees expects a learning environment with limited distractions and the responsible use of digital technology. It recognizes the research that shows that frequent cellphone interruption in the classroom, social media platforms with addictive algorithms and an increasing level of cyberbullying and online exploitation of young people, are having a negative impact on instruction, learning, and student mental health. The District will develop restrictions, programming, and procedures for student use of personal internet-connected devices that are age-appropriate and support the development of good digital citizens.

Definition

"Personal Internet-Connected Devices" include, but are not limited to, cell phones, smartphones, tablet computers, smartwatches, and portable video game systems.

Guidelines/Principles:

- All students will have access to school/district-owned technology at an age-appropriate level that supports learning and the development of digital technology skills and digital citizenship.
- As outlined in an Individual Education Plan (IEP), schools will exempt specific students from restrictions on the use of personal internet-connected devices when they are needed for full inclusion in a specific learning activity.
- Schools will make accommodations for students with medical and health needs that specifically outlines the needs for these devices.
- At the elementary school level, the use of and access to personal internet-connected devices will not be permitted at any time during the school day.
- At a minimum, access to and the use of, personal internet-connected devices at the middle and secondary levels will not be permitted during instructional time. At the teacher's discretion, an exemption may be made when the use of such devices supports a specific curricular objective and is part of instructional planning.
- The security and storage of personal internet-connected devices is the sole responsibility of the owner/user. The District assumes no responsibility for the safety, security, loss, repair or replacement of such devices.

REFERENCES

- 3350 – Acceptable Use of Technology Policy
- 1410 – District Code of Conduct and Anti-Racism Policy
- 1410-10 – District Code of Conduct and Anti-Racism Regulation

Policy No. 3530
Date Approved: September 9th, 2014
Date Amended: 13-Apr-2021

3530 Disposal of Vehicles, Furnishings and Equipment Policy

The Board supports the disposal of surplus vehicles, furnishings and equipment.

If the assets are surplus or unfit for further use, they will be disposed of in accordance with the regulation accompanying this policy.

References:

3530-10 – Disposal of Vehicles, Furnishings and Equipment Regulation

Policy No. 3520
Date Approved: September 9, 2014
Date Amended: 13-April-2021

3520 Disposal of Land and Improvements Policy

The Board is responsible for the disposal of real property, subject to the orders of the Minister of Education. Real property refers to land or improvements, such as buildings affixed to land. The disposal may be by sale, lease of 10 years or more, or the granting of a charge.

The purpose of Board-owned property is to deliver and support educational programs to students. After considering future educational needs of the school district, the Board may deem property to be no longer required for educational purposes.

If the Board no longer requires property for educational purposes, it must first seek the approval of the Minister to dispose of the property unless the Board is selling or leasing the land or buildings to another Board (including the Conseil Scolaire Francophone) or to an independent school for educational purposes.

The Board must engage in broad consultation, prior to property disposition, to determine if there are alternate community uses for the property.

REFERENCES

School Act sections 65 (5), 73, 96 (3), 99 (2), 100 (2), and 168 (2)(p)(t)
Ministerial Order M193/08, Disposal of Land or Improvements Order
Ministerial Order M320/02, School Opening and Closure Order
Ministry Policy: School Building Closure and Disposal Policy
Ministry Policy: Allocation of Proceeds from the Disposition of Capital Assets Policy
3520-10 – Disposal of Land and Improvements Regulation