

5120-10 | Naming Regulation

Date Approved:

- 1) In consideration of the naming of a school or part of a school, the Superintendent will appoint a naming committee that will include:
 - A trustee
 - A member of executive staff
 - The director of operations
 - The school principal
 - A representative of the school's teaching staff
 - A representative of the school's support staff
 - A representative of the school's Parent Advisory Council
 - A representative of the Indigenous Education Council
 - A representative of the local community, if possible
 - A student, if appropriate
- 2) The naming committee will seek input from the school community and the community at large. A list of up to three names, each with rationale, will be provided to the Board for their consideration. For a new school, this list should be provided to the Board no less than six months before the scheduled opening of the school.
- 3) The naming decision will be made at a public board meeting.
- 4) Proposals for renaming a school, or for naming part of a school in recognition of an individual, must be made in writing to the Superintendent. If the Superintendent agrees that the proposal has merit, a naming committee will be formed to review the request and make a recommendation to the Board.
- 5) If a request is made to name a school, or part of a school, in recognition of a financial contribution to the school district:
 - a. the process outlined in the Provincial *Naming Privileges Policy* must be followed;
 - b. the donation must represent a significant portion of the cost of the school, or the part of the school to be named; and
 - c. the proposed name must not:
 - i. have a negative impact on the image or reputation of the school district;
 - ii. convey a message that might be deemed to be prejudicial, in contravention of the *Human Rights Code*;

- iii. be associated with an unhealthy lifestyle;
- iv. imply endorsement of a partisan political, ideological or religious position; or
- v. imply endorsement of a specific commercial product.

REFERENCES

- **Province of British Columbia *Naming Privileges Policy***
- **5120, Naming Policy**