

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**A G E N D A**

**REGULAR OPEN SCHOOL BOARD MEETING**

**SCHOOL BOARD OFFICE**

**Tuesday May 11, 2021- 7:00 P.M.**

1. **Adoption of Agenda**
2. **Presentation(s):**
  - 2.1 Learning Services – CARS Project
3. **Approval of the Minutes of the**
  - 3.1 Open Board Meeting held April 13, 2021 (p. 3)
4. **Necessity of Closed Meeting and Agenda**
  - 4.1 Approval of Agenda
  - 4.2 Approval of Minutes of the In-Camera Meeting held April 13, 2021
  - 4.3 Human Resources Report
  - 4.4 Secretary-Treasurer's Report
  - 4.5 Other
  - 4.6 Legal Items
  - 4.7 Information Items
  - 4.8 Old Business
  - 4.9 Items for Release
5. **Correspondence**
  - 5.1 Addressed to the Board
    - 5.1.1 A. O'Toole & D. Sims letter (p. 9)
    - 5.1.2 T. Kellough letter (p. 10)
    - 5.1.3 K. Carpenter letter (p. 11)
  - 5.2 Copied to the Board
    - 5.2.1 Provincial Correctional Centers, SD 33 letter (p. 12)
    - 5.2.2 Chief Educator Role, SD 39 letter (p. 14)
    - 5.2.3 Voting System, Claro Solutions letter (p. 16)
    - 5.2.4 BCPVPA letters
      - 5.2.4.1 Congratulations to BCSTA Directors, BCPVPA (p. 17)
      - 5.2.4.2 Congratulations to Stephanie Higginson, BCPVPA (p. 18)
      - 5.2.4.3 Congratulations to Carolyn Brady, BCPVPA (p. 19)
    - 5.2.5 COVID-19 immunizations in BC, Ministry of Health (p. 20)
    - 5.2.6 Moving Forward, Rebuilding Education after COVID-19, Minister of Education (p. 22)
6. **Superintendent of Schools' Report**
  - 6.1 For Board Information:
    - 6.1.1 Field Trips (p. 23)
    - 6.1.2 Enrolment
    - 6.1.3 Calendar (p. 24)
    - 6.1.4 COVID Update

- 6.1.5 Strategic Plan Update
- 6.1.6 Upcoming Projects/Learning/Other

7. **Secretary-Treasurer's Report**

- 7.1 April Expenditure Report (p 25)
- 7.2 Information Technology Department Report (p. 26)
- 7.3 Operations Department Report (p. 27)

8. **Committee Reports**

- 8.1 Finance & Building Committee **(Trustees Maier, Kuntz, Toye)**
  - 8.1.1 2021-2022 Annual Budget Bylaw (p. 28)
  
- 8.2 Framework for Enhancing Student Learning **(Trustees Toye, Sanchez)**
  
- 8.3 Provincial Council **(Trustees Maier, Sanchez)**
  
- 8.4 Indigenous Education Council **(Trustees Toye, Last)**
  
- 8.5 Policy Committee **(Trustees Beil, Horne)**
  - 8.5.1 Meeting minutes (p. 44)
  
  - 8.5.2 Policies for Approval
    - 8.5.2.1 2340 – Release Time of Staff to Act as Resource Personnel Policy (p. 45)
    - 8.5.2.2 6250 – District Parent Advisory Council Policy (p. 46)
  - 8.5.3 Policies for Review
    - 8.5.3.1 1110 – Learning Resources Policy (p. 47)
  
- 8.6 District Technology Steering Committee **(Trustee Kuntz)**
  - 8.6.1 Minutes April 22, 2021 (p. 48)

9. **Old Business**

10. **New Business**

- 10.1 New West School District condemns threats against board chair article (p. 49)

11. **Information Items**

- 11.1 Pro-D, May 21, 2021
- 11.2 Victoria Day, May 24, 2021
- 11.3 Board Meeting, June 15, 2021
- 11.4 Last day of School, June 29, 2021
- 11.5 Administrative Day, June 30, 2021

12. **10 Minute Question and Answer Period**

13. **Adjournment**

**SCHOOL DISTRICT NO. 52 (PRINCE RUPERT)**

**MINUTES**

**REGULAR OPEN SCHOOL BOARD MEETING**

**MEETING HELD REMOTELY BY ZOOM**

**Tuesday, April 13, 2021 - 7:00 P.M.**

Trustees Present: J. Horne, K. Toye, J. Beil, B. Kuntz, T. Last, K. Maier, L. Sanchez

Staff Present: A. Samoil, C. McIntyre, S. Pond

Regrets:

Chair Horne acknowledged that the meeting is being held on tradition Ts'msyen territory and called the meeting to order at 7:00 p.m.

**1. Adoption of Agenda**

**Motion 20210413-1.0a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Toye (Prince Rupert) that the agenda be approved as amended."

**Carried**

The Chair asked that item 7.4 – Budget Update be added to the agenda.

**2. Presentation(s): Pineridge Projects**

The Superintendent introduced Debra Fabbi, principal, and Mackenzie Guadagni, vice-principal of Pineridge Elementary School. The principals outlined the school's implementation of Positive Behaviour Intervention Support. Trustees expressed their appreciation for the STEM challenges for students.

**3. Approval of the Minutes of the**

3.1 Open Board Meeting held March 9, 2021.

**Motion 20210413-3.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the minutes of the open Board meeting held  
March 9 be approved as presented."

**Carried**

3.2 Special Open Board meeting March 30, 2021.

**Motion 20210413-3.2a**

Last "Be it resolved by the Board of Education of School District No. 52  
Maier (Prince Rupert) that the minutes of the special open Board meeting  
held March 30, 2021 be approved as presented."

**Carried**

**4. Necessity of Closed Meetings and Agenda**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes of the In-Camera Meeting held March 9, 2021.
- 4.3 Human Resources Report
- 4.4 Secretary-Treasurer's Report
- 4.5 Other
- 4.6 Legal Items
- 4.7 Information Items
- 4.8 Old Business

4.9 Items for Release

**Motion 20210413-4.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the closed meeting be held and that agenda  
items 1 through 9 be approved."

**Carried**

5. **Correspondence**

5.1 Addressed to the Board  
None

5.2 Copied to the Board

5.2.1 Vaccine Priorities

**Motion 20210413-5.2.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letters from 5.2.1.1 through to 5.2.1.3 be  
received and filed."

**Carried**

5.2.1.1 SD No. 5

5.2.1.2 BCSTA

5.2.1.3 SD No. 57

5.2.2 Capital Funding

**Motion 20210413-5.2.1a**

Beil "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letters from 5.2.2.1 through to 5.2.2.3 be  
received and filed."

**Carried**

5.2.2.1 SD No. 61

5.2.2.2 SD No. 69

5.2.2.3 BCSTA

5.2.3 School Board Elimination – CBSA – 2 Letters

**Motion 20210413-5.2.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letters from CBSA be received and filed."

**Carried**

5.2.4 Minister to SD No. 69 – Child Care

**Motion 20210413-5.2.1a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from SD No. 69 be received and filed."

**Carried**

5.2.5 Moving Forward, Rebuilding Education after Covid-19 – BCSTA

**Motion 20210413-5.2.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Beil (Prince Rupert) that the letter from BCSTA be received and filed."

**Carried**

5.2.6 Mental Health Resources – SD No. 71

**Motion 20210413-5.2.1a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from SD No. 71 be received and filed."

**Carried**

5.2.7 Minister to BCSTA – Anti-Black Racism

**Motion 20210413-5.2.1a**

Last "Be it resolved by the Board of Education of School District No. 52  
Kuntz (Prince Rupert) that the letter from the Minister be received and filed." **Carried**

5.2.8 Minister to BCSTA – Active Transportation

**Motion 20210413-5.2.1a**

Toye "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from the Minister be received and filed." **Carried**

5.2.9 Minister of Advanced Education to BCSTA – Trades Training

**Motion 20210413-5.2.1a**

Maier "Be it resolved by the Board of Education of School District No. 52  
Last (Prince Rupert) that the letter from the Minister of Advanced Education  
be received and filed." **Carried**

**6. Superintendent of Schools' Report**

6.1 For Board Information:

6.1.1 Field Trips

There were no field trips approved in the last month.

6.1.2 Enrolment

The Director of Instruction reported that the student count at March 31, 2021, was 1,873 students, an increase of 2. 101 students are in the Connect program, however that number will decrease as the Metlakatla student ferry will resume service next week.

6.1.3 COVID Update

The Superintendent presented the COVID-19 update and answered questions from trustees.

6.1.4 Strategic Plan Update

The Superintendent presented the Strategic Plan Update and answered questions from trustees. Thursday, April 22, 2021 will be the first meeting of the Strategic Plan Committee.

6.1.5 Upcoming Projects/Learning/Other

The Superintendent updated the Board on recent activities in Indigenous Education, Learning Services, District Numeracy, District Literacy and District Careers.

**7. Secretary-Treasurer's Report**

7.1 March Expenditure Report

The Secretary-Treasurer presented the March 2021 Expenditure Report, and answered questions from trustees. This month's report compares expenditures to the amended annual budget.

7.2 Information Technology Department Report

The Secretary-Treasurer presented the Information Technology Department Report for March 2021 and answered questions from trustees.

7.3 Operations Department Report  
None.

7.4 Budget Update  
The Secretary-Treasurer advised that district staff are continuing to look for additional savings for the Board to consider. It is important to note that no budget reductions have been approved at this time. An updated list of potential budget reductions will be brought to the May public Board meeting so that partner groups are made aware of any items added to the list. Staff recommended a special open Board meeting on Tuesday, June 8, 2020 for the Board to consider the annual budget for 2021-2022.

8. **Committee Reports**

8.1 Finance & Building Committee **(Trustees Toye, Maier, Kuntz)**

8.1.1 PRMS Replacement Study Costs  
The Secretary-Treasurer presented the list of PRMS Replacement Study Costs and answered questions from trustees.

8.2 Framework for Enhancing Student Learning **(Trustees Horne, Sanchez)**  
None.

8.3 Provincial Council **(Trustees Maier, Sanchez)**  
Trustee Maier reported that the next meeting is on Thursday, April 15, 2021 followed by the BCSTA Annual General Meeting. Trustee Sanchez will attend the Provincial Council meeting. Trustees discussed motions that will be debated at the AGM.

8.4 Indigenous Education Council **(Trustees Toye, Last)**  
None.

8.5 Policy Committee **(Trustees Beil, Horne)**

8.5.1 April 7, 2021 meeting.  
Trustee Beil presented the minutes of the April 7, 2021 meeting of the Policy Committee.

8.5.2 Policies for Approval  
8.5.2.1 3520– Disposal of Land and Improvements Policy

**Motion 20210413-8.5.2.1a**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 3520– Disposal of Land and Improvements Policy be approved as presented."	<b>Carried</b>
Kuntz		

8.5.2.2 3530 – Disposal of Vehicles, Furnishings and Equipment Policy

**Motion 20210413-8.5.2.2a**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 3530 – Disposal of Vehicles, Furnishings and Equipment Policy be approved as presented."	<b>Carried</b>
Last		

Trustee Beil advised that the Policy Committee recommended these two policies be approved by the Board.

- 8.5.3 Policy for Review (Trustee Horne, Beil)  
 8.5.3.1 2340 – Release time of Staff to Act as Resource Personnel Policy

**Motion 20210413-8.5.3.1a**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 2340 – Release time of Staff to Act as Resource Personnel Policy be sent to the district's partner groups for their review and comments."	<b>Carried</b>
Kuntz		

- 8.5.3.2 6250 – District Parent Advisory Council Policy

**Motion 20210413-8.5.3.2a**

Beil	"Be it resolved by the Board of Education of School District No. 52 (Prince Rupert) that 6250 – District Parent Advisory Council Policy be sent to the district's partner groups for their review and comments."	<b>Carried</b>
Toye		

Trustee Beil advised that the Policy Committee recommended these policies be sent to the district's partner groups for their review.

- 8.6 District Technology Steering Committee (Trustee Kuntz)  
 None.

9. **Old Business**

None.

10. **New Business**

- 10.1 Distance Learning and Summer School Discussion  
 Chair Horne advised that trustee Maier has asked the Board to consider the availability of distance learning and summer school after this school year is complete. Distance Learning is available from a variety of providers, many of who offer summer courses.

11. **Information Items**

The Chair recognized work of the Indigenous Education Department, including the recent online language program enhancement.

- 11.1 BCSTA AGM (virtual), April 15-18, 2021  
 Chair Horne noted that the BCSTA AGM is on April 15-18, 2021.
- 11.2 Regional Pro-D Day, April 23, 2021.  
 Chair Horne noted that the Regional Pro-D Day is on April 23, 2021.
- 11.3 Board meeting, May 11, 2021  
 Chair Horne noted that the next board meeting is May 11, 2021
- 11.4 Pro-D, May 21, 2021  
 Chair Horne noted that the Pro-D is on May 21, 2021
- 11.5 Victoria Day, May 24, 2021  
 Chair Horne noted that Victoria Day holiday is on May 24, 2021.

12. **10 Minute Question and Answer Period**

- Q Did you know, for FSA, that random tests could be kept anonymous and would provide better data?  
 A Thank you.

13. **Adjournment**

**Motion 20210413-13.0a**

Last "Be it resolved by the Board of Education of School District No. 52  
Toye (Prince Rupert) that the meeting be adjourned at 8:22 p.m."

**Carried**



To the SD 52 Board of Education:

We are writing to appeal to the board to reinstate the Lester Centre grant of \$26,000 for the 2021/2022 school year.

In planning for next year's courses and events, we would like reassurance that we will be able to use the facility as we have in the past. We learned that our time in the Lester Centre during over a two-week period in January to perform and film our production cost \$13,000. Prior to that, we did not know that it was \$1000/day to rent the theatre as the grant meant the district was not billed for usage; the grant covered it.

Considering that the theatre is used by the district for a large number of events totalling more than 26 days (see below), the grant would, in fact, be saving the district money.

**Annual School District Uses (rehearsals and performances) of the Lester Centre:**

***CHSS Musical***

***Christmas Concerts (all schools)***

***Drama Festival***

***Graduation***

***Fine Arts Revue***

***Grad Variety Show***

***Touring shows for school presentations: White Hatter, musical groups, theatre performances etc.***

***Professional Development/Implementation Day presentations***

If the grant is not reinstated, could we please get confirmation that the two-week booking we have for the 2021/2022 musical will be paid for by the district as it was this year.

Thank you.

Alison O'Toole

Drama/English Teacher

CHSS

Daniel Sim

Music/Band Teacher

CHSS

April 22, 2021

To: School Board Trustees

I write this letter to you to ask that you please reconsider the possibility of cutting the Library Assistants hours by 30 minutes per day.

This information was presented at a recent ABC meeting as something being considered in order to find ways to cut costs for our School District.

As we have presented to you before at previous budget meetings we implored you to consider our value within our School District libraries.

As Library Assistants we wear many hats to assist the staff and students of our schools. Our positions include more than just circulating books. We almost consistently work outside of our hours without compensation. As our jobs before were busy enough, COVID has increased the need for us to be flexible and available to carry out several other duties within our schools and libraries.

We all are very willing to help when and where we are needed in our school communities. We ensure our Library duties are prioritized and completed to the best of our abilities. We take pride and consider ourselves to be hard working, dependable and valuable contributors to our schools.

On a personal note, as I am a single mother and only income earner for my household, if you decide to further cut the hours of Library Assistants, I will have to consider seeking employment that will ensure I can provide for my family and resign from the job I really enjoy and look forward to coming to each day.

I would ask again on behalf of myself and my colleagues, that you please reconsider the cuts to our Library Assistants positions.

Sincerely,

Tasha Kellough  
Library Assistant  
Pineridge Elementary School

April 29, 2021

**TO: School District #52 Board Trustees**

I have been with School District #52 for 31 years.

Through good times and difficult times, I have witnessed and adjusted through many changes. The latest news of the School District deficit has made me very uneasy, like many of my colleagues.

When the cuts to the Library Assistant positions was brought to my attention recently, my thoughts were that I have continually tried to advocate for Library Assistants to our Board Members and Administrators that we have had throughout the years, by offering an invitation to come to our school libraries and observe us in our daily duties and roles. To date, only 1 member from the Board of Trustees made the time.

Our schools are continually told that this district encourages and wants to support literacy and reading. Reading is an important part of our lives and to see our students achieve this is truly amazing.

As we have presented to you before at previous budget meetings we implored you to consider our value within our School District libraries.

I want our students to feel welcomed and safe at our schools. I have volunteered extra time to ensure this happens at the school I am part of. I chose to hatch chicks and have a school pet to assist students with anxiety issues. With Libraries changing and being relabeled Library Commons, we have had to adapt to the changes to accommodate the new model, and I have noticed my responsibilities with students have shifted to more one on one time to assist with behavioral students.

As Library Assistants we wear many hats to assist the staff and students of our schools. Our positions include more than just circulating books. We almost consistently work outside of our hours without compensation. As our jobs before were busy enough, COVID has increased the need for us to be flexible and available to carry out several other duties within our schools and libraries.

Libraries are the hub of the schools and by taking time away only creates feelings of being devalued, expendable and brings down our self worth. I love my job, love the students, and only want what is best.

We all are very willing to help when and where we are needed in our school communities. We ensure our Library duties are prioritized and completed to the best of our abilities. We take pride and consider ourselves to be hard working, dependable and valuable contributors to our schools.

If anything, please think about the wellbeing of our students, and the role Library Assistants contribute in shaping the important literacy learning we provide each school day.

Sincerely,  
Kerry Carpenter, Library Assistant  
Lax Kxeen Elementary School



**Chilliwack  
School District**

April 1, 2021

VIA EMAIL

Honourable Jennifer Whiteside  
Minister of Education  
PO Box 9045, Stn Prov Govt  
Victoria, BC V8W 9E2

Honourable Mike Farnworth  
Minister of Public Safety and Solicitor General  
PO Box 9010 Stn Prov Govt  
Victoria, BC V8W 9E2

Dear Ministers Whiteside and Farnworth:

Currently, inmates in Provincial Correctional Centres have access to Continuing Education programs when there is an agreement in place with a local school district. The Ministry of Education currently allocates funding for these programs to school districts based on the funding model for Continuing Education. This results in instability in funding and presents a threat to the continuity of service. The Chilliwack School District has one such arrangement with the Ford Mountain Correctional Centre.

The Continuing Education program at Ford Mountain is currently attached to Kwíyeqel Secondary School and has one district staff member. Since 2011, the program at Ford Mountain has been funded by Chilliwack School District operating dollars and has cost the district an additional \$303,000 to maintain, plus overhead costs.

As you are aware, there is a direct link between low literacy rates and high incidents of crime. We know that partnerships between school districts and correctional facilities have great value in that they provide disadvantaged individuals with necessary life skills as well as helping to decrease criminal activity in BC communities.

The Funding Model Working Group Implementation Report for Adult and Continuing Education recognized the precariousness of the current funding model for these Continuing Education programs, acknowledging that recommendation 11 of the K-12 Public Education Funding Review, "may not provide enough support for unique or small programs (e.g., Programs in [provincial] correctional centres)." The working group report recommended possible mitigation strategies, including targeted funding for indigenous adult learners and moving away from the course-based funding to a more stable program-based funding model.

The Chilliwack Board of Education requests that the Ministry of Education and the Ministry of Public Safety & Solicitor General allocate sustained special purpose funding to provide year-round educational services in correctional facilities being supported by public school districts. A commitment from government to provide year-round educational services would



**Chilliwack  
School District**

make it possible for us to continue to provide potential life and community changing educational opportunities.

I would like to close with some inspiring words from a former Ford Mountain student named Troy who spoke at our public Board Meeting on January 14, 2020: "I remember never feeling like I was stuck...every course was a good challenge...math was all of a sudden a strong suit for me...never in my entire life did I think I would be sitting, laughing, figuring things out." Troy graduated at Ford Mountain and went on to enrol in the University of the Fraser Valley.

I appreciate your consideration of this request. Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "W Reichelt".

Willow Reichelt  
Chair – Board of Education  
Chilliwack School District #33

C: Mr. Dan Coulter, M.L.A., Chilliwack  
Ms. Kelli Paddon, M.L.A., Chilliwack-Kent  
All Boards of Education c/o the BC School Trustees Association  
Mr. Rohan Arul-pragasam, Interim Superintendent Chilliwack School District  
Mr. Gerry Slykhuis, Secretary Treasurer Chilliwack School District

April 16, 2021

**Stephanie Higginson, President**

BC School Trustees Association

4<sup>th</sup> floor, 1580 West Broadway

Vancouver, BC V6J 5K9

E: [shigginson@bcsta.org](mailto:shigginson@bcsta.org)

Dear Ms. Higginson,

At the public meeting of the Vancouver Board of Education held on February 22, 2021 the Board passed the following motion:

*That the BCSTA advocate for the reinstatement of the Chief Educator role at the Ministry of Education.*

This motion was forwarded to BCSTA for consideration at the April 2021 BCSTA Annual General Meeting, but unfortunately, the motion was submitted after the deadline in January 2021 and the Legislative Committee has deemed that the motion does not meet the criteria of a Late Motion. Therefore, we are respectfully submitting this motion to the BCSTA Board for your consideration as you begin the strategic planning of your advocacy work for the upcoming year.

In this past year, school boards have faced extreme challenges in the face of the pandemic. As school districts worked with the Ministry of Education to implement various strategies, an addition of a Chief Educator on the Ministry of Education's team would have been a valuable asset during the planning process. As the Ministry of Education may not be fully aware of how schools and districts operate on a day-to-day basis; this role could have assisted in better policy, planning and realistic strategies during this unprecedented time.

The Chief Educator role is an important conduit between the Ministry of Education and British Columbia K-12 school districts. Some key responsibilities for the Chief Educator role may include:

- Providing a trained, expert and professional educator connection and conduit for the Ministry of Education to K-12 school districts and vice versa.
- Bringing advocacy and social capital related to relationship building through various stakeholder groups such as BCSTA, BCPVPA, BCTF, BCSSA, CUPE and BCPSEA.

**Board of Education Trustees:**

Carmen Cho – Board Chair,

Estrellita Gonzalez – Vice-Chair,

Fraser Ballantyne, Lois Chan-Pedley,

Janet Fraser, Oliver Hanson, Barb Parrott,

Jennifer Reddy, Allan Wong

- Bringing awareness of societal issues in school districts (related to MCFD, Indigenous learners, food insecurity, childcare, etc.), best practices and school operational 'know how' and providing valuable input to the Ministry's goals and plans.
- Providing perspective, guidance and strategic know how related to such topics as curriculum development, bargaining and student well-being.

Ideally this position would sit at the Ministry's Executive table along with the Ministry of Education executives in order to be a part of the decision and policy making discussions.

This secondment at the Ministry of Education is currently not in place and has not been in recent years. The last time this role was filled by a full-time person with senior level management and Superintendent experience was when Suzanne Hoffman had the role prior to her accepting the Superintendent position at VSB.

The role of a Chief Educator would allow for a greater connection between BC school districts and the Ministry thereby allowing for improved communication. The role can assist the Ministry in ensuring it does everything it can to continue to empower BC to have one of the best education systems in the world.

With regards,



Carmen Cho  
Board Chair

cc: VBE Trustees  
Suzanne Hoffman, Superintendent  
J. David Green, Secretary-Treasurer

April 19, 2021

To everyone at BCSTA:

We would like to extend a very big thank you to everyone involved in this project.

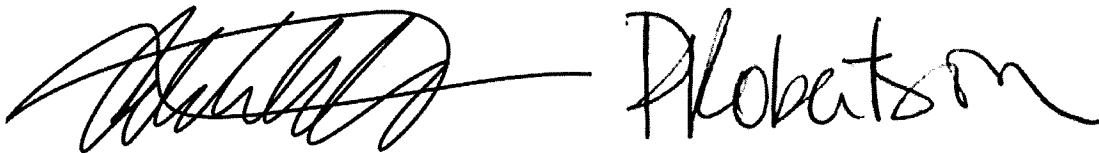
Working with your team on this voting system has been a big undertaking for everyone involved. We could not have put together all the details of this system without the time, dedication, patience, feedback, and efforts of several people at BCSTA.

In particular Matt, Mike, Jodi, and Gordon were instrumental in the development, testing, and thorough feedback that ensured this project was a success. Several other staff, directors, trustees, and members involved in test meetings also provided valuable insight into the user interface and interactions.

We thoroughly enjoyed this project, and look forward to our continued relationship with your team.

Thank you again for putting your trust in us to complete this successfully. We could not have done it without all of you!

Sincerely,




The image shows two handwritten signatures in black ink. The signature on the left is for Adam Chernenkoff, featuring a stylized, cursive 'A' and 'C'. The signature on the right is for Penny Robertson, written in a more legible cursive style.

Adam Chernenkoff

Penny Robertson





B.C. Principals' & Vice-Principals' Association  
#200 - 525 10th Avenue West, Vancouver, BC V5Z 1K9  
604.689.3399 1.800.663.0432    YouTube

April 22, 2021

Directors, British Columbia School Trustees Association

Tim Bennett	SD57 (Prince George) <a href="mailto:tbennett@bcsta.org">tbennett@bcsta.org</a>
John Chenoweth	SD58 (Nicola Similkameen) <a href="mailto:jchenoweth@bcsta.org">jchenoweth@bcsta.org</a>
Tracy Loffler	SD75 (Mission) <a href="mailto:tloffler@bcsta.org">tloffler@bcsta.org</a>
Rick Price	SD48 (Sea to Sky) <a href="mailto:rprice@sd48.bc.ca">rprice@sd48.bc.ca</a>
Donna Sargent	SD38 (Richmond) <a href="mailto:dsargent@bcsta.org">dsargent@bcsta.org</a>

On behalf of the BC Principals' & Vice-Principals' Association (BCPVPA) and our 2,600 members, I would like to congratulate you on your election and re-election as Directors of the BCSTA. We appreciate your strong support of public education, your enduring focus on student achievement and community engagement, and your deep understanding of the diversity of needs in communities throughout BC.

We wish you the greatest success in your roles, and we look forward to continuing our work together.

Sincerely yours,



Darren Danyluk,  
President

CC: Mike Roberts, BCSTA

April 22, 2021

Stephanie Higginson  
President, British Columbia School Trustees Association  
School District No. 068 (Nanaimo-Ladysmith)  
[shigginson@bcsta.org](mailto:shigginson@bcsta.org)

On behalf of the BC Principals' & Vice-Principals' Association (BCPVPA) and our 2,600 members, I would like to congratulate you on your acclamation as President of the BCSTA. Your efforts in this role have shown your ongoing commitment to students, educators, and leaders, and your passion for BC's education sector.

This past year has presented more challenges than we ever could have imagined. I have appreciated the very strong relationship that we have built with you and the BCSTA, and our opportunities to collaborate, invent and imagine. While the hurdles have been many, we have all found strength in those sector partnerships and in our mutual ability to share ideas and keep moving ahead.

I wish you all the very best as you continue in your role, and I look forward to continuing our work together.




Sincerely yours,



Darren Danyluk,  
President

CC: Mike Roberts, BCSTA



B.C. Principals' & Vice-Principals' Association  
#200 - 525 10th Avenue West, Vancouver, BC V5Z 1K9  
604.689.3399 1.800.663.0432    YouTube

April 22, 2021

Carolyn Broady  
Vice-President, British Columbia School Trustees Association  
School District No. 045 (West Vancouver)  
[cbroady@bcsta.org](mailto:cbroady@bcsta.org)

On behalf of the BC Principals' & Vice-Principals' Association (BCPVPA) and our 2,600 members, I would like to congratulate you on your re-election as Vice-President of the BCSTA.

We appreciate your continued advocacy for public education in British Columbia, particularly in this most challenging year, and value your commitment to ensuring the success of every student.

We wish you success as you continue in your role, and look forward to our ongoing work together.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Danyluk', written in a cursive style.

Darren Danyluk,  
President

CC: Mike Roberts, BCSTA

**From:** HLTH Patient and Client Relations HLTH:EX <[hlth.PatientandClientRelations@gov.bc.ca](mailto:hlth.PatientandClientRelations@gov.bc.ca)>  
**Sent:** April 27, 2021 4:25 PM  
**To:** Zorica Jovic <[zjovic@bcsta.org](mailto:zjovic@bcsta.org)>  
**Cc:** Jennifer Whiteside <[educ.minister@gov.bc.ca](mailto:educ.minister@gov.bc.ca)>  
**Subject:** Ministry of Health Response - 1194274

Ref. 1194274

Stephanie Higginson  
President  
British Columbia School Trustees Association

Dear Stephanie Higginson:

Thank you for your correspondence of March 3, 2021, regarding COVID-19 immunizations in British Columbia. I am responding on behalf of the Honourable Jennifer Whiteside, Minister of Education and the Honourable Adrian Dix, Minister of Health. I apologize for the delay in communication.

As you are aware, on March 18, 2021, those in specified high risk, front line sectors were identified by public health and the COVID-19 Workplace Task Group as a priority group for receiving a COVID-19 immunization. However, at this time, distribution of the AstraZeneca/SII COVISHIELD (AZ/SII) vaccine for front-line priority workers is paused.

Each regional health authority is responsible for the administration of vaccines within their jurisdiction, and health authorities will contact those included in the high risk, front line sectors for vaccination booking when this priority program resumes. It is important to note, the age-based vaccination program continues and at this time, everyone eligible for a vaccine should be offered their first dose by mid-June, 2021, subject to vaccine supply. To learn more about how and when to register for your vaccination within this age-based program, please see: <https://www2.gov.bc.ca/getvaccinated.html>.

Please note, health authorities need to ensure they use their resources in the most expeditious and efficient way possible. This may sometimes cause minor adaptations to their processes and how they proceed with the priority lists. Given the differences within BC's regions, some health authorities may progress through BC's Immunization Plan faster or slower than others depending on rates of vaccine uptake, priority population sizes, and other factors. Additionally, each regional health authority is reaching out to various priority groups in different ways, and the timing for each might vary slightly. We are asking that people be patient and understanding about these small differences between regions.

To learn more about BC's COVID-19 Immunization Plan, please see: <https://www2.gov.bc.ca/gov/content/covid-19/vaccine>. For further information regarding

COVID-19 vaccines, including answers to frequently asked questions, please visit the Immunize BC website at: <https://immunizebc.ca/covid-19>.

Thank you for taking the time to write. I appreciate the opportunity to respond.

Sincerely,

Thomas Guerrero  
Executive Director

pc: Jennifer Whiteside, Minister of Education

*Improvement through every concern.*



Patient and Client Relations  
Corporate Issues and Client Relations  
Ministry of Health



April 28, 2021

Ref: 245249

Stephanie Higginson, President  
British Columbia School Trustees Association  
**Email: [shigginson@bcsta.org](mailto:shigginson@bcsta.org)**

Dear Stephanie Higginson:

Thank you for your letter of March 10, 2021, regarding the British Columbia School Trustees Association's (BCSTA) *Moving Forward, Rebuilding Education After COVID-19* report.

I share your pride in the collective efforts of the K-12 education system to support the safety and wellbeing of our students, educators, and administrators throughout the COVID-19 pandemic. I also agree that continued collaboration and cooperation across the system is required as we move into the 2021 school year start.

The Ministry of Education's COVID-19 Steering Committee is working diligently to ensure plans are in place for the 2021/22 school year. In addition to the work of the Steering Committee, the Ministry of Education and the BC Centre for Disease Control are initiating a Mental Health School Start-up Working Group to support the mental health and wellbeing of educators, students, and families. As outlined in your report, I agree, planning for success includes multiple layers and we will work to build upon an evidence informed approach to address impacts from a strengths-based approach in partnership with the education sector.

Thank you again for sharing this report, I look forward to continued conversation and collaboration as we prepare for the 2021/22 school year.

If you have any questions or require further information, please contact Jennifer McCrea, Assistant Deputy Minister, Learning Division and Chair of the K-12 Steering Committee by email at [Jennifer.McCrea@gov.bc.ca](mailto:Jennifer.McCrea@gov.bc.ca).

Again, thank you for writing.

Sincerely,

Jennifer Whiteside  
Minister

pc: Jennifer McCrea, Assistant Deputy Minister, Learning Division and Chair of the K-12 Steering Committee

**SUPERINTENDENT OF SCHOOLS REPORT  
TO BOARD OF SCHOOL TRUSTEES**

**May 11, 2021**

**6.1 For Board Information:**

**6.1.1 Field Trips Approved**

	<b>School</b>	<b>Dates</b>	<b># School Days</b>	<b>Grade</b>	<b>Purpose</b>
1.	CHSS	Term 6-8		9-12	Oliver Lake/Diana Lake Life Skills program
2.	CHSS	To be determined	1	11/12	Certified PE Water related activities
3.	CHSS	To be determined	2	11/12	Certified PE Land related activities

- 6.1.2 Enrolment
- 6.1.3 Calendar
- 6.1.4 Ind. Ed
- 6.1.5 COVID Update
- 6.1.6 Strategic Plan Update
- 6.1.7 Upcoming Projects/Learning/Other



# 2021-22 School Calendar

- Statutory Holidays
- School Vacation Periods
- Non-Instructional Days



September	6	Labour Day
September	7	School Opens
September	24	Implementation Day
October	11	Thanksgiving
October	22	Professional Development Day
November	11	Remembrance Day Stat
November	26	Professional Development Day
December	17	Last School day before Winter Break
December	20	Winter Vacation
December	31	New Years Day Stat in Lieu
January	3	School Re-Opens
January	21	Pro-D Elementary, Middle School
February	18	Pro-D Secondary
February	21	Family Day
March	18	Last School day before Spring Vacation
March	21	Spring Break
April	1	
April	4	School Re-Opens
April	15	Good Friday
April	18	Easter Monday
April	25	Professional Development Day, regional
May	23	Victoria Day
May	20	Professional Development Day
June	30	Administrative Day
June	30	Schools Close for Summer Vacation

Days of Instruction	179	Total 188
Pro-D Days - Schools Not In Session	8	
Administrative Day	1	

Hours of Instruction

Kindergarten	853
Grades 1 to 7	878
Grades 8 to 12	952

AUGUST 2021							SEPTEMBER 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		
OCTOBER 2021							NOVEMBER 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													
DECEMBER 2021							JANUARY 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					
FEBRUARY 2022							MARCH 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5			1	2	3	4	5
6	7	8	9	10	11	12	6	7	8	9	10	11	12
13	14	15	16	17	18	19	13	14	15	16	17	18	19
20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28						27	28	29	30	31		
APRIL 2022							MAY 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	7
3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				
JUNE 2022							JULY 2022						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						



Fund : 0 Operating

PR	TITLE	APR	YEAR TO DATE	ENCUMBERED	FULL YEAR BUDGET	AVAILABLE	PERC
Function : 1 Instruction							
02	Regular Instruction	1,274,520.72	10,369,112.41		12,771,328	2,402,216	19
03	Career Preparation	7,958.20	62,785.65		105,554	42,768	41
07	Library Services	42,382.44	334,484.97		476,146	141,661	30
08	Counselling	51,700.29	413,871.66		427,640	13,768	3
10	Special Education	444,431.68	3,372,998.58	578.73	4,807,849	1,434,272	30
30	English Language Development		695.53		696		
31	Aboriginal Education	190,320.35	1,392,403.99		2,015,080	622,676	31
41	Business Admin	137,690.36	1,284,464.55		1,444,945	160,480	11
TOTAL FOR Function - 1		2,149,004.04	17,230,817.34	578.73	22,049,238	4,817,842	22
Function : 4 District Administration							
11	Education Admin	29,292.90	357,942.78		352,722	5,221-	1-
40	Governance	10,226.36	118,657.37		141,776	23,119	16
41	Business Admin	98,361.91	1,016,534.29	896.00	1,047,699	30,269	3
TOTAL FOR Function - 4		137,881.17	1,493,134.44	896.00	1,542,197	48,167	3
Function : 5 Maintenance & Operations							
41	Business Admin	17,659.58	191,842.03		236,453	44,611	19
50	Plant Maintenance	174,353.15	2,215,178.41	31,205.99	2,440,790	194,406	8
52	Maintenance Of Grounds	11,509.37	100,044.42		122,723	22,679	18
56	Utilities	61,759.82	365,122.04		372,570	7,448	2
TOTAL FOR Function - 5		265,281.92	2,872,186.90	31,205.99	3,172,536	269,143	8
Function : 7 Transportation							
41	Business Admin	351.72	3,377.39		4,010	633	16
70	Student Transportation	16,200.24	187,857.46		262,083	74,226	28
TOTAL FOR Function - 7		16,551.96	191,234.85	0.00	266,093	74,858	28
TOTAL FOR Fund - 0		2,568,719.09	21,787,373.53	32,680.72	27,030,064	5,210,010	19
GRAND TOTAL		2,568,719.09	21,787,373.53	32,680.72	27,030,064	5,210,010	19

# Monthly Report to the Board

## April 2021

- **Network Status** - there were no network incidents in the month of April.
- **Computer purchases** - No devices were purchased in the month of April.
- **ECS (Enhanced Cyber Security)** - All firewalls at all locations are now using the Latest software versions as recommended by the Ministry of Education's ECS team.
- **March Break** - During Spring break IT staff spent time in all schools. This was a good time to gather equipment that needed repair. An inventory of laptops and desktops was done. This will be useful information to plan for replacements over the summer. Starting in May emails will go out weekly to all staff reminding them to save any files they want to keep to the 365 one drive. This is necessary to ensure files do not go missing when IT reimages computers over the summer.
- **Laptop and Computer component upgrades** - In order to prolong the life of laptops and desktops, IT. will replace old hard drives with the newest SSD hard drive technology (Solid State Drive). This will greatly improve the performance of the device and increase the life cycle by a couple years.
- **SERVER 2019** - the latest version of windows server will need to be installed on all servers over the summer. This upgrade will ensure all servers are using the latest software and security updates.
- **WIFI Access Points** - the Wireless Access Points will reach end of life in July 2021. Research is underway to find appropriate replacement devices. Updates will follow once more information has been gathered.

# Monthly Report to the Board

## April 2021

### Facilities

Water Quality Advisory issued by Northern Health is still in effect for our district. We continue to supply bottled water to our sites until the advisory is lifted.

The oil tank discovery at Lax Kxeen playground site was dealt with and clearance was given by our environmental engineers who helped guide the removal process. The same week we received clearance to build, the new playground and rubber surfacing was installed. The playground was well received by the students at Lax Kxeen and the community.

A grant was received to begin the renovations on the old Booth band room and area behind. We are waiting for an official announcement from the Ministry before we can release any further information.

Designs have begun on the washroom upgrades for the District. This project will upgrade aging infrastructure and rebuild the washrooms to be more universally accessible and modern. A pilot bathroom project is scheduled for CHSS. The pilot will be completed before tendering the entire project and is intended to test the details of the design.

### Custodial

Custodial has been continuing with the disinfecting of each site during the day as well as each evening shift.

### Energy & Conservation

The new Lax Kxeen boiler passed all final inspections from Technical Safety BC and is now running the heat for Lax Kxeen.

### Transportation

The District dump truck underwent inspection and required some repairs. Inspection is passed and the truck is good to go for another year.

### Health & Safety

The district has a sufficient stock of COVID supplies, which should last until the end of the year.

Annual Budget

## **School District No. 52 (Prince Rupert)**

June 30, 2022

# School District No. 52 (Prince Rupert)

June 30, 2022

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

## ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 52 (PRINCE RUPERT) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2021/2022 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 52 (Prince Rupert) Annual Budget Bylaw for fiscal year 2021/2022.
3. The attached Statement 2 showing the estimated revenue and expense for the 2021/2022 fiscal year and the total budget bylaw amount of \$33,157,891 for the 2021/2022 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2021/2022.

READ A FIRST TIME THE 11th DAY OF MAY, 2021;

READ A SECOND TIME THE 11th DAY OF MAY, 2021;

READ A THIRD TIME, PASSED AND ADOPTED THE 11th DAY OF MAY, 2021;

( Corporate Seal )

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Chairperson of the Board

---

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 52 (Prince Rupert) Annual Budget Bylaw 2021/2022, adopted by the Board the 11th DAY OF MAY, 2021.

---

Secretary Treasurer

# School District No. 52 (Prince Rupert)

Annual Budget - Revenue and Expense

Year Ended June 30, 2022

Statement 2

	2022 Annual Budget	2021 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	1,900,000	1,831,000
<b>Total Ministry Operating Grant Funded FTE's</b>	<u>1,900,000</u>	<u>1,831,000</u>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education	28,086,431	29,143,409
Other	125,656	123,656
Tuition	56,000	42,000
Other Revenue	1,959,977	2,253,847
Rentals and Leases	16,000	21,720
Investment Income	21,123	23,219
Amortization of Deferred Capital Revenue	1,066,757	1,066,550
<b>Total Revenue</b>	<u>31,331,944</u>	<u>32,674,401</u>
<b>Expenses</b>		
Instruction	25,400,883	26,804,467
District Administration	1,796,427	1,542,197
Operations and Maintenance	5,324,477	4,664,493
Transportation and Housing	364,514	305,519
<b>Total Expense</b>	<u>32,886,301</u>	<u>33,316,676</u>
<b>Net Revenue (Expense)</b>	<u>(1,554,357)</u>	<u>(642,275)</u>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	226,590	685,179
<b>Budgeted Surplus (Deficit), for the year</b>	<u>(1,327,767)</u>	<u>42,904</u>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)	(1,344,403)	26,761
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	16,636	16,143
<b>Budgeted Surplus (Deficit), for the year</b>	<u>(1,327,767)</u>	<u>42,904</u>

# School District No. 52 (Prince Rupert)

Annual Budget - Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	28,052,476	27,030,064
Operating - Tangible Capital Assets Purchased	271,590	283,977
Special Purpose Funds - Total Expense	3,512,114	4,952,228
Capital Fund - Total Expense	1,321,711	1,334,384
<b>Total Budget Bylaw Amount</b>	<b>33,157,891</b>	<b>33,600,653</b>

Approved by the Board

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

# DRAFT



# School District No. 52 (Prince Rupert)

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2022

Statement 4

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(1,554,357)</u>	<u>(642,275)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	<u>(271,590)</u>	<u>(283,977)</u>
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(271,590)</u>	<u>(283,977)</u>
Amortization of Tangible Capital Assets	<u>1,321,711</u>	<u>1,334,384</u>
<b>Total Effect of change in Tangible Capital Assets</b>	<u>1,050,121</u>	<u>1,050,407</u>
	<u>-</u>	<u>-</u>
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u><u>(504,236)</u></u>	<u><u>408,132</u></u>

**School District No. 52 (Prince Rupert)**

Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	25,037,107	24,951,943
Other	64,056	62,056
Tuition	56,000	42,000
Other Revenue	1,564,910	1,562,904
Rentals and Leases	16,000	21,720
Investment Income	15,000	15,000
<b>Total Revenue</b>	<u>26,753,073</u>	<u>26,655,623</u>
<b>Expenses</b>		
Instruction	22,318,541	22,049,238
District Administration	1,796,427	1,542,197
Operations and Maintenance	3,611,047	3,172,536
Transportation and Housing	326,461	266,093
<b>Total Expense</b>	<u>28,052,476</u>	<u>27,030,064</u>
<b>Net Revenue (Expense)</b>	<u>(1,299,403)</u>	<u>(374,441)</u>
<b>Budgeted Prior Year Surplus Appropriation</b>	<u>226,590</u>	<u>685,179</u>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(271,590)	(283,977)
<b>Total Net Transfers</b>	<u>(271,590)</u>	<u>(283,977)</u>
<b>Budgeted Surplus (Deficit), for the year</b>	<u><u>(1,344,403)</u></u>	<u><u>26,761</u></u>

**School District No. 52 (Prince Rupert)**Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	25,126,779	24,401,950
ISC/LEA Recovery	(920,802)	(920,802)
Other Ministry of Education Grants		
Pay Equity	706,027	706,027
Funding for Graduated Adults		-
Student Transportation Fund	117,597	117,597
Support Staff Benefits Grant		-
Teachers' Labour Settlement Funding		627,342
Early Career Mentorship Funding		1,842
Foundation Skills Assessment	7,506	3,753
Provincial Benefits Plan Supplement		14,234
<b>Total Provincial Grants - Ministry of Education</b>	<u>25,037,107</u>	<u>24,951,943</u>
<b>Provincial Grants - Other</b>	<u>64,056</u>	<u>62,056</u>
<b>Tuition</b>		
International and Out of Province Students	56,000	42,000
<b>Total Tuition</b>	<u>56,000</u>	<u>42,000</u>
<b>Other Revenues</b>		
Funding from First Nations	1,200,000	1,192,624
Miscellaneous		
Cultural	10,850	2,625
Jordan's Principle	50,000	75,000
Sundry Other Revenue	304,060	292,655
<b>Total Other Revenue</b>	<u>1,564,910</u>	<u>1,562,904</u>
<b>Rentals and Leases</b>	<u>16,000</u>	<u>21,720</u>
<b>Investment Income</b>	<u>15,000</u>	<u>15,000</u>
<b>Total Operating Revenue</b>	<u>26,753,073</u>	<u>26,655,623</u>

**School District No. 52 (Prince Rupert)**Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2022

	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	10,937,041	10,959,569
Principals and Vice Principals	2,045,347	2,237,162
Educational Assistants	2,057,700	2,277,256
Support Staff	2,162,016	2,171,870
Other Professionals	1,692,626	1,596,075
Substitutes	1,084,101	784,101
<b>Total Salaries</b>	<u>19,978,831</u>	<u>20,026,033</u>
<b>Employee Benefits</b>	<u>4,398,565</u>	<u>4,377,960</u>
<b>Total Salaries and Benefits</b>	<u>24,377,396</u>	<u>24,403,993</u>
<b>Services and Supplies</b>		
Services	1,011,854	804,389
Student Transportation	212,043	131,239
Professional Development and Travel	559,329	323,823
Rentals and Leases	179,552	159,014
Dues and Fees	50,785	51,004
Insurance	47,466	53,305
Interest	-	-
Supplies	1,163,309	730,727
Utilities	450,742	372,570
<b>Total Services and Supplies</b>	<u>3,675,080</u>	<u>2,626,071</u>
<b>Total Operating Expense</b>	<u>28,052,476</u>	<u>27,030,064</u>

# School District No. 52 (Prince Rupert)

Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2022

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	8,462,354	668,639	154,299	332,906	74,720	558,047	10,250,965
1.03 Career Programs	81,745						81,745
1.07 Library Services	195,160			177,887		5,603	378,650
1.08 Counselling	213,459			39,226		1,511	254,196
1.10 Special Education	1,065,559	149,365	1,573,642	44,147	303,480	216,276	3,352,469
1.30 English Language Learning							-
1.31 Indigenous Education	918,764	149,365	329,759	38,546	82,044	39,700	1,558,178
1.41 School Administration	1,077,978	1,077,978		181,607		22,766	1,282,351
<b>Total Function 1</b>	<b>10,937,041</b>	<b>2,045,347</b>	<b>2,057,700</b>	<b>814,319</b>	<b>460,244</b>	<b>843,903</b>	<b>17,158,554</b>
<b>4 District Administration</b>							
4.11 Educational Administration					287,981		287,981
4.40 School District Governance					91,333		91,333
4.41 Business Administration				43,070	709,543		752,613
<b>Total Function 4</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>43,070</b>	<b>1,088,857</b>	<b>-</b>	<b>1,131,927</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration					140,023	3,392	143,415
5.50 Maintenance Operations				1,159,170		229,721	1,388,891
5.52 Maintenance of Grounds				56,612			56,612
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,215,782</b>	<b>140,023</b>	<b>233,113</b>	<b>1,588,918</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					3,502		3,502
7.70 Student Transportation				88,845		7,085	95,930
7.73 Housing							-
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>88,845</b>	<b>3,502</b>	<b>7,085</b>	<b>99,432</b>
<b>9 Debt Services</b>							
9.92 Interest on Bank Loans							-
9.94 Interest on Temporary Borrowing							-
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>10,937,041</b>	<b>2,045,347</b>	<b>2,057,700</b>	<b>2,162,016</b>	<b>1,692,626</b>	<b>1,084,101</b>	<b>19,978,831</b>

# School District No. 52 (Prince Rupert)

Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2022

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2022 Annual Budget	2021 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	10,250,965	2,259,150	12,510,115	761,707	13,271,822	12,771,328
1.03 Career Programs	81,745	16,458	98,203	14,023	112,226	105,554
1.07 Library Services	378,650	92,258	470,908	22,486	493,394	476,146
1.08 Counselling	254,196	53,695	307,891	2,748	310,639	427,640
1.10 Special Education	3,352,469	763,348	4,115,817	174,692	4,290,509	4,807,849
1.30 English Language Learning	-	-	-	3,900	3,900	696
1.31 Indigenous Education	1,558,178	346,221	1,904,399	274,369	2,178,768	2,015,080
1.41 School Administration	1,282,351	263,931	1,546,282	111,001	1,657,283	1,444,945
<b>Total Function 1</b>	<b>17,158,554</b>	<b>3,795,061</b>	<b>20,953,615</b>	<b>1,364,926</b>	<b>22,318,541</b>	<b>22,049,238</b>
<b>4 District Administration</b>						
4.11 Educational Administration	287,981	57,486	345,467	49,079	394,546	352,722
4.40 School District Governance	91,333	4,858	96,191	94,263	190,454	141,776
4.41 Business Administration	752,613	145,691	898,304	313,123	1,211,427	1,047,699
<b>Total Function 4</b>	<b>1,131,927</b>	<b>208,035</b>	<b>1,339,962</b>	<b>456,465</b>	<b>1,796,427</b>	<b>1,542,197</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	143,415	25,701	169,116	163,395	332,511	236,453
5.50 Maintenance Operations	1,388,891	331,110	1,720,001	984,864	2,704,865	2,440,790
5.52 Maintenance of Grounds	56,612	15,317	71,929	51,000	122,929	122,723
5.56 Utilities	-	-	-	450,742	450,742	372,570
<b>Total Function 5</b>	<b>1,588,918</b>	<b>372,128</b>	<b>1,961,046</b>	<b>1,650,001</b>	<b>3,611,047</b>	<b>3,172,536</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	3,502	628	4,130	-	4,130	4,010
7.70 Student Transportation	95,930	22,713	118,643	203,688	322,331	262,083
7.73 Housing	-	-	-	-	-	-
<b>Total Function 7</b>	<b>99,432</b>	<b>23,341</b>	<b>122,773</b>	<b>203,688</b>	<b>326,461</b>	<b>266,093</b>
<b>9 Debt Services</b>						
9.92 Interest on Bank Loans	-	-	-	-	-	-
9.94 Interest on Temporary Borrowing	-	-	-	-	-	-
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>19,978,831</b>	<b>4,398,565</b>	<b>24,377,396</b>	<b>3,675,080</b>	<b>28,052,476</b>	<b>27,030,064</b>

# School District No. 52 (Prince Rupert)

Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2022

	<b>2022</b>	<b>2021 Amended</b>
	<b>Annual Budget</b>	<b>Annual Budget</b>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	3,049,324	4,191,466
Other	61,600	61,600
Other Revenue	395,067	690,943
Investment Income	6,123	8,219
<b>Total Revenue</b>	<b>3,512,114</b>	<b>4,952,228</b>
<b>Expenses</b>		
Instruction	3,082,342	4,755,229
Operations and Maintenance	429,772	196,999
<b>Total Expense</b>	<b>3,512,114</b>	<b>4,952,228</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 52 (Prince Rupert)**

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	Special Education Technology	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>			195,353	14,777	502,145				
<b>Add: Restricted Grants</b>									
Provincial Grants - Ministry of Education	135,633	87,484				128,000	14,700	76,110	529,342
Provincial Grants - Other			10,900		338,000				
Other			1,518	58	4,418				
Investment Income			12,418	58	342,418	128,000	14,700	76,110	529,342
<b>Less: Allocated to Revenue</b>									
<b>Deferred Revenue, end of year</b>	135,633	87,484	15,000	-	351,418	128,000	14,700	76,110	529,342
	-	-	192,771	14,835	493,145	-	-	-	-
<b>Revenues</b>	135,633	87,484				128,000	14,700	76,110	529,342
Provincial Grants - Ministry of Education									
Provincial Grants - Other			13,482		347,000				
Other Revenue			1,518		4,418				
Investment Income			15,000		351,418	128,000	14,700	76,110	529,342
<b>Expenses</b>									
Salaries									
Teachers									
Principals and Vice Principals						4,000		35,434	
Educational Assistants						92,218			236,070
Support Staff	100,998	69,265							
Other Professionals							1,800		48,761
Substitutes							1,800		6,750
Employee Benefits	100,998	69,265				96,218	1,800	35,434	291,581
Services and Supplies	24,533	18,219				19,992	200	8,168	70,794
	10,102		15,000		351,418	11,790	12,700	32,508	166,967
	135,633	87,484	15,000		351,418	128,000	14,700	76,110	529,342
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-



**School District No. 52 (Prince Rupert)**

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Lillian Brown Trust	Anti-Racism Multicultural Grants	Coastal Pathways Partnership
	\$	\$	\$	\$	\$	\$	\$	\$	
<b>Deferred Revenue, beginning of year</b>				95,000			54,103	33,220	86,159
<b>Add:</b>									
Restricted Grants									
Provincial Grants - Ministry of Education	193,366	1,369,411	225,000	228,278	57,000	5,000			
Provincial Grants - Other									
Other				187					
Investment Income	193,366	1,369,411	225,000	228,465	57,000	5,000	424	261	654
Less: Allocated to Revenue	193,366	1,369,411	225,000	228,465	57,000	5,000			
<b>Deferred Revenue, end of year</b>	-	-	-	<b>95,000</b>	-	-	<b>54,527</b>	<b>33,481</b>	<b>86,813</b>
<b>Revenues</b>									
Provincial Grants - Ministry of Education	193,366	1,369,411	225,000	228,278	57,000	5,000			
Provincial Grants - Other									
Other Revenue				187					
Investment Income	193,366	1,369,411	225,000	228,465	57,000	5,000			
<b>Expenses</b>									
Salaries									
Teachers									
Principals and Vice Principals	106,767	1,127,403	183,611		37,600				
Educational Assistants									
Support Staff	52,337								
Other Professionals									
Substitutes									
Employee Benefits	159,104	1,127,403	183,611		37,600				
Services and Supplies	34,262	242,008	41,389	228,465	10,000	5,000			
	193,366	1,369,411	225,000	228,465	57,000	5,000			
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

**School District No. 52 (Prince Rupert)**

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2022

	Special Education Innovation	IPALS Decoda Literacy	After School Sports & Art	Rural Skills Development	TOTAL
<b>Deferred Revenue, beginning of year</b>	\$ 7,876	\$ 7,539	\$ -	\$ -	\$ 996,172
<b>Add: Restricted Grants</b>					
Provincial Grants - Ministry of Education			61,600		3,049,324
Provincial Grants - Other				34,585	61,600
Other	62	59			383,485
Investment Income	62	59	61,600	34,585	7,641
					3,502,050
<b>Less: Allocated to Revenue</b>					
<b>Deferred Revenue, end of year</b>	\$ 7,938	\$ 7,598	\$ 61,600	\$ 34,585	\$ 3,512,114
					986,108
<b>Revenues</b>					
Provincial Grants - Ministry of Education			61,600		3,049,324
Provincial Grants - Other				34,585	61,600
Other Revenue					395,067
Investment Income					6,123
					3,512,114
<b>Expenses</b>					
Salaries					
Teachers				16,000	1,404,048
Principals and Vice Principals					106,767
Educational Assistants			45,280		442,833
Support Staff					153,335
Other Professionals					48,761
Substitutes					8,550
				16,000	2,164,294
Employee Benefits			11,320		484,285
Services and Supplies			5,000		14,585
			61,600	34,585	863,535
					3,512,114
<b>Net Revenue (Expense)</b>					

# School District No. 52 (Prince Rupert)

Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2022

	2022 Annual Budget			2021 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Amortization of Deferred Capital Revenue	1,066,757		1,066,757	1,066,550
<b>Total Revenue</b>	<b>1,066,757</b>	<b>-</b>	<b>1,066,757</b>	<b>1,066,550</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,283,658		1,283,658	1,294,958
Transportation and Housing	38,053		38,053	39,426
<b>Total Expense</b>	<b>1,321,711</b>	<b>-</b>	<b>1,321,711</b>	<b>1,334,384</b>
<b>Net Revenue (Expense)</b>	<b>(254,954)</b>	<b>-</b>	<b>(254,954)</b>	<b>(267,834)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	271,590		271,590	283,977
<b>Total Net Transfers</b>	<b>271,590</b>	<b>-</b>	<b>271,590</b>	<b>283,977</b>
<b>Other Adjustments to Fund Balances</b>				
<b>Total Other Adjustments to Fund Balances</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>16,636</b>	<b>-</b>	<b>16,636</b>	<b>16,143</b>

School District No. 52 (Prince Rupert)  
Policy Committee  
Tuesday, May 4, 2021  
Meeting held remotely via Zoom  
4:30 pm

## MINUTES

In attendance: James Horne  
Andrew Samoil  
Cam McIntyre

Regrets: Janet Beil

The meeting was called to order at 4:30 p.m.

1. Policies for Approval
  - a. 2340 – Release Time of Staff to Act as Resource Personnel Policy
  - b. 6250 – District Parent Advisory Council Policy

The Secretary-Treasurer advised that no comments were received on these two policies.

The committee agreed to recommend that the Board approve these two policies, as presented.

2. Policy for Review
  - a. 1110 – Learning Resources Policy

The Secretary-Treasurer presented the draft policy for review.

The committee agreed to recommend that the Board send this policy, as amended, to partner groups for their review and comment.

3. Other Business

Policy 1110 was the last policy on the work plan for 2021-2022. There are 2 new matters which have been referred to the committee which will be brought to the June meeting.

Meeting Adjourned at 4:40 p.m.

Next Meeting: Monday, June 7, 2021

## 2340 | Release Time of Staff to Act as Resource Personnel Policy

Date Approved: November 07 2018

School district personnel may have an opportunity to act as speakers or consultants at educational conventions or conferences.

The Board approves in principle the release of such personnel provided there is no additional cost to the Board.

The Superintendent is authorized to approve such release time:

- which will not unduly interfere with the duties of the person involved;
- for limited periods of time; and
- subject to the availability of a suitable replacement or other appropriate coverage.

Personnel may not speak on behalf of the district unless they have been delegated to do so by the Superintendent, in accordance with 6510 – Board Communications Policy.

2340-10 Non Instructional Release Time Regulation

6510 Board Communications Policy

6250 | District Parent Advisory Council Policy

Date Approved: October 10 2017

The Board has established the District Parents' Advisory Council in accordance with Section 8.4(2) of the School Act. The Council's role is to provide better communication between the school district and families and to advise the Board on any matter relating to education in the school district.

The District Parents' Advisory Council shall operate within the terms listed in the School Act, and as outlined in school district regulations.

REFERENCES

School Act, Sections 8.4, 8.5, 67(5.1)

BC Confederation of Parent Advisory Councils

6250-10 – District Parent's Advisory Council Regulation

1110 | Learning Resources Policy

Date Approved: ~~January 14 2014~~

~~Date Amended:~~ February 13 2018

In accordance with the School Act and the Ministry of Education Learning Resources Policy, the Board of Education “may only use learning resources that the board considers appropriate, are specified in an educational program guide or are recommended by the Ministry of Education from time to time.” ~~The purpose of t~~his policy and the accompanying regulations ~~is to~~ clarify the roles and responsibilities of the Board of Education regarding the selection of learning resources.

The Board supports resource-based learning and encourages teachers to utilize a range of educational media and resources. For the purpose of this statement of policy, the term “learning resources” will refer to any person(s) or ~~any material with instructional content or function~~ that is used for formal or informal teaching/learning purposes.

The ~~Board acknowledges that~~ the primary objective of learning resources is to support, enrich, and help implement an educational program. The Board delegates the responsibility for the recommendation selection and selection recommendation of learning resources to the Superintendent of Schools in accordance with district criteria.

The Superintendent (or designate) and school principals ~~have a general responsibility~~ are responsible for ensuring that the approved criteria are known and appropriately applied. The responsibility for ~~the~~ vetting ~~of~~ recommended resources ~~and subsequent purchase~~ rests with school principals.

~~Finally, on the basis of appropriateness, a~~Any student, parent or employee of the school district may formally challenge the appropriateness learning resources used in the district’s educational programs (see 1130 – Review of Instructional Materials Regulation).

~~Related Policies and Regulations:~~References:

~~See Ministerial Order 333/99, the Educational Program Guide Order; section 5.~~

~~School Act, Section 168 (2) (e)~~

~~Ministry of Education Policy, Learning Resources Policy Statement, July 1, 2017~~

1110-10 Learning Resource Regulation

1110-30 Review of Instructional Materials Regulation

1115 Board Authorized Courses Policy

1115-10 Board Authorized Courses Regulation

**OTHER**

Focused Education Resources (formerly BC ERAC), Evaluating, Selecting and Acquiring Learning Resources: A Guide [https://www.bcerac.ca/resources/whitepapers/docs/ERAC\\_WB.pdf](https://www.bcerac.ca/resources/whitepapers/docs/ERAC_WB.pdf), 2008

Technology Steering Committee Meeting  
April 22, 2021 at 3:30 pm  
ZOOM

Attendance : Paul Cox, Jit Khaira, Carla Rourke, Jeremy Janz, Mike McDowall, Jane Collins  
Regrets : Sandy Pond, Bart Kuntz, Gabriel Bureau

1. Technology Department Update – Paul Cox

- We have not been able to purchase any new equipment due to budget constraints so the Tech. Dept has been restoring and upgrading current equipment to prolong the shelf life of devices.
- New laptops that were purchased with Remote Learning Funding is being held before deploying to schools in case we go into another lockdown.
- Getting plans ready for the summer so that necessary devices can be reimaged, replaced and or upgraded.
- The Tech. Dept has been informed that they are spying on staff accounts because they see the same advertisements on their devices when they go home. This is not true. It is actually Artificial Intelligence that is being used to target and track a user's profile.

3. Technology and Education Update - Jit Khaira

- JAMF Server has issues, was turned off by JAMF April 16 in the pm while they worked on problem. Devices were unavailable for the pm. Informed all schools.
- iPads that were purchased using provincial funding for remote learning arrived and are being configured so that we can deploy them at schools in the next school year.
- Submitted Ridley Report for the year. Schools took part in various activities that were funded via the Ridley Grant such as Hour of Code, Spheros, Ozobot as well as Littlebits coding. High school students worked on Arduions(open source electronic platforms) in various Info. Tech and Computer Programming classes using different programming languages. Grade 9 students continued using the Lego Mindstorm EV3 robot kits to program and build robots. PCS – funding for a 3D printer which is now being used to make math manipulatives, drafting and robotics, - printed a 4 axis arm with a gripping hand using servo motors.
- CHSS Grade 11 Science for Citizens class used drones where they staged a disaster using boxes and toy cars and flew the drones to give them a hands-on experience with the idea of using drones for disaster response.

4. New Business

- Mike McDowall reported that the French teachers will be attending a Pro-D session on various French apps on the iPad April 23 2021.
- Librarians will be working on the learningcommons.rupertschools website at PRMS on Pro-D day April 23.
- Microsoft Teams is offering all school district 1 hour of free Team's training. Jit Khaira will set a date and inform all staff when session will take place.

Meeting adjourned : 4:00 pm

Next Meeting: May 20, 2021 at 3:30 pm



# New West school district condemns threats against board chair

2 days ago By: [Julie MacLellan](#)



*The New Westminster school district has issued a public statement condemning threats made against its board chair following a vote to remove police liaison officers from schools. | netrun78/GettyImages*

The New Westminster school district has issued a statement condemning threats that were made against the school board chair following a vote on police in schools.

The board's education committee voted Tuesday night (April 13) to discontinue the police liaison officer program in the district's schools. In their discussion, reported on the *Record* website Wednesday, board members mentioned the harm done to racialized students, in particular Black and Indigenous students, with the presence of police in schools.

Following that vote, board chair Gurveen Dhaliwal was the target of an anonymous threat of violence.

49 of 50

The New Westminster school district issued a statement this afternoon in response:

"At New Westminster Schools, we welcome healthy debate and discussion on the important issues that affect our students, schools and community. It's how we engage, grow and learn.

"But there is zero tolerance or space for reactions that become abusive or threatening.

"As a district we condemn the threats that were sent to the chair of our board of education, following a motion that was passed at this week's education policy and planning committee meeting. Gender and race-based threats and violence have no place in our schools or our community."

(The *Record* is choosing not to share the threat, which was made public on social media. The *Record* has also been in contact with Dhaliwal, who has chosen not to comment further.)

*Follow Julie MacLellan on Twitter [@juliemaclellan](https://twitter.com/juliemaclellan).*

*Email Julie, [jmaclellan@newwestrecord.ca](mailto:jmaclellan@newwestrecord.ca).*

## Comments (0)