



Payroll / Accounting
Fax: 250-627-8330

Callout - All Employees
250-627-8037

Board of Education, School Trustees

Janet Beil		janet.beil@sd52.bc.ca
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Board Office/Management Team

Phone: 250-624-6717

FAX: 250-624-6517

Andrew Samoil, Superintendent		andrew.samoil@sd52.bc.ca
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VACANT, Secretary Treasurer		
Michele Cross Pomponio, District Principal of Human Resources		michele.crosspomponio@sd52.bc.ca
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Brittney Verissimo, Acting Secretary Treasurer/ Director of Finance		brittney.verissimo@sd52.bc.ca
James Warburton, Director of Operations		james.warburton@sd52.bc.ca
Paramjit Khaira, District Principal Learning Services/Innovation		paramjit.khaira@sd52.bc.ca
Roberta Edzerza, District Principal - Indigenous Education		roberta.edzerza@sd52.bc.ca
Odessa Whettell, Human Resources, Generalist		odessa.whettell@sd52.bc.ca
Tamara Dickens, Executive Assistant		tamara.dickens@sd52.bc.ca
Denny Pereira, District Financial Assistant		denny.pereira@sd52.bc.ca
Ginette Bourque, Manager of Payroll Processes		ginette.bourque@sd52.bc.ca
Alicia McDowall, Dispatch / Biweekly Payroll (6:30 am to 2:30 pm)		alicia.mcdowall@sd52.bc.ca
Alicia McDowall, Accounts Payable		accounts.payable@sd52.bc.ca

Indigenous Education Services Team Wap Sigatgyet

Mailing Address: PO Box 520, V8J 3R7

<http://sd52wap.wixsite.com/abed>

317 Ninth Avenue West, Prince Rupert, BC V8J 2S6

Phone: 250-627-1536

Fax: 250-627-1443

Roberta Edzerza, District Principal - Indigenous Education		roberta.edzerza@sd52.bc.ca
Lori Burger, Vice Principal TRC		lori.burger@sd52.bc.ca
Maria Niesh, Secretary, Indigenous Education		maria.niesh@sd52.bc.ca
Tina Demings, Curriculum Specialist Teacher K-12		tina.demings@sd52.bc.ca
Cora Parnell, Curriculum Specialist Teacher K-12		cora.parnell@sd52.bc.ca
Lucy Trimble, Wilwilaaysk (Family) Wellness Worker		lucy.trimble@sd52.bc.ca

Curriculum Support Team

Mailing Address: PO Box 520, V8J 3R7

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Kristy Tillman, Teacher - Elementary Band (District)		kristy.tillman@sd52.bc.ca
Nav Chonker, Primary Literacy Helping Teacher		nav.chonker@sd52.bc.ca
Susan Enns - District Career Education Teacher/ Hospital Homebound		susan.enns@sd52.bc.ca

Learning Services Team

<http://ls.rupertschools.ca>

825 Conrad Street, Prince Rupert, BC V8J 3B8

Paramjit Khaira, District Principal-Learning Services & Innovation		paramjit.khaira@sd52.bc.ca
Tammy Nicol, Learning Services Secretary		tammy.nicol@sd52.bc.ca
Melody Marlow, School Psychologist		melody.marlow@sd52.bc.ca
Garth Foote, Speech Language Pathologist		garth.foote@sd52.bc.ca
Alisha Grandinetti, Speech Language Pathologist Assistant		alisha.grandinetti@sd52.bc.ca
Amanda Wick, Speech Language Pathologist Assistant		amanda.wick@sd52.bc.ca
Susan Patterson, Occupational Therapist		susan.patterson@sd52.bc.ca
Shannon Fraser, CCW/Amplification Assistant		shannon.fraser@sd52.bc.ca
Ann Rowse, District Behaviour Interventionist		ann.rowse@sd52.bc.ca
Christine Danroth, Teacher of Hard of Hearing, Helping Teacher		christine.danroth@sd52.bc.ca
Susan Enns, Hospital Homebound teacher		susan.enns@sd52.bc.ca
Morgan Sundin, Elementary Counsellor		morgan.sundin@sd52.bc.ca
Nadia Halward, District School Food Coordinator		nadia.halward@sd52.bc.ca
Lauren Neiser, Elementary Counsellor		lauren.neiser@sd52.bc.ca

Maintenance/Transportation

Phone: (maint) 250-627-2126

500 Hays Cove Circle, Prince Rupert, BC V8J 3W1

Fax: 250-624-8168

James Warburton, Director of Operations		james.warburton@sd52.bc.ca
Dave Salyn, Foreperson - Maintenance		dave.salyn@sd52.bc.ca
Kevin MacIlroy, Foreperson - Maintenance		kevin.macilroy@sd52.bc.ca
Cecilia Armstrong, Executive Assistant Booth Building		cecilia.armstrong@sd52.bc.ca
Kerry Savinkoff, Foreperson- Custodial		kerry.savinkoff@sd52.bc.ca

Technology Team

Dinesh Gautam, Manager, Information Technology		dinesh.gautam@sd52.bc.ca
Chris Dennis, Network Analyst		chris.dennis@sd52.bc.ca
Kinchan Prajapati, Network Analyst		kinchan.prajapati@sd52.bc.ca

Schools Listing - Mailing Address for all Schools: PO Box 520, V8J 3R7

Pacific Coast School Su Sit'aatk Mailing Address: PO Box 520, V8J 3R7 #285-309 2nd Avenue West, Prince Rupert, BC V8J 3T1 Phone: 250-624-3228 Fax: 250-624-3134 http://pcs.rupertschools.ca		
Christine Danroth, Vice-Principal		christine.danroth@sd52.bc.ca
Margaret Wesley, Secretary 2		margaret.wesley@sd52.bc.ca

Prince Rupert Middle School Mailing Address: PO Box 520, V8J 3R7 417 Ninth Avenue West, Prince Rupert, BC V8J 2S9 Phone: 250-624-6757 Fax: 250-627-1348 http://prms.rupertschools.ca		
Kerri Levelton, Principal		kerri.levelton@sd52.bc.ca
Lori Leighton, Vice-Principal		lori.leighton@sd52.bc.ca
Robyn Martin, Secretary 2		robyn.martin@sd52.bc.ca
Kim, Nicholls, Secretary 1		kim.nicholls@sd52.bc.ca

Charles Hays Secondary School Mailing Address: PO Box 520, V8J 3R7 201 Prince Rupert Blvd., Prince Rupert, BC V8J 4N7 Phone: 250-624-5031 Fax: 250-624-2418 http://chss.rupertschools.ca		
Carla Street, Principal		carla.rourke@sd52.bc.ca
Aja Lihou, Vice-Principal		aja.lihou@sd52.bc.ca
Colleen Wiens, Secretary 2		colleen.wiens@sd52.bc.ca
Teresa Atchison, Secretary 2		teresa.atchison@sd52.bc.ca
Alisha Kennedy, Secretary 2 (counselling dept)		alisha.kennedy@sd52.bc.ca

Conrad Street Elementary School Mailing Address: PO Box 520, V8J 3R7 825 Conrad Street, Prince Rupert, BC V8J 3B8 Phone: 250-624-4935 Fax: 250-627-4164 http://conrad.rupertschools.ca		
Jean Marogna, Principal	2287	jean.marogna@sd52.bc.ca
Cora Barak, Vice-Principal	2288	cora.barak@sd52.bc.ca
Jan Currie, Secretary 2	2286	jan.currie@sd52.bc.ca
Metlakatla Ferry Supervisor, Teri Azak	2295	
Strong Start Centre - Candace Westgarth		candace.sampson@sd52.bc.ca

Lax Kxeen Elementary School Mailing Address: PO Box 520, V8J 3R7 601 William Booth Way, Prince Rupert, BC V8J 4R9 Phone: 250-624-6218 Fax: 250-627-7030 http://laxkxeen.rupertschools.ca		
Mackenzie Guadagni, Principal		mackenzie.guadagni@sd52.bc.ca
Selina Storey, Secretary 2		selina.storey@sd52.bc.ca
Strong Start Centre - Candace Westgarth		candace.sampson@sd52.bc.ca

Pineridge Elementary School Mailing Address: PO Box 520, V8J 3R7 1700 Sloan Avenue, Prince Rupert, BC V8J 2B6 Phone: 250-627-7054 Fax: 250-627-7989 http://pineridge.rupertschools.ca		
Andree Michaud, Principal		andree.michaud@sd52.bc.ca
Bev Boyle, Secretary 2		bev.boyle@sd52.bc.ca
Strong Start Centre- Anne-Marie Helin		ann.helin@sd52.bc.ca

Port Edward Community School Mailing Address: PO Box 520, V8J 3R7 772 Pacific Avenue, Port Edward, BC V0V 1G0 Phone: 250-628-3551 Fax: 250-628-3547 http://ported.rupertschools.ca		
Jean Marogna, Principal		jean.marogna@sd52.bc.ca
Christine Hurlburt, Secretary 2 (Tuesday and Thursday AM)		christine.hurlburt@sd52.bc.ca

Ecole Roosevelt Park Community School Mailing Address: PO Box 520, V8J 3R7 800 Summit Avenue, Prince Rupert, BC V8J 3W2 Phone: 250-624-6126 Fax: 250-627-1634 http://roosevelt.rupertschools.ca		
Debra Fabbi, Principal		debra.fabbi@sd52.bc.ca
Mike McDowall, Vice-Principal		mike.mcdowall@sd52.bc.ca
Laura Monette, Secretary 2		laura.monette@sd52.bc.ca
School Meals Program		

Hartley Bay Elementary/Junior/Secondary School Mailing Address: PO Box 520, V8J 3R7 224 Galagm Laxa Avenue, Hartley Bay, BC V0V 1A0 Phone: 250-841-2511 Fax: 250-841-2502		
Cam Hill, Principal		cam.hill@sd52.bc.ca
Nerissa Bolton, Secretary 2		nerissa.bolton@sd52.bc.ca

Schools Listing - Mailing Address for all Schools: PO Box 520, V8J 3R7

Pacific Coast School Su Sit'aatk		Mailing Address: PO Box 520, V8J 3R7	
#285-309 2nd Avenue West, Prince Rupert, BC V8J 3T1		Phone: 250-624-3228 Fax: 250-624-3134	http://pcs.rupertschools.ca
Christine Danroth, Vice-Principal	#REF!		christine.danroth@sd52.bc.ca

Prince Rupert Middle School		Mailing Address: PO Box 520, V8J 3R7	
417 Ninth Avenue West, Prince Rupert, BC V8J 2S9		Phone: 250-624-6757 Fax: 250-627-1348	http://prms.rupertschools.ca
Kerri Levelton, Principal	#REF!		kerri.levelton@sd52.bc.ca
Lori Leighton, Vice-Principal	#REF!		lori.leighton@sd52.bc.ca

Charles Hays Secondary School		Mailing Address: PO Box 520, V8J 3R7	
201 Prince Rupert Blvd., Prince Rupert, BC V8J 4N7		Phone: 250-624-5031 Fax: 250-624-2418	http://chss.rupertschools.ca
Carla Street, Principal	#REF!		carla.rourke@sd52.bc.ca
#REF!	#REF!		#REF!
#REF!	#REF!		#REF!

Conrad Street Elementary School		Mailing Address: PO Box 520, V8J 3R7	
825 Conrad Street, Prince Rupert, BC V8J 3B8		Phone: 250-624-4935 Fax: 250-627-4164	http://conrad.rupertschools.ca
Jean Marogna, Principal	#REF!		jean.marogna@sd52.bc.ca
Cora Barak, Vice-Principal	#REF!		cora.barak@sd52.bc.ca

Lax Kxeen Elementary School		Mailing Address: PO Box 520, V8J 3R7	
601 William Booth Way, Prince Rupert, BC V8J 4R9		Phone: 250-624-6218 Fax: 250-627-7030	http://laxkxeen.rupertschools.ca
Mackenzie Guadagni, Principal	#REF!		mackenzie.guadagni@sd52.bc.ca
#REF!	#REF!		#REF!

Pineridge Elementary School		Mailing Address: PO Box 520, V8J 3R7	
1700 Sloan Avenue, Prince Rupert, BC V8J 2B6		Phone: 250-627-7054 Fax: 250-627-7989	http://pineridge.rupertschools.ca
Andree Michaud, Principal	#REF!		andree.michaud@sd52.bc.ca
#REF!	#REF!		#REF!

Port Edward Community School		Mailing Address: PO Box 520, V8J 3R7	
772 Pacific Avenue, Port Edward, BC V0V 1G0		Phone: 250-628-3551 Fax: 250-628-3547	http://ported.rupertschools.ca
Jean Marogna, Principal	#REF!		jean.marogna@sd52.bc.ca

École Roosevelt Park Community School		Mailing Address: PO Box 520, V8J 3R7	
800 Summit Avenue, Prince Rupert, BC V8J 3W2		Phone: 250-624-6126 Fax: 250-627-1634	http://roosevelt.rupertschools.ca
Debra Fabbi, Principal	#REF!		debra.fabbi@sd52.bc.ca
Mike McDowall, Vice-Principal	#REF!		mike.mcdowall@sd52.bc.ca

Hartley Bay Elementary/Junior/Secondary School		Phone: 250-841-2511 Fax: 250-841-2502	
224 Galagm Laxa Avenue, Hartley Bay, BC V0V 1A0			
Cam Hill, Principal	#REF!		cam.hill@sd52.bc.ca

Schools Listing - Mailing Address for all Schools: PO Box 520, V8J 3R7

Pacific Coast School Su Sit'aatk Mailing Address: PO Box 520, V8J 3R7
#285-309 2nd Avenue West, Prince Rupert, BC V8J 3T1 Phone: 250-624-3228 Fax: 250-624-3134 <http://pcs.rupertschools.ca>

Christine Danroth, Vice-Principal	#REF!		christine.danroth@sd52.bc.ca
Margaret Wesley, Secretary 2	#REF!	#REF!	margaret.wesley@sd52.bc.ca

Prince Rupert Middle School Mailing Address: PO Box 520, V8J 3R7
417 Ninth Avenue West, Prince Rupert, BC V8J 2S9 Phone: 250-624-6757 Fax: 250-627-1348 <http://prms.rupertschools.ca>

Kerri Levelton, Principal	#REF!		kerri.levelton@sd52.bc.ca
Lori Leighton, Vice-Principal	#REF!		lori.leighton@sd52.bc.ca
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Kim, Nicholls, Secretary 1	#REF!	#REF!	kim.nicholls@sd52.bc.ca

Charles Hays Secondary School Mailing Address: PO Box 520, V8J 3R7
201 Prince Rupert Blvd., Prince Rupert, BC V8J 4N7 Phone: 250-624-5031 Fax: 250-624-2418 <http://chss.rupertschools.ca>

Carla Street, Principal	#REF!		carla.rourke@sd52.bc.ca
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Colleen Wiens, Secretary 2	#REF!	#REF!	colleen.wiens@sd52.bc.ca
Teresa Atchison, Secretary 2	#REF!	#REF!	teresa.atchison@sd52.bc.ca
Alisha Kennedy, Secretary 2 (counselling dept)	#REF!	#REF!	alisha.kennedy@sd52.bc.ca

Conrad Street Elementary School Mailing Address: PO Box 520, V8J 3R7
825 Conrad Street, Prince Rupert, BC V8J 3B8 Phone: 250-624-4935 Fax: 250-627-4164 <http://conrad.rupertschools.ca>

Jean Marogna, Principal	#REF!		jean.marogna@sd52.bc.ca
Cora Barak, Vice-Principal	#REF!		cora.barak@sd52.bc.ca
Jan Currie, Secretary 2	#REF!	#REF!	jan.currie@sd52.bc.ca

Lax Kxeen Elementary School Mailing Address: PO Box 520, V8J 3R7
601 William Booth Way, Prince Rupert, BC V8J 4R9 Phone: 250-624-6218 Fax: 250-627-7030 <http://laxkxeen.rupertschools.ca>

Mackenzie Guadagni, Principal	#REF!		mackenzie.guadagni@sd52.bc.ca
#REF!	#REF!		#REF!
Selina Storey, Secretary 2	#REF!	#REF!	selina.storey@sd52.bc.ca

Pineridge Elementary School Mailing Address: PO Box 520, V8J 3R7
1700 Sloan Avenue, Prince Rupert, BC V8J 2B6 Phone: 250-627-7054 Fax: 250-627-7989 <http://pineridge.rupertschools.ca>

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Port Edward Community School Mailing Address: PO Box 520, V8J 3R7
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Christine Hurlburt, Secretary 2 (Tuesday and Thursday AM)	#REF!	#REF!	christine.hurlburt@sd52.bc.ca

École Roosevelt Park Community School Mailing Address: PO Box 520, V8J 3R7
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Debra Fabbi, Principal	#REF!		debra.fabbi@sd52.bc.ca
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Laura Monette, Secretary 2	#REF!		laura.monette@sd52.bc.ca

Hartley Bay Elementary/Junior/Secondary School Phone: 250-841-2511 Fax: 250-841-2502
224 Galagm Laxa Avenue, Hartley Bay, BC V0V 1A0

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Nerissa Bolton, Secretary 2	#REF!		nerissa.bolton@sd52.bc.ca